

SIBLING PHOTO DAY 2020

Sibling Photo Day (for Prep to Year 12s) will be taking place on **THURSDAY, MARCH 26**.

ORDERING SIBLING PHOTOS

PERSONALISED ORDER FORMS

- The eldest child in each family will receive a form with an Order No. and Unique ID No.
- Orders for Sibling Photos must be done separately from the portrait/group School Photo orders.
- The Order No. for Sibling Photos is different from School photos, but your eldest child's Unique ID No. is the same.

HOW TO ORDER

- Go to www.schoolpix.com.au and click on the orange **Order Online** button and log in.
- Type in the Sibling Photo Day Order Number (20739) and your eldest child's Unique ID.
- Once the name of your eldest child appears, click the **Continue to Siblings** button.
- Under 'Additional:' type in the names of the other children that should also be in the Sibling Photo.
- Then click 'Add Additional Child' to add more, or 'Next'.
- You will then be given options of products to choose from and add to your cart.
- Once you complete the payment, your Sibling Photos have been ordered.

ORDER CUT OFFS

- Orders can be placed online from now, up until **8am on Sibling Photo Day** (March 26).
- Orders CANNOT be made after the cut off.
- Although orders can be placed up until the day, we strongly recommend ordering sooner to ensure your order has gone through, and to assist with the planning of the day.
- Orders should only be placed online. Please do not return any paper order forms to the School. These are for your reference only.

WHAT IF I DO NOT RECEIVE A PERSONALISED ORDER FORM

- You can still order online without a code, using the "Student Search" function, along with your eldest child's full name and date of birth.
- Alternatively, contact Reception at School, and we can provide you with your unique code.

PHOTO REQUIREMENTS

- If you order Sibling Photos, please ensure that you notify all of your children that they will be required for this. Sometimes students are unsure of whether or not they are having a photo taken, so it's better that you have let them know before the day, and remind them on the morning. This will also help them to remember to be in the correct uniform.
- Sibling Photos are for siblings only and cannot be taken with cousins or close family friends.
- Sibling Photos are for Prep to Year 12 students. For legal reasons, we are not able to collect Kinder children for Sibling Photos.
- Sibling Photos will be taking place at various times throughout the day in the MPH. Teachers will dismiss students when it's time for them to go to family photos.

UNIFORM REQUIREMENTS

- If your children will be having a Sibling Photo, please send them to school in their full formal uniform (as per school photo day).
- Please ensure your children also have the correct jumpers for their photos.
- If your child does not have a school jumper for on the day, you will need to organise one for them, alternatively, they will have their Sibling Photo without a jumper on.
- Students can bring along their runners in order to participate in sports classes, or their sports uniform to change into after their Sibling Photo.

ABSENCES

WHAT IF MY CHILD WAS ABSENT ON SCHOOL PHOTO DAY

- They are welcome to still have their portrait photo taken on family photo day
- Please ask them to go to the MPH Foyer at some point during the day, and inform one of the staff there that they need to have a portrait photo taken.

WHAT IF MY CHILD WAS ABSENT ON SIBLING PHOTO DAY

- If one of your children is absent on Sibling Photo day, please inform Reception when you report their absence, that you had order Sibling Photos, so that they can be removed from the list.
- You will need to contact SchoolPix on the details below in order to cancel your order and organise a refund.

QUESTIONS

- Should you have any questions that relate to either photo day, please email mthatcher@bhcs.vic.edu.au or contact Reception on the number below.
- If you need assistance with online ordering, please contact SchoolPix directly by emailing help@schoolpix.com.au or calling 1300 766 055