

HOW TO COMPLETE THE 2019 PARENT CONSENT FORMS AND CLASS LIST DISTRIBUTION

Step 1: Log in to Compass and click on the yellow prompt.

Welcome to the Ripponlea Primary School Portal

Use the links listed for each of your children to explore the portal. Please keep your mobile phone number and email address up to date (Tools > Update My Details). The school will use this to contact you regarding attendance, events, news and more.

Compass



My News

Course Confirmation/School Payments

Course confirmation and/or school payments available for completion.
Click here to proceed

Step 2: Click on Parent Consent Forms 2019

Course Confirmation and Payments

Click on a course confirmation/payment process below to proceed.

Confirmation/Payment Process	Status
Parent Consent Forms 2019	Not Started

Step 3: Click Proceed

Course Confirmation/Payment: Parent Consent Forms 2019

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Please provide consent for :

- Accident Declaration
- Walking Excursion Permission
- School Media Permission
- Class List Distribution

Progression Agreements

The following agreements will require online signing as part of the course confirmation process. You will be prompted to read and digitally sign these during the process.

Agreement	Parent Sign?	Student Sign?
Accident Declaration	Required	Not Required
Class List Distribution	Required	Not Required
School Media Permission	Required	Not Required
Walking Excursion Permission	Required	Not Required

Confirmation

Please click "Proceed" to begin the Course Confirmation Process

Step 4: Read the agreement and specify yes or no in the comment box. Click “I have read and accept the agreement above” and write your name in the comment box underneath.

Course Confirmation/Payment Agreements

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Accident Declaration

In the event of illness or injury to my child whilst at school, on excursion (including walking excursions), or travelling to or from school, I authorise the Principal or teacher-in-charge of my child, where the Principal or teacher-in-charge is unable to contact me, or it is otherwise impractical to contact me, to consent to my child receiving such medical or surgical attention as may be deemed necessary to a medical practitioner or to administer such first aid as the Principal or staff member may judge to be reasonable necessary.

Additional Questions

I consent to the Accident Declaration.
Please specify yes or no.

Parent Agreement

Agreement I have read and accept the agreement above.
 I have not yet read/do not accept the agreement.

Full Name

Step 5: Follow the same procedure for the next 3 agreements.

Step 6: Once you’ve successfully gone through all steps, this should appear:

Course Confirmation/Payment Complete

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Parent Consent Forms 2019

Successfully completed course confirmation.

Student Materials and Services Charges

Click on a materials/services charge for more information.

Item	Suggested Amount	Fee Amount	Amount Paid
There are no student materials/service charges for this course confirmation/payment process.			