

Baw Baw Latrobe LLEN

Our vision is that every young person in our local community is engaging in learning or employment. Every young person is aspiring to a successful future.

<https://bawbawlatrobellen.com.au/resources/>

Finding a Job

How to write a resume

A comprehensive guide on how to put together a resume. Learn how to use social media to find a job role, network, and gain and succeed at an interview.

www.opencolleges.edu.au/careers/resumes

A simple guide to addressing selection criteria in your job application

<https://careers.vic.gov.au/how-to-reply-to-selection-criteria>

Great information of finding jobs, applying for jobs, writing a resume, preparing for interviews, volunteering and work experience

<https://www.youthcentral.vic.gov.au/jobs-and-careers>

The Seek website has a wide range of topics relating to career advice along with free templates for resumes and cover letters. You can also search for jobs.

(Thousands of jobs Australia-wide)

<https://www.seek.com.au/career-advice/>

Searching for an Apprenticeship/Traineeship
Apprenticeship and Traineeship Information for Job Hunters

<https://www.aapathways.com.au/job-hunters>

Australian Government job search website.

jobsearch.gov.au/for-jobseekers

Gap Year Information

<https://studyworkgrow.com.au/further-learning/gap-year/>

Do the Gap Year Quiz to see if a Gap Year is the right move for you!

Students from regional or remote areas who earn a designated amount of money during a gap year are able to qualify as independent and receive Youth Allowance during their studies. Deferring and working is the only way that many students can qualify for Youth Allowance to support them through their years of study. See the Centrelink website for more information on how you can qualify as independent.

Find more options on how to spend gap year here:
Volunteering organisations year13.com.au

PDF Resources

[Employer advice for young people \(PDF\) \(164.1KB\)](#)

[Presentation: What you need to know about entering the workforce - a resource for school students \(PDF\) \(1.7MB\)](#)

[Transitioning from vocational education and training to work \(PDF\) \(539.2KB\)](#)

[Transitioning from university to work \(PDF\) \(537.3KB\)](#)

This document was compiled in conjunction with:

Wimmera Southern Mallee LLEN

<https://llen.com.au>

Baw Baw Latrobe LLEN

<https://bawbawlatrobellen.com.au>

Find this flyer online with active links
<https://bawbawlatrobellen.com.au/resources/>



SCHOOL LEAVER INFORMATION



Centrelink

Helpful information if you are leaving school from the Department Of Human Services website on:

- Payments for students and trainees
- Financial and health support for young people
- Looking for Work
- Work Experience
- Deciding what's next

<https://www.servicessaustralia.gov.au/individuals/subjects/leaving-school>

Detailed information about eligibility and applying for Youth Allowance

<https://www.servicessaustralia.gov.au/individuals/services/centrelink/youth-allowance>

Applying for a Health Care Card

Students who qualify as 'independent' may be eligible for a Commonwealth Government Health Care Card which may reduce the cost of some study courses and provide a range of financial concessions.

<https://www.servicessaustralia.gov.au/individuals/services/centrelink/low-income-health-care-card/how-claim>

Find your nearest Centrelink or Department of Human Services office here:

<https://findus.humanservices.gov.au/findnearest.asp>

Further study

Victorian Skills Gateway—a State Government site with extensive information about:

- Pre-apprenticeships
- Apprenticeships & Traineeships
- Choosing a training provider
- Jobs & Careers
- Fees, funding & financial support
- Funding Eligibility
- Pathways
- TAFEs and other public providers

<https://www.skills.vic.gov.au/s/>

Young people making the transition from year 12. Search for information on:

- Education providers
- Employers
- Gap year programs
- Industries

year13.com.au

Australia's directory of training.

Includes a helpful section on starting a career myskills.gov.au

Victorian Tertiary Admissions Centre.

Everything you need to know about applying to study in Victoria vtac.edu.au

Information about apprenticeships.

australianapprenticeships.gov.au

Where to Find Help

Health and Well-being

Kids Help Line - 1800 55 1800 - Anytime. Any Reason 24/7 phone line for kids, teens young adults, parents and schools kidshelpline.com.au

Headspace - online & telephone support headspace.org.au

Beyond Blue - Youth Specific Support (anxiety & depression) youthbeyondblue.com

Reach Out - online Mental Health Support au.reachout.com

Youth Support & Advocacy - Alcohol and Other Drugs Resource ysas.org.au

YoDAA - Youth Drug and Alcohol Advice Service

<https://www.betterhealth.vic.gov.au/health/serviceprofiles/youth-drugs-and-alcohol-advice-YoDAA-service>

Ambulance Cover

If you cease to be a dependent child and are not receiving Centrelink benefits, you may no longer be covered by your parent's Ambulance cover. Check your eligibility:

<https://service.vic.gov.au/find-services/personal/ambulance-membership/become-a-member>

Staying Safe on Online

Potential employers may be able to view your social media accounts - be careful what you post and monitor your security settings www.staysmartonline.gov.au

Medicare

You can apply for your own Medicare card (separate from your family's card) once you turn 15.

<https://www.servicessaustralia.gov.au/individuals/services/medicare/medicare-card/getting-your-own-medicare-card-15-years-old>

Moving out of home

Tips for moving out of home - Better Health Channel

<https://www.betterhealth.vic.gov.au/health/healthyliving/moving-out-of-home-tips-for-young-people>

Register to Vote

Voting at state and federal elections is compulsory in Australia. You can enrol to vote when you are 16 or 17 years of age. You are eligible to vote when you turn 18. If you move away from home you can change your address online to vote in the electorate in which you live. www.aec.gov.au/enrol/

Careers Information

Skills and Job Centre - TAFE Gippsland

Didn't get the ATAR score you were hoping for and don't know what to do now? There may be alternative pathways. Free career and training advice with local knowledge for the local community.

https://www.tafegippsland.edu.au/service/skills_and_jobs_centre

Job Outlook - Australian Government site

A great place to start searching for career information joboutlook.gov.au

Information about 400 jobs & lots more.

www.goodcareersguide.com.au

Links your interests to available courses. coursecamel.com

Click on Career Profiles. youthcentral.vic.gov.au/jobs-and-careers

Hundreds of videos about getting a trade or skill

www.skillsone.com.au

Click on Career Information, then Job Outlook.

<https://jobsearch.gov.au/>

Thousands of job advertisements as well as career advice and course information. careerone.com.au/career-advice

Career/Job Specific Websites

- Plumbing - plumbingcareer.com.au
- Engineering - engineersaustralia.org.au
- Defence Force - <https://www.defencejobs.gov.au/>
- Electrotechnology - e-oz.com.au
- Police Force - www.police.vic.gov.au/careers
- Health & Community Services - carecareers.com.au
- Your Career <https://yourcareer.gov.au/>

School Leavers Support

<https://www.yourcareer.gov.au/school-leavers-support/>

https://www.yourcareer.gov.au/media/xlcbghjw/school_leaver_information_kit.pdf

