



ESTABLISHED 1930



20  
23

# PARENT HANDBOOK

Strong  
Minds  
Gentle  
Hearts

***I CANNOT SEE CHILDREN  
WITHOUT WANTING TO  
TELL THEM HOW MUCH  
GOD LOVES THEM.***

**ST MARCELLIN CHAMPAGNAT**



# CONTENTS

<b>WELCOME FROM THE PRINCIPAL</b>	<b>2</b>		
<b>COLLEGE STAFF KEY CONTACTS</b>	<b>3</b>		
<b>EDUCATING IN THE MARIST TRADITION</b>	<b>4</b>		
<b>TERM DATES</b>	<b>5</b>		
<b>BELL TIMES</b>	<b>5</b>		
<b>GENERAL INFORMATION</b>	<b>6</b>		
Change of Contact Details			
College Laptop Hire Program			
Lost Property			
Your Son Misses a Test or is in Danger of Missing an Assessment Deadline			
Riding a Bike to School			
Student Pickup			
Replacement ID Cards			
The Student Portal			
Student and Parent Portals Access			
Policies and Guidelines			
Valuables			
Visitors			
<b>PARENT PORTAL</b>	<b>8</b>		
<b>STUDENT ABSENCES</b>	<b>10</b>		
<b>PERMISSION TO LEAVE THE COLLEGE</b>	<b>10</b>		
<b>REQUEST FOR LEAVE</b>	<b>11</b>		
<b>STUDENT DIARY</b>	<b>11</b>		
<b>PEER SUPPORT</b>	<b>12</b>		
<b>PARENT SLIPS</b>	<b>12</b>		
How They Work			
Reminders and Approvals			
Activities & Excursions			
Do I Need to do Anything to Receive Parent Slips?			
<b>COLLEGE FEES</b>	<b>12</b>		
<b>COLLEGE GUIDELINES</b>	<b>13</b>		
In the Classroom			
Courtesy and Respect: A Family Spirit			
Punctuality and Attendance			
Uniform and Appearance			
College Uniform			
Sports Uniform			
Jewellery			
Hair			
Uniform Pass			
In the Buildings			
In the Grounds			
Travelling to and From the College			
Items Banned			
First Aid			
Acceptable Use of Technology			
Homework			
Daily Report			
Detentions			
Serious Misconduct			
Extra-curricular & Co-curricular Activities			
<b>COLLEGE FACILITIES</b>	<b>17</b>		
Book Hire			
Chapel			
The Gildas Centre			
Opening Hours			
Pool and Gym			
Design & Technology and Trade Training Centre			
Computer Rooms			
Music, Media and Art Rooms & McLaughlin Theatre			
Lennon Hall and Underground Area			
Tolle's Cafeteria			
Health & Wellbeing Centre			
<b>ACADEMIC INFORMATION</b>	<b>19</b>		
<b>SUBJECT SELECTION</b>	<b>19</b>		
<b>ASSESSMENT &amp; EXCURSION PLANNERS</b>	<b>19</b>		
<b>TUTORIALS</b>	<b>20</b>		
<b>ASSIGNMENT POLICY</b>	<b>20</b>		
Absence Due to Illness on the Due Date			
Extended Absence			
Absence Due to Special Circumstances e.g. Sporting Commitment, Bereavement			
Cheating			
<b>AWARDS</b>	<b>21</b>		
Academic Awards			
Merit Award Incentives			
The Spirit of Arts Awards			
<b>MOBILE DEVICE POLICY</b>	<b>22</b>		
Purpose			
Responsibility			
Guidelines for Acceptable Use			
Inappropriate Conduct			
Sanctions			
<b>PARENT-TEACHER-STUDENT INTERVIEWS</b>	<b>24</b>		
Setting Up Your PTO Access			
<b>SAFE SCHOOLS INFORMATION</b>	<b>26</b>		
Definitions			
Types of Bullying			
<b>BEYOND THE CLASSROOM</b>	<b>28</b>		
<b>CAMPS AND RETREATS</b>	<b>28</b>		
<b>COMMUNITY SERVICE</b>	<b>29</b>		
<b>MUSIC</b>	<b>29</b>		
<b>DRAMA</b>	<b>29</b>		
Saints Youth Theatre			
Musicals			
<b>DEBATING</b>	<b>30</b>		
<b>CHESS</b>	<b>30</b>		
<b>SPORT</b>	<b>30</b>		
Player Code of Conduct			
Parent Code of Conduct			
Sunsafe Guidelines			



# WELCOME

## FROM COLLEGE PRINCIPAL MR GLEN SEIVERS

Dear Parents and Carers,

Welcome to St Augustine's College.

There are few responsibilities as central to society as preparing young people for life. Two hundred years ago, the founder of the Marist Brothers, St Marcellin Champagnat, set that as his core work – in his words, “to produce good Christians and good citizens”.

This remains our goal at St Augustine's College, a Catholic school for boys from Years 7 to 12, founded in 1930 by the Marist Brothers. We also offer co-educational boarding with the girls attending St Monica's College, a short drive from our campus. This arrangement has proven popular with our families.

We are proud of our boys' successes. However, we are interested in much more than worldly success and activities. A Marist education provides students with a spiritual compass for life. Here, we also strive to form hearts, so boys will know how to seek God and work in the service of others. We aim to place a certain Marian stamp on their hearts, so they will know they belong to something much bigger than a school.

With such a focus, ensuring our students receive a holistic education is our key task. Your son's time with us is a journey, based on Catholic values in the traditions of Marcellin Champagnat.

I hope this booklet helps you to gain a feel for the diverse academic, spiritual, cultural and personal development opportunities that we provide.

Welcome again to St Augustine's College. I trust it will be everything you hope for and more.

