ICT POLICY

PRESHIL VISION STATEMENT

At our core remains an unshakeable commitment to encouraging all children to progress at their own pace towards their own goals and to be respected as individuals in their own right. A commitment to our children to be nurtured and challenged in an atmosphere that inspires creativity and independent thinking in all areas of life and does not, overtly or subtly, use competition or punishment to motivate through the fear of failure.

As global citizens we encourage an awareness of world issues and encourage effort to make a positive difference. We believe that education should prepare students to be thoughtful, peace-loving and active citizens of the world. Preshil will remain a school that puts kindness, compassion and social relationships at the centre of its operations.

RATIONALE

Preshil is committed to supporting the use of digital technologies in an ethical, safe, respectful and responsible way. Our school believes the teaching of safe and ethical online behaviour is best supported in partnership between home and school. We support the rights of all people in the school community to learn in a safe and inclusive environment and this extends to their use of digital technologies and online communities and is underpinned by our school value of mutual respect.

Aims

- To establish clear expectations for the school community around the use of digital technology and the internet
- Support and educate children to be confident and ethical users of digital technologies
- Build student capabilities with safe use of technology
- To support children to take ownership and responsibility when online

Implementation

At our school we:

- have a Mutual Respect Policy and Behaviour Management Policy that states our school's values and expected standards of student behaviour, including actions and consequences for inappropriate online behaviour
- educate our children to be safe and responsible users of digital technologies.
- supervise and support students when using digital technologies within the classroom and establish clear protocols and procedures when working in online spaces including reviewing and considering the safety and appropriateness of online tools and communities
- provide a filtered internet service but acknowledge that full protection from inappropriate content can never be guaranteed
- Support children in developing digital literacy skills

- Provide children with an acceptable use agreement. Families are required to read the agreement carefully with their child and return to their class teachers
- Provide direction and supervision when using digital technologies when used for learning and participating in online activities
- Work with children to outline and reinforce the expected when online
- Respond to incidents in a timely manner when they have the potential to impact on the wellbeing of our children. All reported documented incidents of cyber bullying must be documented on Compass and communicated with Assistant Principal or Principal

ACCEPTABLE USE AGREEMENT
Safe and responsible behaviour

When I use digital technologies and the internet I communicate respectfully by:
- thinking about and checking that what I write or post is thoughtful, kind and respectful
- being kind to other people and thinking about how the things I do or say online might make them think or feel
- not sending mean or bullying messages or passing them on to others
- creating and presenting my own work and if I do copy something from the internet, letting others know by sharing the website link to acknowledge the creator.

When I use digital technologies and the internet I am thoughtful about what I share online. This means I:
- use sites that are appropriate for my age and if I am not sure I ask a trusted adult for help
- speak to a trusted adult if I see something that makes me feel upset or if I need help
- speak to a trusted adult if someone is unkind to me or if I know someone else is upset or scared
- don't deliberately search for something rude or violent
- turn off or close the screen if I see something I don't like and tell a trusted adult
- never answer questions online that ask for my personal information
- protect my personal information and other people by not sharing photos, phone number address etc
- protect my passwords and don't share them with anyone except my parent
- only ever join spaces online with my parents or teacher's guidance and permission

I have read through and discussed the policy and expectations with my child
I understand that my child needs to comply with the terms of acceptable use and expected standards of behaviour set out within this Agreement.
I understand that there are actions and consequences established within the school's Mutual Respect Policy if my child does not behave appropriately.

Parent Name: Signature: Date:

As a student I continue to learn to use digital technologies safely and responsibly. I will ask a trusted adult for help whenever I am unsure or feel unsafe.

Student Name: Signature: Date: