

# FORM 2: NOTICE OF ELECTION AND CALL FOR NOMINATIONS

(Formerly **Schedule 4**: Notice of Election and Call for Nomination)

An election is to be conducted for members of the school council of:

## Jackson School

Nomination forms may be obtained from the school and must be lodged by 9:00am on:

**4<sup>th</sup> March 2024**

The ballot will close at 9:00am on:

**11<sup>th</sup> March 2024**

Following the closing of nominations, a list of the nominations received will be posted at the school.

The terms of office, membership categories and number of positions in each membership category open for election are as follows:

| MEMBERSHIP CATEGORY                                 | TERM OF OFFICE                                                                                                                              | NUMBER OF POSITIONS |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Parent member -<br>two-year term of office          | From the day after the date of<br>the declaration of the poll in 2024<br>to and inclusive of the date of<br>the declaration of pool in 2026 | 2                   |
| Community member -<br>two-year term of office       | From the day after the date of<br>the declaration of the poll in 2024<br>to and inclusive of the date of<br>the declaration of pool in 2026 | 1                   |
| School employee member –<br>one-year term of office | From the day after the date of<br>the declaration of the poll in 2024<br>to and inclusive of the date of<br>the declaration of pool in 2025 | 2                   |
| Student member –<br>one-year term of office         | From the day after the date of<br>the declaration of the poll in 2024<br>to and inclusive of the date of<br>the declaration of pool in 2025 | 2                   |

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.



Anthony Jackson

Principal  
Executive Officer of School Council

# FORM 3: SELF-NOMINATION FORM FOR PARENT MEMBER CATEGORY

(Formerly **Schedule 5A**)

I wish to declare my candidacy for an elected position as a parent member on the Jackson School Council.

Name: .....

Residential address: .....

.....

Contact phone: .....

Email: .....

I am the parent/guardian of .....  
who is/are currently enrolled at this school.

## Statement

|                                                  |                          |
|--------------------------------------------------|--------------------------|
| I am an employee of the Department of Education. | Yes / No (please circle) |
| I am an employee of the School Council.          | Yes / No (please circle) |
| I am engaged in work at and for the school.      | Yes / No (please circle) |

I am prepared to serve as a Parent member of the above-named school council. I hereby declare that:

- I am not, and have ever been, insolvent under administration
- I am not of unsound mind
- I have not been found guilty of an offence that is, or would if committed in Victoria be, an indictable offence
- I am not a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.
- I am not suffering from any medical condition that would affect my ability to perform the role of member of a school council.

Signature of candidate..... Date ..... / ..... / .....

## You will be notified when your nomination has been received.

The personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable). Further, the name, membership category, gender (optional), term of office, office held (if any) of school council members and notification whether the member is an employee of the Department will be forwarded to the Department of Education and Training by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on 03 9366 4322.

*If you choose not to give some or all of the information requested your nomination may not be accepted.*

*If you have any queries about the school council nomination process, please contact the principal.*