Yours sincerely,

**GLEN SEIVERS**  
College Principal

# COLLEGE STAFF KEY CONTACTS

## LEADERSHIP

### COLLEGE PRINCIPAL

Mr Glen Seivers

### DEPUTY PRINCIPAL

Mr Frazer Rigby

### DIRECTOR OF ADMINISTRATION

Mr Heath McKenzie

### DIRECTOR OF STUDIES

Mr Lance Helms

### DIRECTOR OF MISSION

Mrs Christine Cross

### DIRECTOR OF BOARDING

Mr Brett Toombs

## HEADS OF YEAR

### YEAR 12

Mr Andrew Dorahy

### YEAR 11

Mr Kris O'Farrell

### YEAR 10

Mr Neil Gregory

### YEAR 9

Mr Carl Fritz

### YEAR 8

Mr Aaron Hume

### YEAR 7

Mrs Nicola Roberts

## HEADS OF DEPARTMENT

### HEAD OF ARTS

Mrs Samantha Olding

### HEAD OF E-LEARNING

Mrs Cassandra Jashar

### HEAD OF ENGLISH

Miss Tina Nguyen-Hales

### HEAD OF HEALTH & PHYSICAL EDUCATION

Mr John Brimstone

### HEAD OF HUMANITIES & SOCIAL SCIENCES

Mr Jon Sorensen

### HEAD OF LEARNING ENRICHMENT

Mrs Mary-Anne Schofield

### HEAD OF LOTE - ITALIAN & JAPANESE

Mr Jay Killoran

### HEAD OF MATHEMATICS

Mrs Marie Oldfield

### HEAD OF MUSIC

Mrs Cherie Spannenburg

### HEAD OF RELIGIOUS EDUCATION

Ms Katie Fulton

### HEAD OF SCIENCE

Mr Jesse Zell

### HEAD OF SPORT

Mr Matthew Di Salvo

### HEAD OF TECHNOLOGIES

Miss Debra Fish

### VET, CAREERS & PATHWAYS COORDINATOR

Ms Helen Leicht

### LEAD LIBRARIAN (GILDAS)

Mrs Michelle Imhoff

## HEADS OF RESIDENCE

### SENIOR BOYS RESIDENCE

Mr David Lawrence

### JUNIOR BOYS RESIDENCE

Mr Stephen King

### SENIOR GIRLS RESIDENCE

Mrs Renee Luff

### JUNIOR GIRLS RESIDENCE

Mrs Desiree Price

## HEALTH & WELLBEING STAFF

### COLLEGE COUNSELLORS

Br Roger Vallance FMS

Mrs Marijke Keller

### COLLEGE NURSE

Sr Suzana Borlovan

## ADMINISTRATIVE STAFF

### PERSONAL ASSISTANT TO THE PRINCIPAL

Mrs Rita Rogina

### BUSINESS MANAGER

Mr Nick Campitelli

### COLLEGE REGISTRAR

Mrs Stacey Cristaldi

### COMMUNICATIONS & COMMUNITY

ENGAGEMENT OFFICER

Mrs Lydia Roberts

### FINANCE OFFICER

Mrs Liana Sorensen

### ADMINISTRATION ASSISTANT

Mrs Natasha Falge

### STUDENT RECEPTION OFFICER

Mrs Amy Way

### RECEPTIONIST

Ms Karen Rowe

### SAINTS SHOP MANAGER

Ms Bernadette Bailey

# EDUCATING IN THE MARIST TRADITION

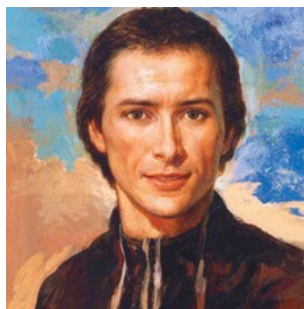
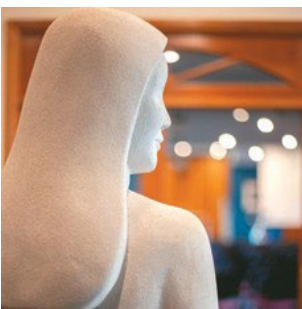


St Marcellin Champagnat dedicated his order to Mary, the mother of Jesus, and asked his Brothers to follow her example of discipleship. The mission was and still is to educate young people and walk alongside them as lay Marists helping to bring to fruition St Marcellin's transformational vision of creating good Christians and good citizens, especially among the most marginalised.

A Marist school has the Gospel of Jesus at its heart. Its members seek to live with the same faith, hope and love that Mary did. Like her, they seek to bring Christ-life to birth, in ordinary ways and even in the most unlikely of people and places. The Marian approach is to nurture, to teach, to gather, to reconcile and to stand with young people; to give everyone a reason and means to believe, to hope and to love.

St Marcellin wanted Marist schools to have a family spirit, where all would relate and belong to one another as members of a loving family. He believed that the key means of education was the personal relationship between teacher and student. Marcellin insisted on a prevailing simplicity that would ensure transparency, integrity and lack of pretence in relationships, method and style. He encouraged zeal and a love of work.

Here at St Augustine's, the Marist characteristics of family spirit, presence, simplicity, love of work and in the way of Mary are at the heart of our everyday life and define our values and culture.



## ST AUGUSTINE

*St Augustine of Hippo was a Roman Christian theologian and philosopher from North Africa. His writings influenced the development of Western Christianity and Western philosophy. He is the patron of the College, whose motto TOLLE LEGE - Take up and Read comes from his famous Confessions.*



# TERM DATES



**TERM 1**  
**MONDAY 23 JANUARY TO**  
**FRIDAY 31 MARCH**

**TERM 2**  
**MONDAY 17 APRIL TO**  
**FRIDAY 23 JUNE**

**TERM 3**  
**MONDAY 10 JULY TO**  
**FRIDAY 15 SEPTEMBER**

**TERM 4**  
**TUESDAY 3 OCTOBER TO**  
**FRIDAY 24 NOVEMBER**

# BELL TIMES

MONDAY, TUESDAY & FRIDAY		WEDNESDAY - SPORT		THURSDAY - ASSEMBLY	
8:35AM	FIRST BELL	8:35AM	FIRST BELL	8:35AM	FIRST BELL
8:40AM	SECOND BELL - HOMEROOM	8:40AM	SECOND BELL - HOMEROOM	8:40AM	SECOND BELL - HOMEROOM
8:50AM	PERIOD 1	8:50AM	PERIOD 1	8:50AM	PERIOD 1
9:55AM	PERIOD 2	9:50AM	PERIOD 2	9:50AM	ASSEMBLY or PASTORAL CARE
11:00AM	RECESS	10:50AM	RECESS	11:00AM	RECESS
11:25AM	FIRST BELL	11:10AM	FIRST BELL	11:25AM	FIRST BELL
11:30AM	SECOND BELL - PERIOD 3	11:15AM	SECOND BELL - PERIOD 3	11:30AM	SECOND BELL - PERIOD 3
12:30PM	PERIOD 4	12:15PM	LUNCH	12:30PM	PERIOD 4
1:15PM	LUNCH	12:40PM	FIRST BELL	1:15PM	LUNCH
1:45PM	FIRST BELL	12:45PM	SECOND BELL - SPORT	1:45PM	FIRST BELL
1:50PM	SECOND BELL - PERIOD 5	2:30PM	DISMISSAL	1:50PM	SECOND BELL - PERIOD 5
2:35PM	PERIOD 6			2:35PM	PERIOD 6
3:20PM	DISMISSAL			3:20PM	DISMISSAL

# GENERAL INFORMATION



## CHANGE OF CONTACT DETAILS

All changes must be emailed to the College Registrar at [sac.enrol@cns.catholic.edu.au](mailto:sac.enrol@cns.catholic.edu.au) or recorded on the Parent Portal.

## COLLEGE LAPTOP HIRE PROGRAM

This program provides your son with a laptop and laptop bag while he is at Saints. Further information is in the Laptop User Agreement.

## LOST PROPERTY

To help prevent loss, clearly label ALL clothing and equipment. A lost property area is located near student reception. Please direct your son to this area to find missing items. Where possible, labelled items will be kept at student reception and students will be contacted via Teams to collect them.

## YOUR SON MISSES A TEST OR IS IN DANGER OF MISSING AN ASSESSMENT DEADLINE

Should contact the teacher involved as soon as possible.

## RIDING A BIKE TO SCHOOL

There is a bike rack opposite Tolle's steps. Bicycles should be secured with a strong chain and lock. Helmets must be worn.

## STUDENT PICKUP

In the interest of safety, students must use the stop-drop-go zone on Scott Street adjacent to Lennon

Hall. Do not double park on Draper Street or drop off or collect your son near crossings or the bus zones.

## REPLACEMENT ID CARDS

These can be paid for and collected from the office.

