

Year 11 Unit 1 & 2 Examinations

The purpose of having exams in Year 11 is to:

- demonstrate evidence of learning (knowledge and skills) learnt across the units of learning.
- provide opportunities for students to experience and engage in exam preparation, including a structured exam timetable.
- replicate the format and experience for sitting exams in a timed and formal setting, including adhering to exam rules and processes similar to that in Year 12

Year 11 VCE exams will occur from Monday 13th November - Monday 20th October.

Exam Times

- *Session 1:* 8.45am – 10.15am
- *Session 2:* 11.00am – 12.30pm
- *Session 3:* 1.15pm – 2.45pm
- English & EAL (180mins): 8.45am – 12:00pm, plus reading time.

Exam Expectations

- All Year 11 VCE students are required to attend exams.
- No scheduled VCE classes will occur during the examination period. VM classes will still run during exams.
- Students are required to undertake exam revision and independent study during the day when they do not have a scheduled exam.
- Students should be implementing and applying effective revision strategies they have been learning during Explore.
- Students are only required to attend school for their exams.
- Students are required to be in full college or PE uniform.
- All exams will take place in the Senior Centre, except for Music.
- All exams will be 90min in duration for most subjects, inclusive of reading time (85mins writing time / 5mins reading). Except for English / EAL = 3.15hrs, Maths Methods exam 1 and Specialist Maths exam 1 = 65mins.
- Students must arrive *at least* 20mins before the exam start time.
- **All students are expected to complete two practice exams provided by their subject teacher in preparation for each examination.**
- All students must follow all exam rules and processes (see below or click [here](#))
- Alternative arrangements will not be made for students with regards to exams unless the student absence is deemed by the College to be the result of extenuating circumstances, illness as supported by medical evidence (i.e., medical certificate) or Approved Leave.
- If a student is absent on the day of an exam, medical evidence is required. Parents / carers are required to update the absence on Compass. In addition, students are required to Teams message Mr. Black (BLA) **before** the exam so the exam can be rescheduled.
- Year 10 early start students are required to attend year 11 exams and must be present in remaining year 10 classes on the day of their examination.
- Students are required to bring all appropriate materials e.g., writing implements, calculator etc. to each exam. Different subjects will have different approved materials that you can bring in. Subject teachers will inform students of authorised materials and equipment for each exam:
<https://www.vcaa.vic.edu.au/assessment/vce-assessment/materials/Pages/index.aspx>

- If a student finds they are required to complete three exams during the one day or they have an exam clash, they have the option to reschedule one exam at the discretion of Senior School. In this case, they should see Mr Black in person in Senior School to make alternative arrangements.

Important information

- Students who arrive late for their exam will be required to complete the exam in the remaining time period, where it is the College's opinion that the lateness is not a result of acceptable extenuating circumstances.
- Students do not have to be at school unless they have an exam on that day. Any student who is in school during school hours and not in an exam is expected to be in a designated Study Room such as the Pathways Hub or Library. Students must follow the normal signing in and out procedures at the general office.
- Explore will not take place during the week of exams.
- Students must know the time and place of their exams and arrive at the exam room at least 20mins before the exam start time.
- Students are not permitted to leave the College grounds between exams but can leave at the completion of an exam if it is their last commitment for the day.
- An exam day is a normal school day so full College, or PE uniform is to be worn. Any student not wearing correct uniform will be required to obtain a uniform pass prior to the exam. This also applies to students coming to school for study.
- Students are strongly encouraged to attend VCE boost to get additional support from teachers and peers in the lead up to exams.

Students are expected to:

- Understand and adhere to all exam rules and processes.
- Plan their revision and study time in the lead up to the exam period and during the exam period.
- Revise and study using evidenced-based revision strategies such as retrieval practice.
- Complete *at least* two practice exams for each of their Unit 1 and 2 subjects.
- Engage and seek feedback from teachers to deepen and fill gaps in knowledge and understanding.
- Support their peers in the learning process through peer-assessment and feedback.

Exam Rules and Processes

Students are required to observe the following rules for the conduct of all VCE written examinations.

Before the commencement of the examination:

- Students must not cheat or assist other students to cheat including taking any action that gives or attempts to give them or another student an unfair advantage in an examination.
- Students attending an examination may bring only the materials and equipment approved for that assessment into the examination room.
- Students must obey and observe all instructions and directions given by their teacher.
- Students must bring their own writing equipment, erasers, ruler, etc.

- Pencil cases can only be brought into the examination room if they are transparent, i.e., the contents are visible to the supervisor (clear Ziplock bag / plastic pocket).
- Students **must not** possess mobile phones and electronic devices that are capable of storing, receiving or transmitting information or electronic signals, such as recorded music and video players, organisers, dictionaries and computerised watches, during an examination.
- Students detected with any device defined above must, upon the direction of a supervisor, surrender that device for inspection. Students must provide reasonable assistance to enable the interrogation of the device if required
- Students must not bring into or possess in the examination room any drinks or food except under special circumstances as approved and directed by the school. Students may bring one bottle of still water into an examination room that is in a transparent plastic bottle (all labels removed) and must not be placed on the table at any time.
- Bags are not to be brought into the examination room.

