



# Mount Pleasant Road Primary School & Kindergarten (Nunawading)

## ON-SITE ATTENDANCE FORM

<b>To be submitted to</b> <a href="mailto:mt.pleasant.road.ps@edumail.vic.gov.au">mt.pleasant.road.ps@edumail.vic.gov.au</a>																			
Student/s name:																			
Student/s date of birth:																			
Student/s year level:																			
<p><i>The Victorian Government has stated that all students who <b>can</b> learn from home <b>must</b> learn from home.</i></p>	<p>I am requesting that my child/ren attend on-site schooling because my child/ren is/are not able to be supervised at home and no other arrangements can be made.</p> <p>By submitting this form, I declare that my child/ren is/are well and I will collect my child/ren as soon as is practicable upon the request of the school if my child becomes unwell.</p>																		
<b>Dates required:</b>  Please note you need to complete this process weekly and submit by 3.00pm each Thursday to ensure adequate staffing on-site.	<table border="1"> <thead> <tr> <th>Day</th> <th>Date</th> <th>AM, PM or ALL DAY</th> </tr> </thead> <tbody> <tr> <td>Monday</td> <td></td> <td></td> </tr> <tr> <td>Tuesday</td> <td></td> <td></td> </tr> <tr> <td>Wednesday</td> <td></td> <td></td> </tr> <tr> <td>Thursday</td> <td></td> <td></td> </tr> <tr> <td>Friday</td> <td></td> <td></td> </tr> </tbody> </table>	Day	Date	AM, PM or ALL DAY	Monday			Tuesday			Wednesday			Thursday			Friday		
Day	Date	AM, PM or ALL DAY																	
Monday																			
Tuesday																			
Wednesday																			
Thursday																			
Friday																			
Emergency contact details:																			
Parent/Guardian name: _____																			
Signature: _____																			
Date: _____																			

Received and Processed by..... on (date).....

Mt Pleasant Road, Nunawading  
 PO Box 640 Brentford Square 3131  
 Phone: 9878 1730 Fax: 9877 5893  
[mt.pleasant.road.ps@edumail.vic.gov.au](mailto:mt.pleasant.road.ps@edumail.vic.gov.au)  
[www.mtpleasantroadps.vic.edu.au](http://www.mtpleasantroadps.vic.edu.au)