## STUDENT PORTAL

Accessed via a link on laptops. The portal is where students access their timetable, documents stored on OneDrive, Announcements, OneNote, Teams and Turnitin as well as view the College calendar and assessment planners. There are also links to the Gildas Centre and more.

## PARENT PORTAL ACCESS

Available via the College website [sac.qld.edu.au](http://sac.qld.edu.au) under the Portal tab.

## POLICIES AND GUIDELINES

Available on the Parent Portal. Additionally, most of this information is also outlined for students in the student diary.

## VALUABLES

Expensive jewellery, other valuables and iPads may present security risks. Therefore, as much as possible please don't allow your son to bring these items to school. The College will not be responsible for their loss or damage.

## VISITORS

Must sign in at the office when they arrive.



ST AUGUSTINE'S COLLEGE

# CLASSROOM EXPECTATIONS

• MARIST •

## MEN OF SAINTS

Enter and leave promptly and quietly under the teacher's direction.

Maintain a calm, respectful and productive work environment:

- Be engaged in class tasks and concepts.
- Discuss tasks when invited by staff.
- Raise hand to gain teacher's attention.
- Stand when visitors enter.
- Move only under the teacher's direction.



WE GIVE WITNESS TO THE  
VISION OF CHAMPAGNAT



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**Strong  
Minds  
Gentle  
Hearts**

# PARENT PORTAL

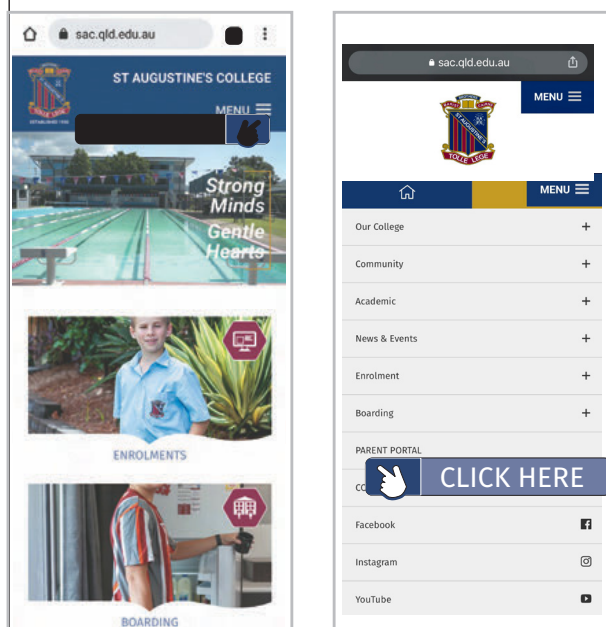
Our Parent Portal is a secure link to a vast array of important and useful information. It's your first port of call whenever you wish to find out anything about St Augustine's College and your son's progress.

## Parent Portal Login Instructions

If your son is a new student, it's essential that you set up your portal access as soon as he starts classes. This will ensure you remain up to date with what is happening at Saints.

Please follow the instructions below to set up your Parent Portal access. The link is on the College website under the Portal tab.

## MOBILE VIEW



## DESKTOP VIEW



## PARENT PORTAL ACCESS INSTRUCTIONS



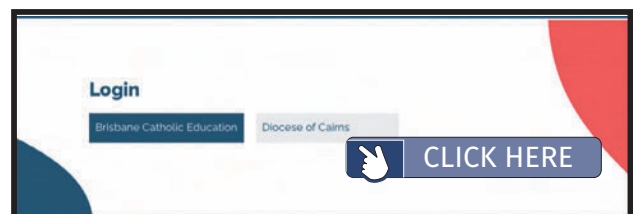
### 1. COLLEGE WEBSITE

- > Go to the College website [www.sac.qld.edu.au](http://www.sac.qld.edu.au) and click on the Parent Portal link. A login screen will appear.



### 2. DIOCESE OF CAIRNS

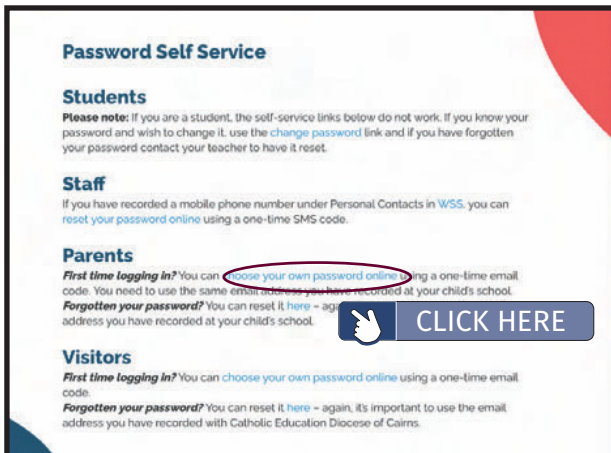
- > Click Diocese of Cairns and then click **Forgotten Password/First-Time Login Button**





### 3. PARENTS HEADING

- > Revisit our website and click the Parent Portal link. Login using the same email address used during setup and the password you created.



### 4. PERSONAL EMAIL

- > Enter the personal email address given to the school and click "Next" once.



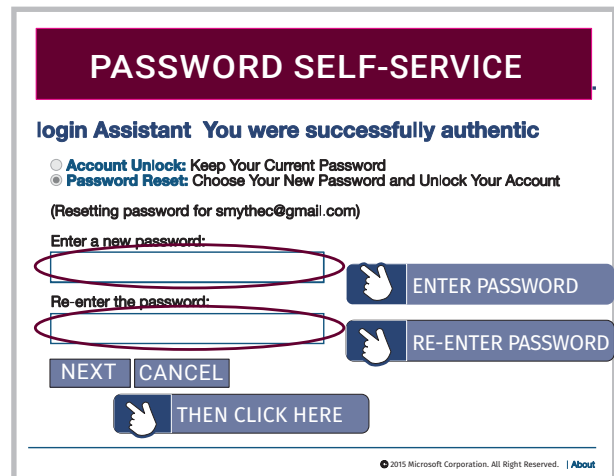
### 5. SECURITY CODE

- > Check that the email account for the new security code, which will be sent to you within one minute (expires after 10 minutes). Enter the emailed security code in the "Verify your Identity" form and click "Next".



### 6. SECURITY CODE

- > On the Password Reset form enter your desired password in both boxes before clicking "Next".



**NOTE: It is important to close your web browser and then reopen it.**

- > Revisit our website and click the Parent Portal link. Login using the same email address used during setup and the password you created.

**If you experience any login errors, please contact us.**

## TROUBLESHOOTING

- > If you receive an "Error 3000" or an "Access Denied" error when trying to set up your Parent Portal access, please advise us as we need to know at which point that error message came up during the password creation process to help resolve the issue.
- > Are you using the email address you gave the school?
- > Are you using the correct Parent Portal link from our website?
- > Are you entering the most recent security code? (Not receiving a security code email? Check your junk mail folder.)
- > Reset your web browser cache by clearing the history and restarting.
- > Try resetting your password.

