



School Based Trainee/Apprentice Expression of Interest and Legal Guardian Consent

Please complete all of the fields on the form and attach a Resume and copy of your latest school report.

It is recommend that you include supporting documents that will support your Expression of Interest, including employer and/or school references if available.

Your parent/guardian will also need to complete the last section. Applications without parent/guardian consent will be rejected.

STUDENT INFORMATION

Title:	
Students Name:	
Address:	
Suburb:	
Postcode:	
Email Address:	
Contact Number:	
Date of Birth:	
Gender:	
Are you Aboriginal?	
Do you have a driver's license or when do you expect to obtain one? If not, how do you intend to travel to the host- employer's place of work?	

SCHOOL/EDUCATION DETAILS

Current Year level:	
Current School:	
School Release Days: <i>Days you are allowed to leave school to attend TAFE & work</i>	

EXTRA INFORMATION

Are you currently employed or attending Work Experience?	
If yes, please detail your work:	

Do you attend any extra curriculum activities: e.g. <i>sports clubs, associations etc.</i>	
If yes please provide details:	

STUDENT INTEREST & STATEMENT

Traineeship/Apprenticeship/ Qualification you are interested in
Please provide a statement of why you are interested in a School Based Qualification <i>Provide as much information as possible, such as "why this course interests you", "what job would you like to be doing in the future" etc.</i>

PARENT/GUARDIAN CONTACT DETAILS

Title:	
Parents Name:	
Address:	
Suburb:	
Postcode:	
Parents Email:	
Contact Number:	

Parent/Guardian consent must be recorded on this form for:

- a) Approval for the School Based Apprenticeship/Traineeship (SBAT) to be undertaken by the student in addition to school approval and;
- b) For the student to undergo a Drug and Alcohol screening if required by Industry, paid for the by Parent/Guardian, performed by a Drugs and Alcohol testing organisation that complies with Australian Standards AS/NZ 4308:2008 Procedures for Specimen Collection and the Detection and Quantitation of Drugs of Abuse in Urine (or any successors) and a breath alcohol test as per AS 3547:1997 Breath Alcohol Testing Devices for Personal Use (or any successors).

This consent is required by the Jobs and Skills Centre before commencing the organisation of a SBAT.

PARENT/GUARDIAN CONSENT – SBAT Approval

Parent/Guardian Name: Please print	
Parent/Guardian signature:	
Date:	

PARENT / GUARDIAN CONSENT – PRE PLACEMENT DRUG AND ALCOHOL SCREENING

This application process may require your son /daughter to undergo a drug screen as per AS/NZ 4308:2008 Procedures for Specimen Collection and the Detection and Quantitation of Drugs of Abuse in Urine (or any successors) and a breath alcohol test as per AS 3547:1997 Breath Alcohol Testing Devices for Personal Use (or any successors).

This test is to be paid for by the Parent / Guardian.

By signing this consent, you understand and agree to the following: -

- a) Providing a negative drug and alcohol test does not guarantee placement in a traineeship or apprenticeship.
- b) You will be fully responsible for all fees associated with the drug and alcohol screening process which will be payable directly to the Drug and Alcohol testing company.
- c) You will take full responsibility for organising the appointment with the Drug and Alcohol testing company and **communicating the appointment date, time and screening result to the school** to keep them informed of progress.
- d) You acknowledge that failure to fully comply with the drug and alcohol screening process and / or providing a non-negative drug and alcohol screen may mean that the Jobs and Skills Centre will halt the process of organising an SBAT until your son / daughter can produce a negative drug and alcohol screen.

- e) Subsequent testing will be payable per test, as per the initial test, directly to the Drug and Alcohol testing company.
- f) If the initial screen indicates the presence of a declared prescribed drug then you may, at the discretion of the Jobs and Skills Centre, be required to provide a NATA accredited laboratory confirmation and a letter from the prescribing doctor stating that your son/ daughter is fit to complete all proposed tasks while using the stated medication.
- g) You, as the parent / guardian of the student, have a **duty of care to provide the results of any non-negative screening test to your son/ daughter's appropriate school contact**. The school contact will then have the opportunity to assist you and the student with referral to support services if necessary and inform the Jobs and Skills Centre of the application progression.
- h) You will provide the school with documentation from the Drug and Alcohol testing company confirming that your son / daughter has returned a negative drug and alcohol test. The Jobs and Skills Centre will commence organising the SBAT once all documentation has been received from the school.

PARENT/GUARDIAN CONSENT – Drug and Alcohol Screening Consent

Parent/Guardian Name: Please print	
Parent/Guardian signature:	
Date:	

Expression of Interest Checklist:

- Resume
- References if applicable
- Latest school report
- Expression of Interest form including parent/guardian consent.