



Department of
Education & Training

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2017_003565

Associate Professor Sophie Havighurst
Psychiatry
The University of Melbourne
Mindful
50 Flemington Street
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Dear Associate Professor Havighurst

Thank you for your application of 13 November 2017 in which you request permission to conduct research in Victorian government schools and early childhood settings titled *Tuning in to Kids: Comparing three methods of delivery of an emotion-focused parenting program for parents of 3-10 year old children with behaviour problems*.

I am pleased to advise that on the basis of the information you have provided your research proposal is approved in principle subject to the conditions detailed below.

1. Department approved research projects currently undergoing a Human Research Ethics Committee (HREC) review are required to provide the Department with evidence of the HREC approval once complete.
2. The research is conducted in accordance with the final documentation you provided to the Department of Education and Training.
3. Separate approval for the research needs to be sought from school principals and centre directors. This is to be supported by the Department of Education and Training approved documentation and, if applicable, the letter of approval from a relevant and formally constituted Human Research Ethics Committee.
4. The project is commenced within 12 months of this approval letter and any extensions or variations to your study, including those requested by an ethics committee must be submitted to the Department of Education and Training for its consideration before you proceed.
5. As a matter of courtesy, you advise the relevant Regional Director of the schools or governing body of the early childhood settings that you intend to approach. An outline of your research and a copy of this letter should be provided to the Regional Director or governing body.

6. You acknowledge the support of the Department of Education Training in any publications arising from the research.
7. The Research Agreement conditions, which include the reporting requirements at the conclusion of your study, are upheld. A reminder will be sent for reports not submitted by the study's indicative completion date.

I wish you well with your research. Should you have further questions on this matter, please contact Youla Michaels, Project Support Officer, Insights and Evidence Branch, by telephone on (03) 7022 0306 or by email at michaels.youla.y@edumail.vic.gov.au.

Yours sincerely



Fayyaz Khan
Senior Manager
Insights and Evidence

16/01/2018