# STUDENT ABSENCES

## If your son is going to be absent:

- > **Phone the student office on 4052 9157** before 8:30am speak to staff or leave a message, or email [sac.absences@cns.catholic.edu.au](mailto:sac.absences@cns.catholic.edu.au) giving a reason for his absence.
- > **If he is absent due to illness** for two or more consecutive days, he must give a medical certificate to the student office when he returns.
- > **If he arrives after 8:40am**, he must go to the student office to sign in.
- > **If he feels sick** or is injured at school he should:
- > Tell a teacher who will send him to the student office for a pass to go to the Health & Wellbeing Centre.
- > **If unable to wear the full school uniform**, he must have a note from you explaining why. He will give the note to his homeroom teacher who will issue a uniform pass, which he must keep in a pocket all day.
- > **Planned absences.** When applying for these kinds of absences, due to such things as bereavement or other family circumstances etc, you must download and complete a Request for Student Absence form which is available from the Forms and Documents tab on the Parent Portal.
- > Email form to the student office at [sac.absences@cns.catholic.edu.au](mailto:sac.absences@cns.catholic.edu.au) for approval by the Principal in advance of the leave.

# PERMISSION TO LEAVE THE COLLEGE

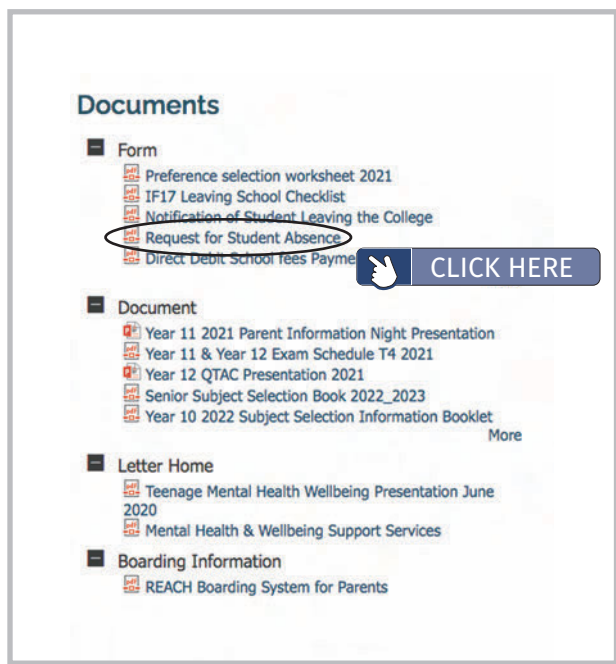
If your son has to leave the College, he needs a written note from you in his diary on page 137. He then shows this note to his head of year before or during homeroom for approval. Before leaving, he takes his diary to the student office where you sign him out. Upon returning, you sign him back in there.

Sometimes emergency appointments occur. In such cases, please phone the College and speak to your son's head of year so appropriate arrangements can be made for him to meet you at the student office.

Needs to leave the College grounds during the day, their parent/carer must record the information below in this information before or during Homeroom to the Head of Year for approval. Prior to departing must present his diary to the Student Office where parent/carer will sign him out of the College. Upon returning must sign the student back in at the Student Office.

LEAVE TIME	RETURNING TO COLLEGE (YES/NO)	REASON FOR LEAVE	HOMEROOM	PARENT SIGNATURE
1:00pm	No	Medical Appointment	12.3	example

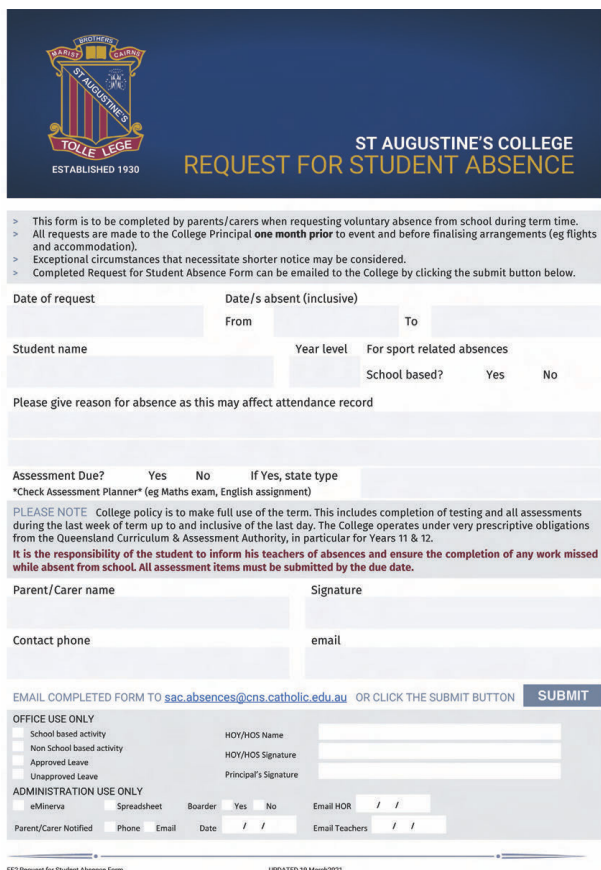
EXAMPLE



# REQUEST FOR LEAVE STUDENT DIARY

Whenever possible, please restrict leave to gazetted holiday periods.

If this is not possible, requests for leave must be made in writing to the Principal before any leave arrangements are made. Request for Student Absence forms are available from the Parent Portal or the office. Completed forms should be emailed to [sac.absences@cns.catholic.edu.au](mailto:sac.absences@cns.catholic.edu.au) or left at the office.



**ST AUGUSTINE'S COLLEGE**  
**REQUEST FOR STUDENT ABSENCE**

ESTABLISHED 1930

> This form is to be completed by parents/carers when requesting voluntary absence from school during term time.  
> All requests are made to the College Principal **one month prior** to event and before finalising arrangements (eg flights and accommodation).  
> Exceptional circumstances that necessitate shorter notice may be considered.  
> Completed Request for Student Absence Form can be emailed to the College by clicking the submit button below.

Date of request: \_\_\_\_\_ Date/s absent (inclusive):  
From: \_\_\_\_\_ To: \_\_\_\_\_

Student name: \_\_\_\_\_ Year level: \_\_\_\_\_ For sport related absences: \_\_\_\_\_  
School based? Yes No

Please give reason for absence as this may affect attendance record

Assessment Due? Yes No If Yes, state type \_\_\_\_\_  
\*Check Assessment Planner\* (eg Maths exam, English assignment)

**PLEASE NOTE** College policy is to make full use of the term. This includes completion of testing and all assessments during the last week of term up to and inclusive of the last day. The College operates under very prescriptive obligations from the Queensland Curriculum & Assessment Authority, in particular for Years 11 & 12.  
**It is the responsibility of the student to inform his teachers of absences and ensure the completion of any work missed while absent from school. All assessment items must be submitted by the due date.**

Parent/Carer name: \_\_\_\_\_ Signature: \_\_\_\_\_  
Contact phone: \_\_\_\_\_ email: \_\_\_\_\_

EMAIL COMPLETED FORM TO [sac.absences@cns.catholic.edu.au](mailto:sac.absences@cns.catholic.edu.au) OR CLICK THE SUBMIT BUTTON **SUBMIT**

