

St Nicholas P T & F



ST NICHOLAS PT & F ASSOCIATION
AGM held 18:00, Monday
08 February 2021

Minutes of Meeting

Meeting commenced at 18:02

Chairperson: Josh Johnson
John Clery
Secretary: Rebecca Harding

ITEM 1 & 2 – Welcome

Welcome - Josh Johnson
Acknowledgement of Country
Opening Prayer – All attendees

ITEM 3 – Attendance

Attendance: Josh Johnson, Rebecca Harding, Jaime Shaw, Tatum Johns, John Clery, Felicity van Aanholt, Bec Johnson, Belinda Stimson, Matt Cunningham, Jane Pryor, Daniel Gillett, Renee Dunst, Lily Single, Bec Johnson

Apologies: None

ITEM 4 – Confirmation of Minutes

Confirmation of Minutes from previous Association Meeting.

Accepted by # Jaime Shaw

Seconded by # Tatum Johns

ITEM 5 – Positions of election of Executive 2021

Hand over to John Clery. **All position declared vacant**

President	Josh Johnson volunteered for the position and seconded by John Clery Josh Johnson accepted the nomination
Vice President	Jamie Shaw nominated by John Clery and seconded by the Tatum Johns Jamie Shaw accepted the nomination
Secretary	Rebecca Harding nominated by John Clery and seconded by Josh Johnson Rebecca Harding accepted the nomination
Treasurer	Tatum Johns volunteered for the position and seconded by John Clery Tatum Johns accepted the nomination
School Advisory Rep	Felicity Van Aaholt nominated by John Clery and seconded by Bec Johnson Felicity Van Aanholt accepted the nomination

Congratulations to the 2021 elected exec.

Meeting returned to executive to continue with regular business

ITEM 6 – Business arising from the minutes

Mango wrap up

- Is there a better/another way to communicate when orders are ready for pickup?. Found a lot of people are unaware of delivery. Volunteers had to use own phones to call a number of people to collect their order
- Delivery date will remain always be at short notice due to mango picking dates/times and transport schedule
- Discussed options within group. Decided to use Compass to send messages, continue using FB as a lot of people use the platform and the ever reliable newsletter
- Probably could have also started calling people a little earlier
- Invoicing complete
- Our friends at Carey's not only donated transport of the Mangoes they donated cash – Thank you

Welcome BBQ – sadly it is unable to go ahead

- Restrictions have resulted in the cancellation of the BBQ
- Committee discussed options – apply for exemptions, have smaller groups/class groups, use external site
- No viable option to run with

BBQ discussion led to how we can assist keeping our Community together by creating avenues for parents to meet

- Conversation returned to ideas suggested in 2020. Working on parent driven catch ups outside of school
- PT&F unable to use school as a banner for any catch up /gatherings. With that John happy to provide a communication platform if needed
- The idea is to target small or class groups and coordinate casual catch ups (playground, coffee, lunch...). Possibly, using a parent from each class to begin communication with other parents. Could be as simple meet at XX at time and date hope to you there
- Jane Pryor to put together a proposal to be included in the newsletter. Hopefully attract someone who already knows a few people who can then pass the invite/information on
- Gemma has an example of a parent driven directory which shares contact details of parents within the group. Only those who volunteer their info have it shared between the group. Something like this

- The purpose of the directory is to assist with communication between the school families and students. The information will be circulated to all families in Year XX 2021. This directory is a PT&F initiative and whilst inclusion is not compulsory, it very beneficial in making contact with other families. We highly recommend you include your family details in it.
- Would need to look into administration of something like this

Fundraising activities and events for 2021

- Registered with Bright Star Kids – Labels. PT&F receives store credit or cash for mentioning school name when purchasing labels
- Tatum to contact Bakers Delight. Find out how to collect fundraising money from school name mention
- Colour Run – cannot go ahead in term 1. Will now look for a term 4 date
 - If unable to go ahead with colour run this year we may revert back to a seated event like trivia and bingo nights previously held.
- Pancake Day – Unable to go ahead. May be able to do something later in the year if school restrictions ease.
 - If unable to find a pancake date later in year. PT&F will need to meet with Patrice to handover and gain all her knowledge and notes. Patrice is the master of pancake day and her knowledge very valuable

Uniform

- Follow up on skort fit
 - Lowes have options waiting to hear/see what they are
 - Logo shorts and sport shirt were out of stock for a time. Shirts back in.
 - Question raised about runners and their colour. Policy says white however very few kids wear them. School has/will relaxed the requirement to wear white shoes. The uniform policy will soon reflect this
- Belinda sent email in Nov 2020 and enquired about the following:
 - *wondering if the idea of a school bucket hat had ever been floated as this style of hat is easier to wash, they still provide good protection and is easier to pop in a school bag. The current hat is not easy to wash, it fades quickly, not easy to fit in a school bag and looks dishevelled very quickly.*
 - *Also wanted to bring up the idea of getting a school hoodie, something like McCarthy's and Tamworth South. They look great and kids love them, much more than the current zip up sports jacket*

Response

- Hats – school has to be sun safe and with that comes a requirement to meet certain minimum dimensions. It was acknowledged other schools wear bucket hats. John happy to consider sun safe alternate and will look into options.

Further discussion required if alternative is found.

- John happy for PT&F to investigate a hoodie and or tracksuit option. As with the hat, if something is found further discussion is required. Belinda will do a bit of research into some options – watch this space
- Touched on revised 3 day sport uniform feedback. Found kids are really enjoying the comfort. Relaxed uniform and decision to go down this path was driven by kids comfort and needs

ITEM 7 – Correspondence In/Out

Correspondence In: Belinda Email

Correspondence Out: Thank you card delivered to Carey's freight

ITEM 8 – Principal's Report

- Reviewed Draft Annual Improvement Plan for 2021
- Public Document available for review
- Spoke about the new three rules. Kids new mantra – I am Safe, Respected and Cared for and I'm a learner
- Teachers to continue work on literacy block in a contemporary and structured way
- Teachers work in high functioning teams – teaching in a public domain and as part of a team and delivering our Catholic Principles
- Three main pillars – Living Like Jesus, Literacy Pedagogy, High Functioning Teams – This is schools improvement story
- One area of focus - Tiered Intervention – Guided Reading – Guided/Targeted and Education Assistant Support. This focuses on targeted small groups to help and guide to meet their potential and not be left behind
- Full report - attachment with minutes

ITEM 9 – Treasurer’s Report

St Nicholas PT&F Meeting

08/02/2021

1. Bank Statement Dated 06/02/2021

Cheque Account \$4422.39

ACCOUNT	OPENING	CLOSING	MOVEMENT
Cheque Account	\$11,317.77	\$4,422.39	(\$6,895.38)
Term Deposit	\$10,000.00	\$10,000.00	\$0.00
TOTAL	\$21,317.77	\$14,422.39	(\$6,895.38)

2. Summary of Movements

	Income	Expenses	Net	Comment
Interest received 20	\$ 22.34		\$ 22.34	
School Donation		\$ 7,000.00	\$ 7,000.00	
Interest received 21	\$ 7.28		\$ 7.28	
Staff Coffee Shout		\$ 275.00	\$ 275.00	
Late Mango Money	\$ 350.00		\$ 350.00	
TOTALS	\$379.62	\$7,275.00	-\$6,895.38	

3. Any further expenses for approval and further monies for depositing/expenditure?

AGM Fundraising Summary 2020

	Income	Expenses	Profit	Comment
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PIE DRIVE	\$ 25,330.20	\$ 19,461.90	\$ 5,868.30	
MANGO DRIVE	\$ 9,370.00	\$ 7,144.00	\$ 2,226.00	
TOTAL	\$34,700.20	\$26,605.90	\$8,094.30	

INCOME	\$
Fundraising	\$34,700.20
Interest	\$59.98

Total Income	\$34,760.18
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EXPENDITURE	\$
Welcome BBQ	\$671.99
Pancake Day	\$93.92
Mother's Day	\$2,388.50
Farwell Drinks	\$225.00
Audit Invoice	\$275.00
Staff Coffee Shout	\$458.00
BBQ Box Replacement	\$93.80
Year 6 Shirts	\$1,290.00
Mango Drive	\$7,144.00
Pie Drive	\$19,461.90

Total	\$32,102.11
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Net Income	\$2,658.07
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Donations:	
Technology	\$7,000

For Approval: Need to follow up how the donation was spent.

Regards
Tatum Johns - Treasurer

- Audit due – Tatum needs breakdown of PT&F \$7k donation. Tatum to meet with Robyn Burke to review expenditure documents
- In short our fundraising efforts bought our kids Chromebooks and I pads. This is a wonderful outcome for the kids

ITEM 10 – Board Meeting Report

- 24 Nov – was AGM
- Welcomed 2 new members
- Annual Improvement plan presented by John
- John also presented financial report
- Fr Chris delivered his report
- Fr Chris commented on break up of Eucharist and reconciliation, he praised the School for how they planned and delivered
- Mens Ministry initiative – 20 March zoom meeting to discuss

ITEM 11 – General Business

- Josh – QKR app. Josh asked where this was at. Idea is to use the app for parents to pay for things like pies, mothers day gifts and so on. This came about due to ADIG no longer taking cash
- Esteem before School care now operating from 07:00. Hill St gate is the access
- From Wk 6 School gate will remain locked until first bus arrives, approx. 08:15. This will help ensure the safety of our before school care kids
- Store leaked over the holidays and water may have damaged some of the Mothers days gifts. We will need to check the boxes and confirm gifts survived. Our Mums deserve to get these gifts!!

ITEM 12 – Next Meeting Date

- 29 March 2021, School Library

ITEM 13 – Closing Prayer

- Closing Prayer

ITEM 14 – Meeting Closed

- Meeting closed at 19:14. Thank you.