

Mordialloc College
1 Station Street
Mordialloc 3195 Victoria Australia
Telephone (+613) 9580 1184
Facsimile (+613) 9587 5443
Email mordialloc.co@education.vic.gov.au
www.mcsc.vic.edu.au



21 February 2024

Dear Parents & Caregivers,

I wanted to take a moment to remind you about the upcoming Year 10 work experience program, an integral part of our My Future My Pathway course.

Last year, we sent out a letter detailing the importance of this program and the invaluable opportunities it presents for our students. If you recall, participation in the Work Experience program is mandatory for all Year 10 students, offering them a unique chance to explore potential career paths and gain firsthand insight into various industries.

A reminder of the dates for the 2024 work experience program are as follows:

Term 2 Week 4, running from Monday, May 6th, to Friday, May 10th.

Completed Work Experience forms must be returned to the Careers office no later than Week 9, Wednesday, March 27th.

We understand that securing a placement can be a process that requires time and effort, which is why we're providing this reminder well in advance. It's crucial for your child to find a placement that aligns with their interests and aspirations. Remember, your support in this endeavour plays a significant role in their success.

To aid you in this process, we have compiled a list of workplaces and organisations that offer work experience opportunities. This list includes detailed information about application requirements and links to relevant resources. We encourage you to explore these options and initiate inquiries as soon as possible. This is the same list I emailed out to you last year.

Lunchtime and after school sessions will begin from Week 6 for student who have yet to find a work experience placement.

If you have any questions or need further assistance, please don't hesitate to reach out to our Careers team, whose contact details are provided below.

Thank you for your continued support in preparing our students Work Experience

Regards

Doanvy Roberts
Career Coordinator

Aaron Davis
VCE Learning Specialist

Tracey Bastin
Assistant Principal

Susan Cochrane
Director of Senior School

Places our students have done work experience in the past (to give you some ideas) - please note, some of these may have been obtained because of contacts/networks:

- Art/Creative options - design studios, printers (often have designers working for them), Photography Studies College, art galleries, architects, wedding dress designer,
- Business - lawyers, accounting firms, engineering organisations, other office-based placements
- Community Service organisations - Community centres, charities, aged care homes, thrift stores
- Education facilities - Early learning centres, primary schools, Yarrabah, secondary schools (but not at Mordialloc College)
- Government organisations - city councils, politicians, government departments
- Health providers - Monash Health, hospitals (very difficult unless you have a contact), aged care homes, pharmacies, physiotherapists, chiropractors, osteopaths, doctors' clinics (usually admin based), dentists, medical research centres,
- Retail: Hardware stores, building supply specialists (e.g. Middys), horticultural retailers
- Science: CSIRO, university departments, medical research facilities, environmental organisations
- Sporting organisations - Auscycling, AIS, SNL Netball, sports agencies, bicycle repair shop, aquatic centres, playcentres (trampolining)
- Trades - construction companies, plumbers, carpenters, boat builders, engineering fabrication companies, air conditioning technicians, electricians, cabinet makers
- Other - manufacturing companies, Hairdressers, Automotive repairs, Moorabbin Airport, Parks Victoria

Places that can be difficult to get placement:

- **Veterinary clinics** – we recommend that you approach your own vet initially or there is also the Dandenong Veterinary Hospital - <https://www.dvh.com.au/work-experience-programs/>
Alternatively you may be able to find retail work that involves animals (e.g. Petbarn)
- **Doctors/psychology services** – these have privacy restrictions. If you are interested in medical opportunities then we recommend that you approach family or friends or consider allied health options (e.g. working with a physio, osteo, in a chemist - see list above)
- **Hospital settings** – most official work experience programs are not operating due to Covid-19 and health guidelines. However, some of our students have been successful in obtaining placement via family members/friends.
- **Football clubs** are inundated with requests (if you know someone who works there, we recommend approaching them)

Formal work experience programs:

Organisations who get asked a lot for work experience often have formal programs - here are some we are aware of with very early closing (but please do your own research as well):

- **Zoos Victoria – closes 11 September (for 2024 work experience)**
<https://www.zoo.org.au/about-us/careers/school-work-experience/>
- **National Gallery of Victoria – closes 20 October 2023 (for 2024)**
<https://www.ngv.vic.gov.au/about/people-and-careers/work-experience/>
- **Parliament House – closes 12 January (for 2024 Semester 1 work experience)**
<https://new.parliament.vic.gov.au/teach-and-learn/work-experience/>

Other organisations that offer a week of work experience – but applications will be in the year that you wish to do it - you need to keep checking for when it is announced online:

- [Monash Health](#) (health)
- [MSO](#) (Melbourne Symphony Orchestra) (music)
- [University of Melbourne Science department](#) (science)
- [Monash University Biomedical research](#) (science, medical)
- [Victorian public sector](#) (government, office-based)
- [Walter and Eliza Hall Institute](#) (medical)

Organisations that only offer limited opportunities/do not offer work experience:

- **Victoria Police** - The school can apply through a ballot system. If we are successful, we will be given one place for one student for one week for the year. At that stage, we will announce and promote to students to see who is interested and hold interviews if relevant. Please do not rely on this slim opportunity.
- **Museums Victoria, the ABC and Sea Life** do not offer work experience to high school students.