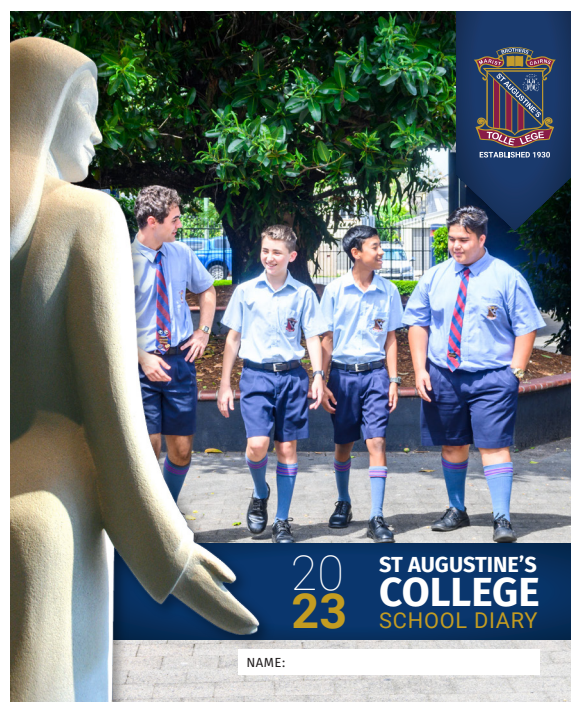
**OFFICE USE ONLY**  
 School based activity HOY/HOS Name: \_\_\_\_\_  
 Non School based activity HOY/HOS Signature: \_\_\_\_\_  
 Approved Leave Principal's Signature: \_\_\_\_\_  
 Unapproved Leave

**ADMINISTRATION USE ONLY**  
 eMinerva  Spreadsheet Boarder: Yes No Email HOR: / /  
 Parent/Carer Notified:  Phone  Email Date: / / Email Teachers: / /

EF2 Request for Student Absence Form UPDATED 19 March 2021

Each boy is given a student diary. This is an important organisational tool and your son should use it every day. It acts as a daily organiser and planner, and a source of reference and general information. The diary includes college rules, policies and expectations.

- > The diary is taken to every lesson to record homework, assignments, exams, etc.
- > It should be kept in good order with no graffiti, stickers or pictures. Anyone who loses his diary or whose diary contains inappropriate material must purchase a new one from the office.
- > It is used for communication i.e., a note to a teacher about homework problems or uniform issues or to record a request for an early departure or absence for an appointment.
- > Timetables are kept in the back of the diary for quick reference (there is a new one each term with electives).
- > The diary's assessment planner is used to write up due dates for exams and assignments for the term.
- > Please check if your son is making the best use of his diary.
- > You must sign the diary at the end of each week.
- > Good study habits are crucial for academic progress. Each year level has different demands and pressures.



## PEER SUPPORT

In peer support, the Year 11s work closely with the Year 7s to make their transition to high school easier. The seniors' task is to ensure the juniors feel at home by helping them find their way around. During pastoral care, they advise them about personal organisation and study habits and assist them to strengthen their sense of self, resilience and connectedness.

The Year 11s are like big brothers looking out for our youngest students, especially those who find the move to Saints daunting.

## PARENT SLIPS

### HOW THEY WORK

- > You will be sent an email notification containing an online form.
- > Click the link in the email, and a secure web page will open with information and questions for you to answer.
- > This enables you to communicate directly and efficiently with the College.

### REMINDERS AND APPROVALS

- > If you have not filled in your parent slips by the due date you will receive a reminder to do so.

### ACTIVITIES & EXCURSIONS

- > Your permission is required for your son to take part in college activities and excursions.
- > The parent slip contains important information about the event as well as permissions and, in some cases, medical requirements.
- > Fill in the parent slip by clicking on the link to return it.

### DO I NEED TO DO ANYTHING TO RECEIVE PARENT SLIPS?

- > You do not need to register or set up anything.



## COLLEGE FEES

St Augustine's College charges fees and levies that are billed each term and payable within 14 days of the invoice date. Invoices are emailed during week 3 of each term, and all fees must be fully paid by the end of the school year. Please note that Year 12 fees are billed over three terms.

You can pay fees by direct debit, our preferred option. A Direct Debit Payment Plan form is available from the office or can be downloaded from the Parent Portal.

Direct debit allows you to spread the cost of school fees over the entire year by regularly paying a smaller amount.

If you do not use direct debit, accounts must be paid in full each term by the due date.

- > An early payment discount is offered as a credit on your account.
- > This discount applies to tuition and the resource levy, less any other discounts or remissions received.
- > NB: If making a payment using direct debit or BPAY on the due date, it will not arrive in time for you to qualify for the early payment discount.
- > Please ensure regular direct debit or BPAY payments are adequate to finalise the account by the end of the school year.
- > For help calculating payments contact our finance office. This is important when sibling or concession cardholder discounts apply.
- > For families on Health Care Cards it is essential that you contact our finance office at the start of each school year and when a new card is issued.
- > To contact finance, call 4052 9156 or email [sac.ar@cns.catholic.edu.au](mailto:sac.ar@cns.catholic.edu.au).

### WEDNESDAY SPORT PAYMENTS

Fees for sport on Wednesday are paid each term via the Events page on our website using Trybooking.

### HEALTH CARE CARD HOLDERS

**Families on Health Care Cards must contact our finance office at the start of each school year and when they receive a new card.**

# COLLEGE GUIDELINES



## IN THE CLASSROOM

The classroom is a place of learning. Every student has the right to expect this and the responsibility to ensure it. Before entering the room, students line up quietly in two rows and await the teacher's instructions. The lesson will normally start with a greeting. Every student should be engaged purposefully in the task at hand. He should maximise his own opportunity to learn and respect the same right of everyone else.

As a mark of respect, all students should stand when a teacher or visitor enters. At the end of the lesson, everyone remains seated until the teacher formally dismisses the class. The room should be left neat and tidy.

## COURTESY AND RESPECT: A FAMILY SPIRIT

- > Relationships among the members of the St Augustine's family should be characterised by courtesy and concern for one another.
- > Students should show this by always being ready with a friendly greeting when passing a member of staff or another student.
- > Movement in the buildings, games in the grounds, lining up and purchasing at Tolle's, should all be marked by politeness and respect.
- > Fighting and quarrelling have no place here.

- > Respect for property is also very important. Theft, vandalism or graffiti will not be tolerated.

## PUNCTUALITY AND ATTENDANCE

You must notify the student office before 8:40am if your son will be absent or late.

- > All school days are compulsory.
- > Students are expected on the campus by 8:35am and in homeroom before 8:40am.
- > If your son arrives after 8:40am he must report to the student office.
- > A student who is late to school may have to make up the time after school.
- > A student who deliberately misses all or part of the day should expect to make up lost time on a Saturday or at another time as defined by the Deputy Principal.
- > Years 11 and 12 students who are absent from a formal assessment task due to illness require a medical certificate which is given to the Director of Studies.
- > If a medical certificate is not produced the student may have to attend a make-up day.
- > A student who is absent from a sports carnival, college walkathon, college camp or retreat requires a medical certificate.

## UNIFORM AND APPEARANCE

**The Saints uniform should always be worn with pride, on and off campus.**

### UNIFORM

- > Worn Monday, Tuesday, Thursday and Friday.
- > Shirt must be ironed and tucked in (purchased from Saints Shop).
- > Shorts must be knee length and worn with a black leather belt (purchased from Saints Shop).
- > Socks are worn with a single fold 5cm below the knee (purchased from Saints Shop).
- > Shoes must be black leather lace-up school shoes, polished regularly.

