



Student Welfare Outreach Team

2023 EOYSW SWOT Week FAQs



Faculty of
Medicine,
Dentistry and
Health Sciences



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1. When and where will the SWOT Week program be held?

SWOT Week will run for one week, from **25th September - 29th September 2023**. Various subjects will run revision workshops in the **University of Melbourne, Parkville Campus**. You do not need to attend every day — simply sign up for your preferred sessions from the timetable (see question 2 below).

Unfortunately, with the exception of LOTE subjects, we will not be offering virtual delivery of these sessions. However, students who are unable to attend can subscribe to receive the resources (e.g. Worksheet Questions and Solutions) for free (See Question 8 below). These will be sent roughly 1 week after the conclusion of the program.

2. How is the SWOT Week program run? / How does the timetable work?

An overview of our SWOT Week timetable is attached (please refer to the last page of this document) including descriptions of each session and what content will be covered.

We offer classes for 13 different VCE subjects (Biology, Chemistry, English, General Mathematics, Legal Studies, Mathematical Methods, Physics, Psychology, Specialist Mathematics, Japanese Second Language, German, Italian and Chinese Second Language). Subjects are divided into separate classes covering key skills and topics outlined in the VCAA curriculum.

Each class is 120 minutes long (LOTE classes are 90 minutes long) and will involve interactive workshops run by our tutors.

Each SWOT Week session is designed to be **stand-alone** and **independent** of each other so you can choose to register for only one session for a subject (e.g. attending only Biology A). However, we recommend attending **both** Session A and Session B for each subject, as these sessions will cover different content.

Sessions titled with “repeat” (e.g. Biology Session A repeat) is an identical repeat of the previous class of the same name. Repeat sessions cover the exact same content (this is for those who cannot make the previous session in the program).

Do not register for sessions that overlap in time, since you will only be able to attend one of them.

PROGRAM NOTE: SWOT Week revision classes are intended to involve extensive group collaboration. During the sessions, students are strongly encouraged to participate, discuss concepts and involve in interactive activities for the full learning experience.

3. How do I register for a class?

STEP 1: Select your tickets

Go to the [humanitix page](#), or copy and paste this link:

<https://events.humanitix.com/end-of-year-swot-week-2023>. Clicking the 'Get Tickets' button will take you to a list of End of Year SWOT Week dates. Select the day(s) you wish to attend, then select the session ticket(s) you are interested in. There will be a panel on the right-hand side of the screen that summarises your order as you select your ticket(s).

STEP 2: Enter your details

After selecting your session(s), scroll to the bottom of the page and click 'Enter details'. This will take you to the checkout page. You will have twenty minutes to enter your buyer information. Fill in the information sections, then click 'Save & Checkout'.

If you want to go back and edit your order, just scroll to the top and click 'Select tickets' in the numbered header of the page.

STEP 3: Payment

After you have entered your details, enter your credit/debit card details to pay for your session. Note that Humanitix imposes a booking fee + GST per paid ticket.

STEP 4: Order confirmation

After the checkout, you will be taken to the order confirmation page. A confirmation email also be sent to your email, along with your order number, your ticket(s) and a tax invoice. The order confirmation email has options that allow you to **view ticket(s)** and **update order**. Please keep the email with your ticket(s), as you will need this to sign in on the day.

View ticket(s) allows you to view individual tickets as a part of your order.

Update order allows you to edit your buyer and ticket information. It also allows you to cancel individual tickets or the entire order (for more information on cancellations, see question 5)

STEP 5: Email updates

You will receive emails leading up the event with more detail on what to expect. Some but not all of your registered classes will have materials such as worksheets, slides etc that will be sent the day before the session is scheduled to take place.

4. How do I register for a class if there are no available places left?

If a session is sold out, a 'Join waitlist' button will appear, where you can choose to join the waitlist. After joining the waitlist, if your preferred session slot becomes available, we will notify you via your chosen email. You will have up to **24 hours** to accept your ticket offer.

English Session A


Sold out

Join waitlist

5. What if I don't want to attend a session anymore? / Can I cancel my registration?

If you no longer wish to attend a SWOT Week session, you can **cancel** your tickets. This can be done through the '**Update order**' button in the order confirmation email that you will receive when you first register. You can cancel **one, multiple or all sessions**.


Your ticket




Order number: RP7MA3CY

Use this QR code to scan your ticket at the front door. View your individual tickets below where you can email, [download & print](#) tickets.

[View ticket](#) [Update order](#)

 Mon 27th Jun, 8:00 am - Fri 1st Jul, 8:00 pm AEST

 University of Melbourne Parkville VIC 3010, Australia

[Add to calendar](#)
[Apple](#) [Google](#) [Outlook](#) [Yahoo](#)

[View event information](#)


Clicking '**Update order**' will take you to the landing page that lists buyer and ticket information. You can edit your ticket information here, such as registration name and email. For cancellations, click on the adjacent tab labelled '**Refunds**'. You can cancel individual tickets, or cancel all tickets.

Select tickets to refund

Online order:

Order date: :

Event date: Mon 27th Jun 2022 - Fri 1st Jul 2022

 Please select items you would like to cancel and refund. Have any questions? [Contact Host](#)

Cancel & refund ticket	Name	Ticket type	Price
<input checked="" type="checkbox"/>		English Session A	\$0.00
<input checked="" type="checkbox"/> Cancel & refund all tickets			To refund: \$0.00
<input checked="" type="checkbox"/> Donate my booking fees			Donated booking fees: \$0.00
			Total refund amount: \$0.00

Refund

It is **very important that you cancel your booking as soon as you know you cannot attend** — due to the limited availability of each class, there may be people on the waiting list for your session. You will **only be able to refund tickets up to 1 day prior** to the beginning of SWOT Week - in other words, the Sunday before the beginning of SWOT Week.

