



# **KORUMBURRA SECONDARY COLLEGE**

*“Developing lifelong learners who are respectful, resilient, strive for excellence and are productive members of their community.”*

125 Jumbunna Road,  
Korumburra, Vic 3950  
Phone (03) 5655 1566

Email: [korumburra.sc@education.vic.gov.au](mailto:korumburra.sc@education.vic.gov.au)

## **School Council Elections 2025 — Information for Parents**

### **What is a school council and what does it do?**

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the key directions of a school within state-wide guidelines. In doing this, a school council is able to directly influence the quality of education that the school provides for its students.

### **Who is on the school council?**

For most school councils, there are four possible categories of membership:

- A mandated elected Parent category— more than one-third of the total members must be from this category. Department of Education and Training (DET) employees can be Parent members at their child's school as long as they are not engaged in work at the school.
- A mandated elected DET employee category— members of this category may make up no more than one-third of the total membership of school council. The Principal of the school is automatically one of these members.
- An optional Community member category — members are co-opted by a decision of the council because of their special skills, interests or experiences. DET employees are not eligible to be Community members.
- A mandated elected Student member category (2 positions) — to be eligible to run in the Student member category, that person must be a students enrolled in Year 7 or above at the school where they are seeking to be on council. There is no minimum age requirement.

Generally, the term of office for all members is two years.

### **What to do if you would like to stand for election?**

Collect a nomination form from the school office and either self-nominate yourself or get someone to nominate you as a candidate (Parent category). This process needs to be completed in the timeframe listed below.

If there are more nominations received than there are vacancies on council, a ballot will be conducted during the two weeks after the call for nominations has closed.

Nomination forms can be obtained from the school office, downloaded on Compass or upon request can be posted or emailed.

## School council election process and timetable

Name of the school: KORUMBURRA SECONDARY COLLEGE

EVENT		DATE
a)	Notice of election and call for nominations	Wednesday 26th February 2025
b)	Closing date for nominations	Wednesday 5 <sup>th</sup> March 2025
c)	Date by which the list of candidates and nominators will be posted	Friday 7 <sup>th</sup> March 2025
d)	Date by which ballot papers will be prepared and distributed	On or before Wednesday 12 <sup>th</sup> March 2025
e)	Close of ballot	Wednesday 19 <sup>th</sup> March 2025
f)	Vote count	Friday 21 <sup>st</sup> March 2025
g)	Declaration of poll	Friday 21 <sup>st</sup> March 2025
h)	Special council meeting to co-opt community members (the principal will preside)	Tuesday 25 <sup>th</sup> March 2025
i)	First council meeting to elect office bearers (the principal will preside)	Tuesday 25 <sup>th</sup> March 2025

# Notice of election and call for nominations

<b>An election is to be conducted for members of the school council of</b>
Korumburra Secondary College
<b>Nomination forms may be obtained from the school and must be lodged by 4.00pm on</b>
Wednesday 5 <sup>th</sup> March 2025
<b>The ballot will close at 4.00pm on</b>
Wednesday 19 <sup>th</sup> March 2025


Following the closing of nominations, a list of the nominations received will be posted at the school.

The terms of office, membership categories and number of positions in each membership category open for election are as follows:

Membership category	
<b>Parent member</b>	
Term of office	Year
From the day after the date of the declaration of the poll in 20	25
to and inclusive of the date of the declaration of the poll in 20	27
Number of positions:	5
Membership category	
<b>School employee member</b>	
Term of office	Year
From the day after the date of the declaration of the poll in 20	25
to and inclusive of the date of the declaration of the poll in 20	27
Number of positions:	2
Membership category	
<b>Student member)</b>	
Term of office	Year
From the day after the date of the declaration of the poll in 20	25
to and inclusive of the date of the declaration of the poll in 20	27
Number of positions:	2

Following the closing of nominations, a list of the nominations received will be posted at the school.

If the number of nominations is less than the number of vacancies, a notice to that effect and calling for further nominations will be posted in a prominent position at the school.

Principal signature


If you have any questions regarding the role of school council and/or the processes involved please contact me.

Naomi Coleman  
Acting Principal