



# Ready to swap the daily grind for something more meaningful?

Hartzler Park Conference & Retreat Centre in Burradoo is looking for a **General Service Officer** to join our friendly team.

## ABOUT THE ROLE

This is a casual role (with the opportunity to become permanent), working 4 days a week in a peaceful and unique environment. Hours are 8:30am–4:00pm, with flexibility to discuss days and times with the Centre Manager.

The role is varied and includes:

- **Housekeeping** — preparing and maintaining guest rooms and shared spaces
- **Kitchen support** — assisting with meal preparation and kitchen cleanliness
- **Light maintenance** — general upkeep of grounds and facilities
- **Guest & event support** — welcoming retreat groups and event guests

Occasional weekend work may be required for special events such as wedding ceremonies.

This is a role for someone who takes pride in their work, enjoys variety in their day, and wants to be part of a small, close-knit team in a truly special setting.

## REQUIREMENTS

No formal qualifications required — full training provided. Previous experience in hospitality or cleaning is an advantage.

A current **Working with Children** Check is required, or a willingness to obtain one prior to commencement.

Own reliable transport to and from Hartzler Park.

## TO APPLY

Send your resume and a short note about yourself and why this role appeals to you to:

**[hartzlerpark@olshaustralia.org.au](mailto:hartzlerpark@olshaustralia.org.au)**

Have questions? Call our office on **(02) 4861 3223** — we're happy to chat.