



## BMC 2024 Finals Assessments On-Line with Zoom

You will require the Zoom application on your device in order to access the meeting.  
Below are short 10-minute instructional videos that will help you set this up.

### IMPORTANT :

There may be blocks in place by school administration or IT department that prevent teachers and students from downloading applications on devices.

Please check this **before** the day of the assessments.

You may require the school administration or IT department to allow/enable the set up of Zoom on device prior to joining a meeting.

This too applies to students participating remotely and/or connecting in with their personal devices.

Once you have verified with the school administration/IT department that ability to download the Zoom app is possible then students should be able to click the link provided by the Alliance and follow the prompts.

When you join a Zoom meeting for the first time, you will be prompted to “download & run Zoom”.

This can take a couple of minutes. To minimise delays on the day and where possible, we recommend downloading the Zoom app to the device beforehand: <https://zoom.us/>

\*\*Please ensure that your **Display Name** matches the name you enrolled in the competition with. This will help the examiner admit participants in order from the Waiting Room.

### **To change your Display Name on Zoom:**

1. Select **Participants**, located in the bottom toolbar of the meeting window.
2. Hover over your name and select **More** (desktop) or tap your name (mobile).
3. Click or tap **Rename**.
4. Enter the name you used to enrol in the BMC competition.
5. Click **Rename** (desktop) or **Done** (mobile).

**Joining a Zoom meeting from the link received in an email (1 minute):**

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>

**How to connect to Zoom for the first time from a PC:**

Instructions start at 3-minute mark.

<https://www.youtube.com/watch?v=9isp3qPeQ0E>

**How to connect to Zoom for the first time from a Mac:**

<https://www.youtube.com/watch?v=iagJnvy6LLY>

If there is an issue, the best way to reach me is by email. I'll be standing by.

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