



MENZIES CREEK PRIMARY SCHOOL
FAMILY FESTIVAL
STALL HOLDERS' APPLICATION FORM

Thank you for supporting our school by holding a stall at our Family Festival on SATURDAY 16TH NOVEMBER, 10.00 AM – 4.00 PM.

This is an outdoor event, so you will be required to provide your own 3x3m marquee **and weights**.

Set up will be available from 7.00am, and you must be ready to trade by 10am.

The \$40 Stall fees are now payable.

Please pay directly to the school bank account:

BSB 633000, Account No. 129123402

PLEASE STATE 'FF STALL' AND YOUR NAME OR BUSINESS IN THE REFERENCE, then email the school email below to let us know you have paid so we can issue you with a receipt.

If you have any questions please contact the school on (03) 9754 3695 or menzies.creek.ps@edumail.vic.gov.au

Please complete the application form below and email to menzies.creek.ps@edumail.vic.gov.au soon as possible. Applications close on Nov 2nd.

Thank you, and we look forward to a fantastic event!

MCPS Fundraising Team.

**MENZIES CREEK PRIMARY SCHOOL
FAMILY FESTIVAL
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YOUR DETAILS

Business/trading name:

Your name:

Phone number:

Address:

Suburb/city:

Postcode:

Email:

PRODUCT DETAILS

Please supply a detailed description of the goods you will be selling:

INSURANCE DETAILS

Insurance Company:

Policy number:

Expiry date:

Cover: (\$M):

TERMS AND CONDITIONS

1. Stall set up will be available from 7am on Saturday 16th November 2019. Stalls must be ready to trade by 10am.
2. All stalls will be required to trade until at least 4pm and be packed up by 5pm.
3. Vehicles are to be moved as soon as your vehicle is unloaded. No stall set up is to commence until your vehicle has been moved.
4. All Stall Holders must keep their site clean and remove all rubbish.
5. Payment of \$40 must be by direct debit by 2nd Nov. No refunds given under any circumstances.
6. All food vendors must comply with the Australian and New Zealand Food Act 1989.
7. Worker compensation and OH&S Licenses and Insurance are the full responsibility of the stall holder.
8. MCPS have the right to refuse any stall holder not compliant with our standard of trade.