Flexischools – How to Subscribe / Unsubscribe to Class Communication Groups

BHCS uses Flexischools for:

- **reminders and alerts**
- **communication during emergencies**
- **general information (eg: newsletter, events etc).**
- **canteen ordering**

To ensure you receive accurate information for your student, you must update your child's year level and class information each year

STEP ONE – LOG INTO FLEXISCHOOLS

- Log into your Flexischools App using your personal login details

- If you do not have a Flexischools account please download the App from your App Store and follow the prompts to create an account.

STEP TWO – ADDING CLASS COMMUNICATION GROUPS

- Once logged in, click on 'Profile' in the bottom right hand corner

- Under 'Students', add your child's name, year level and class.

- Repeat for subsequent children

- Please note, there are no longer separate communication boxes within the Newsfeed as utilised in previous years. All information is sent via groups within student profiles