### SPORTS UNIFORM

- > Worn Wednesday.
- > Shirt untucked.
- > Socks white ankle length.
- > Shoes must be running-style shoes, not basketball, skate, futsal shoes etc.

### JEWELLERY

- > No visible piercing or body art (tattoos) is permitted.
- > No visible jewellery including chains, rings or religious symbols.

### HAIR

- > Clean and neatly cut.
- > Must not be shaved all over on less than a no. 4, sides and back must not be shaved on less than; no. 2 – no fades.
- > Must not touch the collar at the back when standing straight.
- > Must be above the eyebrows.
- > Should be blended to avoid undercuts or steps.
- > Should be worn without excessive hair product (gel).
- > Sideburns must be kept at ear level.
- > Boys must be clean-shaven.

### UNIFORM PASS

- > When an item of uniform is incorrect or missing, a student must report to his homeroom teacher during homeroom to receive a uniform pass.
- > The uniform pass must be kept on him.

## IN THE BUILDINGS

- > Movement between classes should be brisk, courteous and without running.
- > Students should carry books for both classes between breaks.
- > No eating or drinking in buildings.
- > Rooms are not available before school, unless permitted by a teacher.
- > During recess and lunch, buildings and verandahs should be vacated.

## IN THE GROUNDS

- > Students must always observe a hands-off rule.
- > The Champagnat Quad, the Arts Quad and the Chapel Quad are reserved for passive recreation.
- > Active games are permitted on the courts and on the grassed playing areas.
- > The following areas are out of bounds, except for teacher-supervised activities: anywhere outside the College, the car park near the church, the swimming pool area, the residences and all roofs.
- > Students must cross Scott Street at the traffic lights when moving to and from the Design and Technology & Trade Training Centre.
- > Bikes should be parked and secured in the designated area. They should not be ridden in the grounds.
- > There are ample bins around the grounds, and students should make a special effort to use them.





## TRAVELLING TO AND FROM THE COLLEGE

- > When coming to and from school, students should be aware of the uniform they wear and act accordingly.
- > The uniform should be worn correctly. Whether at the College or at bus stops, students should line up to get on their bus and do so in an orderly fashion.
- > Students should remain quietly in their seats, avoiding loud and rowdy behaviour. On regular bus routes, adults should be offered seating priority.
- > Prefects and senior students have a particular responsibility to monitor the conduct of Saints students. Normally students should travel directly to and from school.
- > **Year 12 students wishing to drive need parental permission.** They also need to complete a Senior Student Driver and Motor Vehicle Registration form, available from the Head of Year 12.

## ITEMS BANNED

The following items are not to be brought to school:

- > Illegal substances, e-cigarettes (vapes) cigarettes, chewing gum, correction fluid, steel rulers, skateboards, large sums of money, laser pointers, water pistols, lighters, matches, knives or other implements that may be dangerous; any pornographic or offensive material and all aerosols i.e. deodorant, Aerogard etc.
- > Many students and staff suffer from asthma, severe allergies and anaphylaxis.
- > Aerosols can act as triggers for those who suffer from these conditions, resulting in symptoms such as asthma attacks, headaches, including migraines, and in extreme cases anaphylaxis.
- > Aerosols can be dangerous as they contain flammable liquids and can also cause harm if inhaled.
- > Aerosols are banned on excursions, during after-school activities and at sporting events in the day school and in boarding.

## FIRST AID

- > If your son feels unwell he must tell a teacher, who will send him to the student office for a pass to attend the Health & Wellbeing Centre.

- > If he is injured, a teacher will arrange for him to be taken to the Health & Wellbeing Centre.
- > If your son requires outside medical treatment or needs to go home, we will try to contact you.
- > He is covered for ambulance travel to hospital, but requires your accident and/or medical insurance in hospital.
- > The College is responsible for notifying you if your son is unwell or injured. He should not phone you.

## ACCEPTABLE USE OF TECHNOLOGY

Inappropriate, unauthorised, unethical and unlawful use of the College's network may result in disciplinary action: termination of user privileges, liability for damages, suspension or exclusion from the College and potential legal action.

## HOMEWORK

- > Your son is expected to draw up a homework and personal study planner.
- > Each night he should do his set homework as well as other study and reading.
- > Recommended times are: Years 7 and 8: 45-90 minutes, Years 9 and 10: 90-120 minutes, Years 11 and 12: 2.5 hours (up to 6 hours on weekends during peak assessment periods).

## DAILY REPORT

- > A student who is failing to meet expectations may be put on Daily Report, which is mostly used in the junior years.
- > When on Daily Report, a student sees his head of year each morning to receive his form and hand in the one from the previous day. It is carried in his top pocket and shown to each teacher and to a parent or carer for signing.

## DETENTIONS

- > For failing to meet expectations, a student may be given a lunchtime, Wednesday sport or after-school detention, normally held on Thursday from 3:30pm to 4:30pm.
- > Diaries are brought to detentions.
- > Detentions can be issued by a teacher, head of year or head of department. A student may be given written work, cleaning duties, or some other activity appropriate to the situation.

- > A Saturday detention may be given by a head of year or the Deputy Principal for failing to attend a detention, or for other serious offenses.

## SERIOUS MISCONDUCT

Serious misconduct may involve one or more of the following:

- > Deliberate breach of conditions under which a student has been enrolled, or allowed to continue enrolment after previous misconduct.
- > Assault, harassment, bullying or gross rudeness towards a member of staff, another student or a member of the public.
- > Persistent or serious disruption to other students' learning.
- > Posing an ongoing risk to the moral or physical safety of others.
- > Possessing a weapon or using an item to distress or harm others.
- > Stealing at the College, while in the college uniform or on a college activity.
- > Serious vandalism to college or public property, or to that of staff or another student.
- > Persistent non-compliance with college expectations regarding study, conduct or participation.

- > Bringing the name of the College into disrepute.
- > Vaping, smoking or possessing cigarettes.
- > Drinking or possessing alcohol.
- > Using, possessing or knowingly being involved with illegal or non-prescription drugs, and/or implements for drug use or literature promoting drug use, while at the College, in uniform and/or on any college-related activity.
- > All such misconduct may lead to suspension or termination of enrolment.

## EXTRA-CURRICULAR & CO-CURRICULAR ACTIVITIES

- > Each student is expected to be involved in the sports program. If unable to participate on sports day he should bring a note, as he will be given another activity.
- > Please do not arrange medical or other appointments on sports afternoons. These should be arranged outside school hours.
- > A student is expected to try out for any school team for which he has talent. Once selected, he must attend all training sessions and games, and be punctual.
- > Each student must take part in retreats and camps. These are an integral and mandatory aspect of our educational program.



# COLLEGE FACILITIES

## BOOK HIRE

- > The College provides a generous and efficient book hire service for most texts.
- > Your son is to take care of books he is lent.
- > If a book is lost or damaged, he must pay for a replacement.

## CHAPEL

The chapel is open each school day for private prayer and reflection, as well as for class use.

## THE GILDAS CENTRE

The Gildas Centre, our library, is used for class-based research, small-group discussions, speech rehearsals and reading novels, magazines, newspapers, private study and homework.

Students can borrow books and magazines for up to three weeks at a time.

