

Lasallian Volunteers

LONG-TERM PROGRAM

Application Form

PROGRAM DATES: January to December



*Lasallian Mission Services currently offers long term volunteer programs across Australia, New Zealand and Papua New Guinea. Acting in **FAITH**, motivated by Gospel values and sharing **COMMUNITY**. Lasallian Volunteers empower the marginalised in our communities by offering **SERVICE**, primarily through education and welfare work.*

Lasallian Volunteers (LVs): Long-term program

is an eleven-month program which allows dedicated volunteers to experience a full-time commitment to Lasallian works. It provides an avenue for volunteers to serve, grow, and change lives (theirs and others). The LV program is an opportunity to be formally associated with the mission whilst connected and accompanying a Lasallian community. It is a unique ministry about building positive relationships and living out the Lasallian core values of Faith, Service and Community.

Locations are varied across the District; Australia, New Zealand and Papua New Guinea.

The program is supported pastorally, financially and administratively by Lasallian Mission Services. While in placement, you will receive a modest weekly reimbursement to assist with the cost of personal items. Food and accommodation costs will be catered for you in community.

Further information is outlined in this application form or can be obtained by contacting Philippe Dulawan: Philippedulawan@delasalle.org.au

Information about each of the Placements can be found on our website: <https://www.delasalle.org.au/lasallian-volunteers>



Please note: Once ALL completed application information has been received, we will be in contact to confirm receipt of your application and to advise the next steps in the application process.

Lasallian Mission Services respects your privacy. Consent to the collection (and secure storage) of your information will be implied by the completion of this form by you or on your behalf.

SECTION ONE **APPLICANT PERSONAL INFORMATION**

| | | | |
|---|---|----------------|--|
| First Name: | | | |
| Family Name: | | | |
| Address: | | | |
| | | | |
| Home Phone: | | Postcode: | |
| Work Phone: | | Mobile Phone: | |
| Email Address: | | Facebook: | |
| Date of Birth: | ___ / ___ / ___ | Gender: | |
| Emergency Contact: | | | |
| Name: | | Relationship: | |
| Contact No.: | | Email Address: | |
| Are you associated with a Lasallian School? If yes, please list. | | | |
| Current Occupation: | | | |
| Citizenship: In which country do you hold citizenship? | | | |
| Do you hold a current passport? YES / NO | Country of Issue: | | |
| Passport Number: | Expiry Date: | | |
| Please upload a passport photo | | | |
| Do you hold a current driver's licence? YES / NO | <input checked="" type="checkbox"/> Country / State of Issue: | | |
| Medicare No: | Australian Tax File No: | | |
| Do you have a Working With Children or Police Check Number & Authority? YES / NO | | | |
| WWCC No: | Police Check Number & Authority: | | |
| Number: | <input checked="" type="checkbox"/> Issuing Authority: | | |
| First Aid Certification (<i>preferred</i>): | | | |
| <input checked="" type="checkbox"/> Other current relevant qualifications: (e.g. Bronze medallion or Referee certificate) | | | |
| Do you have any pre-existing medical conditions of which we should be aware? (If yes, please outline) | | | |
| Are there any limitations that you have that may impact your ability to participate fully as a Lasallian Volunteer? | | | |

APPLICANT HEALTH INFORMATION

| | | |
|--|--|--------------------------|
| Do you have any special dietary needs and/or allergies? | | YES / NO (Please circle) |
| If YES please list | | |
| Are you allergic to any medications, environmental conditions, etc.? | | YES / NO (Please circle) |
| If YES please list | | |

APPLICANT PROFILE INFORMATION

✓ *Please answer the following questions in as much detail as possible. Answer these questions and attach as a word document:*

- Why do you wish to join this Lasallian Volunteers program?

- How would your friends and family describe your personality?

- What does '**being Lasallian**' mean to you?

- What involvement have you had in Lasallian activities (or similar service, leadership or community activities), while in School and/or post school?

- Do you have any previous experience as a volunteer? If yes - please describe.

- Please list any special skills and qualifications you have acquired / developed through previous employment(s), volunteer work, ministry experience or other activities, e.g. hobbies or sports that you could utilise as a member of this Lasallian Volunteers program?

- What kind of support do you think you would need if you were a successful applicant?

APPLICANT REFEREE INFORMATION

It is essential that all volunteers are well supported in their choices, for the volunteer and the program to mutually flourish. To ensure we are balanced in our decisions we need to know about you and your motivation to volunteer. Please provide the details of **THREE** referees. Please provide **TWO** written reference as outlined below. Your nominated referees should be people who know you well and willingly support your decision to enter this commitment.

1. Church and/or Lasallian contact (Spiritual) - Written
2. Family member / friend (Character) - Written (Cannot be a parent/caregiver)
3. Employer / Supervisor of Voluntary work (Professional) - Phone

| | | | | |
|---|-------|----------------------|--|--|
| 1. | Name: | | | |
| Relationship: | | Best contact number: | | |
| | | | | |
| 2. | Name: | | | |
| Relationship: | | Best contact number: | | |
| | | | | |
| 3. | Name: | | | |
| Relationship: | | Best contact number: | | |
| | | | | |
| <p>✓ They must address the following items in their written reference:</p> <ul style="list-style-type: none"> • How long have you known the applicant and in what capacity? • Please describe your experience of the applicant interacting with a variety of audiences. • Please describe an experience in which you have seen the applicant respond to challenges. • Please give an example of the applicant completing a project. What did they do in that process? • Is there anything else you think we should know that has not been covered in the above questions? | | | | |

