



BPS Parents & Friends Association...

What makes a great Committee member?

- Someone with a passion for making an impact in the school community and enjoys being part of a team
- A person with skills in organising events and generating ideas for new events
- People who can support a great team to execute events, help manage sign ups rosters, budgets etc.
- Someone great with numbers or taking minutes and keeping everyone organised.

If you tick any of these boxes (or simply just want to help) please register your interest to join the Blackburn Primary School PFA Committee by completing the below form and join us at our upcoming AGM .

The PFA Committee meets approx. 8 times a year (or as required) with flexibility as to the meeting day/time to ensure that all members can attend in person or join virtually.

At the upcoming AGM, the roles of President, Secretary and Treasurer will be declared open to members of our Parent community. As well as the Executive Committee we are looking for a minimum of 6 general committee members that can help support the Executive Committee with planning and organising events.

If you are nominating for an Executive Position you will need to have a nomination form completed on the night or you can request one by emailing bps.parentsfriends@gmail.com

The Executive and General Committee members attend all meetings and are asked to take leadership or support others in the fundraising and socials events that are conducted throughout the year including (but not limited to)

- Holi Welcome Festival
- Mothers Day & Fathers Day Stalls
- Bunnings & Election Day Sausage Sizzles and Cake Stalls
- Working Bees
- Annual Parents only event (i.e gala dinner, trivia night or comedy for a cause)
- School Disco
- Easter Egg / Chocolate Drive
- Coordinating Class Reps (The role of a class rep is separate to being involved in the PFA)
- Liaising with School Council with updates on events, approval of budgets etc

Please note that joining the PFA does not include the roles of classroom rep or classroom helpers for reading, excursions etc. That is managed separately once school commences in 2024. A representative from PFA will send a separate registration form to nominate yourself to be a class rep for 2024 next February. Classroom helpers are managed directly by the teachers for each class.

If you have any queries, please reach out Rebecca Pooley (President) or Nadelle Walters (Secretary) via email bps.parentsfriends@gmail.com

Thank you