### OPENING HOURS

**Monday to Thursday: 7:30am–4:45pm**

**Friday: 7:30am–3:20pm**

The Gildas Centre is closed at recess and on Wednesday from 12:15-2:30pm. Times may alter on some special days (swimming and athletics carnivals, walkathon, etc.).

## POOL AND GYM

The pool and gym can only be used when a member of staff is supervising. Suitable clothing must be worn, safety measures taken and rules obeyed. These facilities are not normally available to students at weekends and during holidays.

## DESIGN & TECHNOLOGY AND TRADE TRAINING CENTRE

- > No students are to enter workshops without a teacher's permission.
- > Suitable clothing and footwear are to be worn.
- > Safety rules regarding tools and machinery usage must be observed.
- > For some machinery, students must pass competency tests.

## COMPUTER ROOMS

- > Students are allowed into computer rooms only in the presence of a teacher.
- > Guidelines for computer use are to be followed.
- > Students who try to gain access to files or systems not available to them will be considered guilty of theft, of cheating, or of vandalism—as appropriate.



## MUSIC, MEDIA AND ART ROOMS & MCLAUGHLIN THEATRE

- > Students may not use these areas without the permission of the appropriate teacher.
- > Times for practice and use should be planned well in advance.

## LENNON HALL AND UNDERGROUND AREA

Students are not to use Lennon Hall without staff supervision.

## TOLLE'S CAFETERIA

- > Tolle's is open for breakfast, recess and lunch.
- > Boarding breakfast, morning tea and lunch are available to day students at a small charge.



## HEALTH & WELLBEING CENTRE

The centre offers health care and counselling services to students and staff. A registered nurse and counsellors are on duty each day. They are experienced in all aspects of health care, especially adolescent health.

- > Counselling focuses on the social and emotional aspects of life. Many concerns can be addressed as small, initial worries so that they do not grow into larger ones.
- > Counselling includes the mindful referral to more specialist services when required and our counselling service has good contacts with other mental health providers in and around Cairns.
- > Arranging to see a counsellor is easy. Some boys simply speak to a counsellor and ask for a time to chat. At times, heads of year or heads of residence might refer a student to a counsellor. And you are always encouraged to phone or email a counsellor to speak about your son.




# ACADEMIC INFORMATION



## SUBJECT SELECTION

Subject selection information for each year level is on the Parent Portal under the Student Information tab. When your son must select subjects for the following year, you and he will receive information about the process.

-  JUNIOR SCHOOL
-  SENIOR SCHOOL



## ASSESSMENT & EXCURSION PLANNERS

Assessment and excursion planners for each year level are on the Student and Parent portals. Planners are uploaded to the portals by week 2 of each term.

**ASSESSMENT & EXCURSION PLANNER**  
YEAR 7 – TERM 4

OCTOBER 2021						
WEEK	MON	TUE	WED	THU	FRI	SAT
How to read this planner: E - Excursion (Other class time (2) or periods indicated) Ex - Exam (usually class time) A - Assignments due on that date Ab - Physical Assessment						
WEEK 1	4 Public Holiday - Queen's Birthday	5 Student Free Day Years 10-12 Parent Teacher Evening (5.30pm - 8pm)	6 All Year Levels Commence Term 4	7 Food Technology (DI Lunch, Intex) - A	8	9
WEEK 2	11 Year 11 Parent Information Evening (5.30pm)	12 Italian Group C - A	13	14	15 Digital Technologies - A	16 Boarders' Free Weekend
WEEK 3	18	19 Year 7 and Year 10 Vacations & Catch-ups	20 Year 12 Miss and Graduation Dinner	21	22 Year 12 External Exams commence	23
	25	26	27	28	29	30

**ASSESSMENT & EXCURSION PLANNER**  
YEAR 7 – TERM 4

**EXAMPLES**

NOVEMBER 2021						
WEEK	MON	TUE	WED	THU	FRI	SAT
How to read this planner: E - Excursion (Other class time (2) or periods indicated) Ex - Exam (usually class time) A - Assignments due on that date Ab - Physical Assessment						
WEEK 5	1	2	3 RE - A	4	5 Annual Awards Evening (6.30pm) Lissen Hall No Assessments	6
WEEK 6	8 Science - A in class (A, B, C)	9	10 Science - A in class (B, C)	11	12	13 Boarders' Free Weekend
WEEK 7	15	16	17	18 Year 7, 2021 Orientation Day	19 PE - Ex Science - Ex Visual Art - A	20
WEEK 8	22 Food Technology - B (Parramatta & DI Lunch, Intex) Japanese - Ex Italian Group D - A Humanities - Ex English - Ex	23 Maths - Ex English - Ex	24	25	26 Years 7-11 Advent Liturgy and Forenoon Digital Technologies - A	

# TUTORIALS

The College offers tutorials in various subjects that are advertised each term in the Saints News and on the Parent Portal. Times are subject to change; updates are posted on the Parent Portal.

## TUTORIALS

English

Humanities

LOTE (Languages Other Than English)

Mathematics

Juniors Mathematical Methods

Juniors Maths

Juniors & General Maths

Juniors, Essential & General Maths

Year 7 & Year 8 Maths

Religious Education/Study of Religion

Science

## PRACTICE

Combined Saints Colleges Wind Ensemble

Saints Percussion Ensemble

Combined Saints Colleges Chamber Singers

Combined Saints Colleges Concert Band

Saints Choir

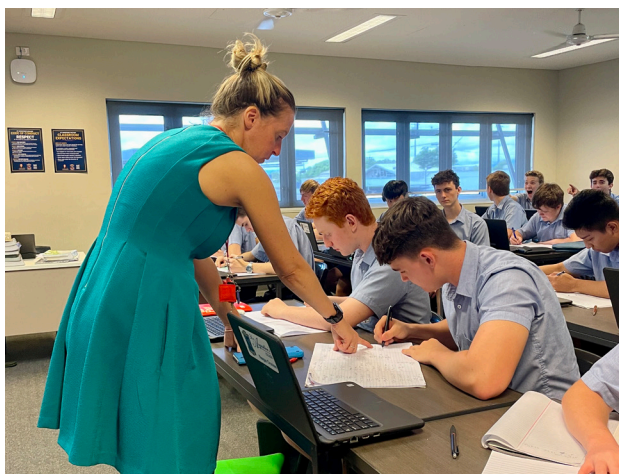
Combined Saints Colleges String Orchestra

Saints Big Band

Boys must attend all rehearsals and see subject teachers to schedule alternative tutorial times, if there is a clash. Students who are committed to music rehearsals should organise a tutorial time on a morning when they are not expected at a music group.

## CLUB

Robotics



# ASSIGNMENT POLICY

Detailed instructions are given to students on a task sheet. This task sheet may include phases for support and monitoring checkpoints which may need to be signed or seen by the teacher.

Items that contribute to summative assessment must satisfy the following criteria:

Must be the student's own work (evidence should be supplied in the form of notes, drafts, a written declaration, etc).

Must be presented by the due date. This is the last day the assignment can be submitted without penalty unless there are exceptional circumstances. These are covered by the following provisions.

## ABSENCE DUE TO ILLNESS ON THE DUE DATE

Should be emailed or delivered to the College.