EDUCATIONAL / PROFESSIONAL HISTORY

Please answer the following questions in as much detail as possible:

| A. Please give a brief educational / professional history (e.g. Year 11 / 12 Trial exam results, certificates, diplomas, degrees etc) | | | |
|--|--------|--------|-------------------------|
| Educational Institution | Year/s | Course | Year Completed / Length |
| | | | |
| | | | |
| | | | |
| | | | |

| B. Please list your employment history: | | | |
|--|------------------|--------------|--------------------|
| Business / Company Name | Year/s or months | Type of Work | Reason for Leaving |
| | | | |
| | | | |
| | | | |
| | | | |

PASTORAL INFORMATION

1. What **type of experience** are you interested in and why? (e.g. assistance in social welfare, trade work, youth ministry, sports, computers, counselling, teaching, outdoor education, classroom assistance, special education etc.)

2. Is there any **LASALLIAN VOLUNTEER Program placement / location** you are attracted to and **why**?

| | | |
|--|----|----|
| Please list your preferences for placement location: | 1. | 3. |
| | 2. | 4. |

3. Where have you **travelled** previously?

| | |
|--------------------------------|--|
| A. Within your country: | |
| Length of time: | |
| Capacity: | |
| B. Overseas: | |
| Length of time: | |
| Capacity: | |

Application [✓] check list:

- Passport size photo
- Profile information doc
- WWC or Police check details
- 2 written references
- First aid or other certificate

The safeguarding of children, young people and adults at risk, is a fundamental priority for the De La Salle District of ANZPPNG. As Lasallians, we are committed to ensuring the highest level of support and protection towards those entrusted in our care.

CHILD SAFE DECLARATION

All applicants are required to answer the following questions.

1. Have you been convicted of an offence that would prevent you from undertaking work with children?

- Yes No

If YES, please give brief description

2. Are you currently subject to any criminal proceedings that if proven would prevent you from undertaking work with children?

- Yes No

If YES, please give brief description

3. Have you ever been the subject of a serious allegation involving your conduct with a child or young person, such as a sexual offence, sexual misconduct, assault, ill-treatment, neglect or psychological harm that resulted in a notification to a statutory authority under local reportable conduct or child protection legislation?

Yes No

If YES, please give brief description

4. Have you ever been the subject of a complaint or allegation and/or internal investigation that related to a breach of your professional boundaries and/or breach of a Code of Conduct?

Yes No

If YES, please give brief description

5. Are you aware of any reason or concern, held by another person, which may make you unsuitable to work with children?

Yes No

If YES, please give brief description

6. Have you ever been the subject of an Apprehended Violence Order (AVO) that was made for the purpose of protecting a child or young person from harm?

Yes No

If YES, please give brief description

7. Have you ever been charged with any criminal offence?

Yes No

If YES, please give brief description

8. Have you ever been convicted of any criminal offence?

Yes No

If YES, please give brief description

9. During the last five (5) years have you been the subject of formal performance management and/or disciplinary proceedings (or any action that might lead to such proceedings) in relation to your employment/volunteering?

Yes No

If YES, please give brief description

10. As a result of such proceedings or for any reason, have you ever been suspended, dismissed or asked to resign from your position?

Yes No

If YES, please give brief description

APPLICANT DECLARATIONS

Employment/Volunteering with Lasallian Mission Services includes work with children and vulnerable adults. By submitting this application, I am agreeing that I am suitable to work with children and vulnerable adults. If any information not disclosed in this application is brought to the attention of *Lasallian Mission Services*, my application may be reviewed and volunteering may be terminated.

Applicant Signature: _____

Date: _____

APPLICANT AGREEMENT AND SIGNATURE

By signing and submitting this application, I affirm that the information included herein is true and complete. I understand that if I am successful in gaining a position on a Lasallian Volunteer program, any false statements, omissions, and / or other misrepresentations made by me in this application may result in my immediate dismissal from the program.

| | |
|-----------------|--|
| Signature: | |
| Name (printed): | |
| Date: | |

PARENT/CAREGIVER ENDORSEMENT

Dear Parent/Caregiver of prospective Lasallian Volunteers,

If you are reading this, your child or young person in your life has taken the first step in a life-changing journey to become a Lasallian Volunteer. If successful, your child will get to experience new cultures while developing themselves in a supported environment. Past Volunteers have grown in many ways and have gained life skills that have set them up for life - however, we know that this does not happen accidentally. Volunteering requires many sacrifices from individuals and families that miss their presence for close to 12 months. The nature of our placements requires Lasallian Volunteers to sometimes work with vulnerable young people and adults who may come from a different background and upbringing to our volunteers. Lasallian Volunteers may often live away from home for the first time with new housemates they meet at our training program. It is our priority to ensure each person has their needs met, flourish, and the community they serve benefits from their presence.

To help us make a more successful placement, we would like to understand your family member better and ask that you answer the following questions;

1. What do you feel are your child or family member's greatest strengths?
2. What challenges do you think your child or family member may face in undertaking this role as a long term volunteer?
3. Are you confident that your child or family member would be able to adapt to living away from home for 12 months?
4. How do you see yourself supporting your child or family member on their journey?
5. What support do you expect from Lasallian Mission Services while your child or family member is volunteering?
6. Do you have any concerns about your child or family member becoming a long term Volunteer?

Is there anything else you would like us to consider as part of your child or family member's Lasallian Volunteer Application?

If you have any questions or require clarification, please feel free to contact Philippe Dulawan via email philippedulawan@delasalle.org.au or phone [+61430502692](tel:+61430502692).