The refund will take approximately 1 - 5 business days to process and will return to the credit/debit card you have used to register the session.

6. What if I can not afford the session?

If you require financial support please contact swot@muhi.org.au, for further information.

7. Will there be accommodation provided?

Unfortunately we are unable to provide accommodation as part of SWOT Week. However if you are unable to attend but still want to receive the resources for each of the sessions you subscribe through our form (see question 8 below).

8. Will resources be provided?

Most subjects will provide in-class resources for you to work on. Common resources are worksheets and lecture slides. Resources used within SWOT Week sessions will be made available to attendees after End of Year SWOT Week - so no need to subscribe if you're already attending the program! We also have guest wifi access, with login details to be provided closer to the event.

If you cannot attend End of Year SWOT Week SWOT Week, you can still access the resources. Simply subscribe through the [resource subscription form](#) or go to <https://forms.gle/cA7nn12YrPpVbSKt9> and the materials will be emailed to you approximately one week after the conclusion of the Mid-Year SWOT Week program.

9. How much content will I be expected to know beforehand? / What will SWOT Week cover?

It is generally expected that your school will have covered all of Unit 3 and most or all of Unit 4 content. However, if you are uncertain or unconfident with various topics, don't worry! That's exactly what SWOT Week is for. Our team of tutors have dedicated sessions to break down specific topics. Most subjects will have both lectures and workshops, where the lectures aim to revise certain topics in a digestible manner, complemented by workshops for practising questions, and applying these key examinable concepts covered throughout the lecture. Descriptions of what is covered in each subject session is included in the comprehensive version of the **End-Year SWOT Week timetable** (attached at the end of the FAQ).

10. Do I need to bring anything?

For every session, you will need basic stationary (i.e. pen, pencils, erasers, rulers, highlighters, sharpeners, paper/notebook etc). Some sessions might have specific stationary such as a calculator for Maths and some science subjects. We will inform you of the specific stationary that you need to bring in closer to the date of your session. It is also recommended that you bring your own personal device such as a laptop so that you can go through the slides/worksheet along the session.

11. Will there be any food provided during SWOT Week?

We will be providing lunch catering on some days - more information on the exact nature of catering will be released closer to the event. There are also plenty of nearby options for food.

We will also be providing light refreshments.

12. What is the cost of each session?

The cost of the majority of sessions is \$2. We also use a booking service called Humanitix which imposes an additional booking fee + GST per ticket. If you require financial support please contact swot@muhi.org.au, for further information.

Some sessions, such as the Pseudocode workshop sessions and LOTE subjects are free. As mentioned in the response to Question 8, you can also subscribe to receive the subject resources for free.

13. I have a question that hasn't been answered here!


Please feel free to contact swot@muhi.org.au for any queries regarding SWOT Week!


14. MYSW timetable and session summary

A snapshot of the timetable can be found below. A summary of each of the lessons can be found using the link below:


https://www.canva.com/design/DAFr9NzvXT4/R94ayU8bICl3NEaXhC8bMQ/view?utm_content=DAFr9NzvXT4&utm_campaign=designshare&utm_medium=link&utm_source=publishsharelink

END OF YEAR SWOT WEEK									
STUDENT WELFARE OUTREACH TEAM EOYSW TIMETABLE									
SESSION BLOCKS	MONDAY SEPTEMBER 25TH			TUESDAY SEPTEMBER 26TH			WEDNESDAY SEPTEMBER 27TH		
SESSION BLOCK #1 9:00 AM - 11:00 AM	ENGLISH SESSION A	METHODS SESSION A		SPECIALIST SESSION A	PSYCHOLOGY SESSION A	BIOLOGY SESSION A	BIOLOGY SESSION A REPEAT	CHEMISTRY SESSION A	
SESSION BLOCK #2 11:00 AM - 1:00 PM	PSEUDOCODE WORKSHOP SESSION A	GERMAN		SPECIALIST SESSION B	PSYCHOLOGY SESSION B	BIOLOGY SESSION B	UNI 101	ITALIAN	
SESSION BLOCK #3 2:00 PM - 4:00 PM	ENGLISH SESSION B	METHODS SESSION B		PSEUDOCODE WORKSHOP SESSION B			BIOLOGY SESSION B REPEAT	CHEMISTRY SESSION B	







Student Welfare Outreach Team



END OF YEAR SWOT WEEK						
STUDENT WELFARE OUTREACH TEAM EOYSW TIMETABLE						
SESSION BLOCKS	THURSDAY SEPTEMBER 28TH			FRIDAY SEPTEMBER 29		
SESSION BLOCK #1 9:00 AM - 11:00 AM	ENGLISH SESSION A	METHODS SESSION A		PHYSICS SESSION A	LEGAL STUDIES SESSION A	JAPANESE
SESSION BLOCK #2 11:00 AM - 1:00 PM	GENERAL MATHS SESSION A	CHINESE		PHYSICS SESSION B	LEGAL STUDIES SESSION B	CHEMISTRY SESSION A REPEAT
SESSION BLOCK #3 2:00 PM - 4:00 PM	ENGLISH SESSION B	METHODS SESSION B		GENERAL MATHS SESSION B	CHEMISTRY SESSION B REPEAT	





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