During the Examination:

- Students must obey and observe all instructions or directions given by their supervisor.
- Students must place all watches at the top of their table where they can be seen clearly and easily by a supervisor. Stopwatches and watches with special functions, such as an alarm or stopwatch, are not permitted in the assessment room.
- Headphones and correction tape are not permitted in the examination room.
- A student must not begin to write or mark their paper or response material in any way, or use a calculator, during reading time, until advised by the supervising teacher that writing may commence.
- Students must not communicate with any other student while the VCE examination is being conducted.
- Students must not cause any nuisance, annoyance or interference to any other student during an exam.
- Students must not remove or tear out any part of a bound reference, answer book, question/task book or question and answer book except where permitted, for example, formula sheets.
- Students must not remove any response material, used or unused, from the examination room.
- Students must not begin to write or mark their paper or response material in any way, or use a calculator, until advised by a supervisor that writing may commence.
- Students must raise their hand if they wish to communicate with a supervisor.
- Students must not leave their place until permitted by a supervisor.
- Students must cease writing when instructed to do so by a supervisor.
- Students must remain silent and seated in their place at the end of the assessment until response materials have been collected and checked, and an announcement is made permitting students to leave the examination room.
- Students will not be permitted to leave the examination room until the designated finishing time.

Breach of rules:

- Students must provide reasonable assistance to any investigation by the school in relation to a suspected breach of exam rules.

- Any student breaking the agreed exam protocols will be referred to Later Years and risk disciplinary action.
- Any student found in possession of a mobile phone or electronic device during an examination will:
 - o Have the mobile phone or electronic device confiscated and handed to a member of the Senior School team.
 - o May have to repeat the exam with/without a score.
 - o Face further disciplinary measures, as determined by Senior School.

For VCAA rules and more details click here: <https://www.vcaa.vic.edu.au/assessment/vce-assessment/Pages/ExaminationRules.aspx>

Authorised materials and equipment:

Students sitting written examinations may bring the following basic stationery items into the examination:

- Pens
- Pencils (2B or HB only)
- Highlighters
- Erasers
- Sharpeners
- Rulers
- Dictionary / calculator is permitted for required examinations only.
- Pencil cases can only be brought into the examination room if they are transparent, i.e. the contents are visible to the supervisor (clear Ziplock bag / plastic pocket)

All other authorised materials and equipment is subject specific, so students are encouraged to speak to their teacher. Further information can be found here: <https://www.vcaa.vic.edu.au/assessment/vce-assessment/materials/Pages/index.aspx>

Students are not permitted to bring into the examination room:

- mobile phones
- any electronic devices including smart watches and fitness trackers.
- correction fluid or correction tape
- textbooks (unless these are listed as approved materials for a specific examination)
- notes (unless these are listed as approved materials for a specific examination)
- blank paper or loose sheets of paper.
- Students must place all watches at the top of their table where they can be seen clearly and easily by a supervisor. Stopwatches and watches with special functions, such as an alarm or stopwatch, are not permitted in the examination room.
- Food or drink, unless the student has approved special provisions.

Exam Timetable on next page

	Monday 13th Nov	Tuesday 14th Nov	Wed 15th Nov	Thurs 16th Nov	Fri 17th Nov	Mon 20th Nov
Session 1 8:45am – 10:15am	8.45 am – 12:00 pm English (3.15 hours) EAL (3.15 hours) 141 students	8.45 am – 10:15 am General Maths Exam 1 111 students	8.45 am – 10:15 am Foundation Maths Chemistry 70 students	8.45 am – 10:15 am Media Physical Education 63 students	8.45 am – 10:15 am Legal Studies Systems Engineering 61 students	8.45 am – 10:15 am Food Studies Music (J1) 42 students
Session 2 11:00am – 12:30pm	Private Study	11.00 am – 12:30 pm Dance Maths Methods Exam 1 (65min exam) 50 students	11.00 am – 12:30 pm Geography Maths Methods Exam 2 66 students	11.00 am – 12:30 pm Psychology Specialist Maths Exam 1 (65min exam) 90 students	11.00 am – 12:30 pm Health and Human Development Visual Communication and Design 85 students	11.00 am – 12:30 pm Applied Computing Modern History 41 students
Session 3 1:15pm – 2:45pm	1.15 pm – 2:45 pm English Language 38 students	1.15 pm – 2:45 pm Biology 64 students	1.15 pm – 2:45 pm General Maths Exam 2 111 students	1.15 pm – 2:45 pm Art Making & Exhibiting Physics 65 students	1.15 pm – 2:45 pm Environmental Science Business Management Specialist Maths Exam 2 61 students	1.15 pm – 2:45 pm Accounting Literature Product Design Wood 54 students