### Note 1: School council election process and timetable

| **School council election process and timetable** |
| --- |
| Name of the school: **BOROONDARA PARK PRIMARY SCHOOL** |

| **Letter** | **Event** | **DATE** |
| --- | --- | --- |
| a) | Notice of election and call for nominations | Monday 12 February 2024 |
| b) | Closing date for nominations | Monday 19 February 2024 |
| c) | Date by which the list of candidates and nominators will be posted | Wednesday 21 February 2024 |
| d) | Date by which ballot papers will be prepared and distributed | On or before Monday 26 February 2024 |
| e) | Close of ballot | Monday 5 March 2024 |
| f) | Vote count | Monday 5 March 2024 |
| g) | Declaration of poll | Monday 5 March 2024 |
| h) | Special council meeting to co-opt community members(the principal will preside)  | *Wednesday 13 March 2024* |
| i) | First council meeting to elect office bearers (the principal will preside) | *Wednesday 13 March 2024* |