



WHEELERS HILL PRIMARY SCHOOL
OUT OF SCHOOL HOURS CARE

Vacation Care Program – April 2026

Hours of Operation: 7:00 am – 6:00
pm

Booking Period Information

Priority Booking for Permanent
Families

Opens: **Monday 9th March 2026**

School Community Booking

Opens: **Friday 13th March 2026**

Important Booking Information for OSHC

How to Book: Please return completed booking forms in person or via email to wheelershilloshc@gmail.com.

✗ Do not hand them in at the school office or give them to classroom teachers—these will be sent back with your child.

No Phone Bookings: We can't accept bookings over the phone or through the classroom.

This helps us manage bookings in the correct order, especially for waiting lists.

Invoices & Payments: Invoices are sent out every two weeks. Please make sure payments are made by the end of that week.

Making Bookings During the Program: You can still book during the program if there are places available.

Cancellations: Once you book, you're responsible for the fees—even if your child doesn't attend.

✓ The only exception is if your child is sick and you provide a medical certificate within the same week.

Enrolments: We follow government guidelines when accepting enrolments. If you'd like more info, please speak to the Coordinator.

Behaviour Policy: If a child regularly shows unacceptable behaviour, they may be suspended from the program in line with our policy.

Wheelers Hill Primary School Vacation Care Program offers a Quality Program for children to spend their holidays. Excursions and Activities are organised for each day by skilled and motivated Educators.

The Vacation Care Program is available to all children/families attending Wheelers Hill Primary School and Community Families

What Does My Child Need to Bring?

Food:

Please pack a nutritious lunch, plenty of snacks, and a drink bottle each day.

(Unless the program says otherwise.)

Snacks for Sale:

Some afternoon snacks are available to buy during Vacation Care—check the menu in the OSHC room.

Food That Needs Heating:

If your child has food that needs reheating, please give it to staff when you arrive so it can be stored safely in the fridge.

Clothing:

Children should wear comfortable clothes and suitable footwear for active play.

Vacation Care Program – April 2026

The program may change due to weather or other unexpected reasons.

Spots are limited depending on staff numbers and activity requirements.

Please do not bring expensive toys—we can't take responsibility if they are lost or damaged.

A parent or guardian must sign children IN and OUT each day. If someone else is picking up your child, let the Coordinator know in writing or by phone call.

If you're delayed and can't collect your child by 6:00 pm, please call the Coordinator on **0409 007 104** right away.

Late Pick-Up Fee: \$1 per minute after 6:00 pm.

Always notify us if you know you'll be late.

Vacation Care – April 2026 Updates

Program Location

This holiday, Vacation Care will run from the Main Room.

🧡 Excursion

We will have one excursion only—on the last Friday of the holidays.

This helps us better support families needing care throughout the break.

@ Grade 4–6 Program

We're continuing a special program just for Grade 4–6 students.

It will run from the Music Portable (next to the Gym).

These students will join the main activity but also enjoy extra challenges and activities based on their interests.

They'll have more flexible routines, with some activities lasting a whole day or even a few days.

➡ Note: You still need to sign them in and out at the Main Room each day.

🌱 Nude Food

To support sustainability and match school practices, we're asking families to pack "Nude Food"—lunches and snacks with no disposable packaging.

This helps reduce waste and teach kids eco-friendly habits!



APRIL VACATION CARE



JUNIOR PROGRAM - Preps to Yr 3

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
6 PUBLIC HOLIDAY No program	7 Easter Pyjama Party Easter egg hunt and lunch	8 Wooly Wonders Cotton wool craft	9 Farmyard Petting Zoo Incursion	10 Charlotte's Web Spider web craft
13 Little Farmer's Day Mini pot decorating & veggie stamping art	14 Bike N Blend Incursion	15 Scarecrow Builder's Mini Scarecrows Farmer dress up	16 A Bug's Life Mini Bug Hotels	17 Chesterfield Farm Excursion



APRIL VACATION CARE



SENIOR PROGRAM - Yr 4 to Yr 6

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p>6</p> <p>PUBLIC HOLIDAY</p> <p>No Program</p>	<p>7</p> <p>Easter Pyjama Party Easter egg hunt and lunch</p>	<p>8</p> <p>Wooly Wonders Q-tip sheep</p>	<p>9</p> <p>Farmyard Petting Zoo Incursion</p>	<p>10</p> <p>Charlotte's Web God's Eye spider webs</p>
<p>13</p> <p>Farmer's Day Gardening & planting and decorating pots</p>	<p>14</p> <p>Bike N Blend Incursion</p>	<p>15</p> <p>Scarecrow Builders Scarecrow games Farmer dress up</p>	<p>16</p> <p>A Bug's Life Mini Clay bugs</p>	<p>17</p> <p>Chesterfield Farm Excursion</p>

April 2026 Vacation Care Booking Form

Name of Child Male/Female Date of Birth

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PLEASE TICK THE DAYS YOU WISH TO BOOK.

MON 6th	TUES 7th \$78	WED 8th \$78	THURS 9th \$88	FRI 10th \$78
No program				
MON 13th \$78	TUES 14th \$88	WED 15th \$78	THURS 16th \$78	FRI 17th \$104

Are there any changes to your child's medical, allergy or disability needs?

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Please provide an update medical management plan signed by a doctor for any changes.

Do We Have Your Permission to Assist Your Child in Applying Sunscreen to Exposed Areas?
o Yes o No

PLEASE NOTIFY COORDINATOR IF YOUR CHILD HAS AN ALLERGY TO SUNSCREEN.

EXCURSION PERMISSION SLIP

Excursion permission slips must be returned with booking for child to attend any excursions and to leave the premises to comply with legally binding regulations.

Our excursions enable children to experience and engage with the wider community (FSAC QA1 and QA6) as well as a change to their settings over the three-week period (FSAC QA3).

17/04/2026 CHESTERFIELD FARM

1221 Ferntree Gully Rd Scoresby, VIC 3179
9am-4pm

45-50 Students
6-7 Staff
1:8 Ratio

Travelling by bus with seatbelts
Action-packed day out exploring Chesterfield Farm

Risk Assessments are available and displayed on the OSHC notice board prior to the program.

I (the undersigned parent/guardian of the below named child/ren) agree to allow the below named child/ren to participate in the WHPS Vacation Care program & authorise the staff to take the above named child/ren on excursions. I agree to indemnify & keep indemnified & to hold Wheelers Hill Primary School, it's employees from & against all actions, costs, claims, whatsoever which the above named child/ren & I may have against them or any of them arising out of or in relation to the Vacation care Program, other than where negligence attaches to them.

In the event of illness or injury to my child whilst attending the Vacation Care Program, I authorise the Co-ordinator to consent, where the Co-ordinator is unable to contact me; to my child seeking such medical treatment as may be deemed necessary by a medical practitioner.

CHILD'S NAME

DATE -----

PARENT'S NAME -----

PARENT'S SIGNATURE -----

PLEASE NOTE DUE TO TIME RESTRAINTS IF YOU HAVENT ARRIVED BY THE ABOVE TIMES. THE SERVICE WILL ASSUME YOU'RE NON-ATTENDANCE AND THE EXCURSION WILL LEAVE ON TIME. THANKYOU FOR YOUR UNDERSTANDING.