## EXTENDED ABSENCE

You or your son should notify the relevant teacher, or head of year for multiple assessments about extended absence (more than two days) due to illness up to and including the deadline. In most circumstances the assignment can be emailed or delivered to the College, but the head of year can negotiate extensions if needed. Your son must hand a medical certificate to the student office on his first day back at school.

## ABSENCE DUE TO SPECIAL CIRCUMSTANCES E.G. SPORTING COMMITMENT, BEREAVEMENT

You should speak with the head of department to discuss the circumstances. In the case of an incomplete assignment, the work in progress completed by the due date should be submitted, including notes, drafts and plans.

## CHEATING

If a student cheats, plagiarises or otherwise gains an unfair advantage, he may forfeit marks for the part of the assessment in question, complete another assessment and/or face other disciplinary action.

For further details please refer to our Academic Integrity Policy on the Parent Portal.

# AWARDS



## ACADEMIC AWARDS

Academic Awards are presented to students who have achieved a grade point average (GPA) of 4.25 on a five-point scale.

All subjects are used to determine a student's grade point average. To meet minimum requirements, for example, a student must attain an A in two of the subjects and a B in the remaining five subjects.

## MERIT AWARD INCENTIVES

In Years 7, 8 and 9, each student is eligible to earn awards in the College Merit Award Scheme. The points are awarded by class teachers for high levels of achievement in effort, improvement, academic outcomes and Marist charism.

Points are recorded in the Merit Award Tally form in the student diary. A student sees his head of year every time he receives five points.

**BRONZE AWARD:** five Merit points = first Bronze Award, presented at a Year Level Assembly. Students must receive a maximum of four Bronze Awards to progress to a Silver Award.

**SILVER AWARD:** five Merit points = first Silver Award, presented at a Year Level Assembly. Students must receive a maximum of four Silver Awards to progress to a Gold Award.

**GOLD AWARD:** Presented at an assembly.

## THE SPIRIT OF ARTS AWARDS

The cultural awards for Spirit of the Arts are Bronze, Silver and Gold to help encourage students to reach their potential in any arts field in which they show an interest, talent or ability. The awards are based on improving ability in and commitment to the arts from Years 7 to 12.



# MOBILE DEVICE POLICY



## PURPOSE

The College accepts that there are valid reasons for students to have mobile devices, provided they are used responsibly. By allowing them to be brought to school we help to create easier communication between you and your son while he travels to and from St Augustine's.

Our policy is based on principles of mutual responsibility and respect. It aims to help students use mobile devices considerately, safely and responsibly with an expectation that you will assist your son to use them this way.

It is important that students are aware of situations in which others could be adversely affected by how they use their devices. The privilege to bring them to school may be withdrawn if they are not used according to our guidelines.

## RESPONSIBILITY

If your son brings a mobile device to school, he must do the following:

- > Switch it off as soon as he arrives and leave it in his locker or bag.
- > Not use it until he leaves the College except with the permission of staff.

- > If a mobile needs to be carried on medical grounds, your son must hand his head of year a letter from his GP stating the reason.
- > Boarders should not bring their phones and other electronic devices to school unless they have permission from their head of residence. Boarders must complete Appendix 1: Boarding Students Mobile Device Acceptable Use Guidelines Agreement.
- > Students wishing to use their phones while waiting for buses or to be picked up must ask permission from staff on duty.

## GUIDELINES FOR ACCEPTABLE USE

- > Courtesy, consideration of and respect for others are paramount.
- > Mobile devices should be insured as personal property and clearly display their owners' names.
- > Devices that are found and whose owners cannot be located should be handed to the student office.
- > Devices are brought to school at the owners' risk. The College cannot accept responsibility for theft, loss, damage or health effects (potential or actual).



- > Confidential passwords/PINs must be used to stop students from using others' devices.
- > In emergencies, please contact the office so staff can quickly reach your son. Phone: 4052 9111 or email: [sac.reception@cns.catholic.edu.au](mailto:sac.reception@cns.catholic.edu.au).

## INAPPROPRIATE CONDUCT

It is a criminal offence to use a mobile device to menace, harass or offend another person. As such, if discipline sanctioned by the Principal or his delegate is ineffective, police may become involved. In such cases, parents or carers, or the head of residence would be notified.

- > Students caught using mobile devices to cheat in exams or assessments will face disciplinary action as outlined in the Academic Integrity Policy.
- > Mobile devices must not be used to make public personal information about another person using text messages or calls, or be used to take/send objectionable images.
- > Students using mobile devices to bully others will be disciplined.

## SANCTIONS

- > Mobile devices used at school without permission from staff will be confiscated. Heads of year then send parent slips home with the details. Devices can be collected from the relevant head of year at the end of the next school day.
- > If devices are confiscated a second time, they will be kept in the student office for parents or carers to collect.
- > For repeated infringements, phones will be confiscated, students given a Thursday afternoon detention, and their parents or carers asked to meet their head of year.

### IMPORTANT NOTICE

**Your son must switch off his mobile device and put it in his locker or bag as soon as he arrives at school. It must be left there and not used until he leaves.**

**Therefore, if you need to communicate with him while at school send him an email or contact the office so that a message can be passed on.**



# PARENT-TEACHER-STUDENT INTERVIEWS



These interviews are held in Lennon Hall. You must set up access to the Parent Portal before trying to arrange interviews. Instructions are on pages 10 and 11.

Interviews can be arranged by accessing the Parent Portal and selecting the Parent Teacher Online (PTO) tab as per the instructions below.

Please note the following:

- > You can only book interviews once the system goes live (date is emailed) and advertised in Saints News.
- > You will be advised when bookings close.
- > Time slots fill quickly; therefore, the earlier you book, the better chance you have of obtaining your preferred times.
- > If your son has the same teacher for more than one subject, only one time slot will be allocated.
- > Homeroom teacher appointments are not available through PTO. Please email your son's homeroom teacher if you have concerns.
- > Interviews are six minutes, with a one-minute changeover time.
- > Your son must wear his college uniform and accompany you to all interviews.

If you cannot secure an interview with a teacher, please email him or her to arrange a separate, mutually convenient time. Email addresses are in the staff directory on the Parent Portal under the School Directory tab.

## PARENT TEACHER ONLINE (PTO) ACCESS



Parent-teacher-student interviews are booked online via the Parent Teacher Online (PTO) tab on the Parent Portal. Instructions for setting up PTO access are below.

### SETTING UP YOUR PTO ACCESS

#### FOR PARENT-TEACHER-STUDENT INTERVIEWS

- > Access the College website at <http://www.sac.qld.edu.au>.
- > Select Portals then choose Parent Portal. Login to the Parent Portal.

**NOTE: You will need to have set up access to the Parent Portal to access PTO.**

- > Select the PTO tab.



 [CLICK HERE](#)

- > You will be presented with the following screen. Click on the "Obtain PIN/password" option on the right-hand side of the screen.

**Obtain**

Surname/Login

PIN/Password

Login

**If your having difficulties logging in, please contact your school.**

- > Enter your email address. A message will appear advising whether your request has been successful.
- > An email containing your login details will be sent to you.

**Login** **Obtain PIN**

Email Address Send Email

**The email address you enter must match the address in your school's records.**  
If you already have your PIN/password, click Login.

- > After retrieving your login details, return to the Parent Portal and again click on the PTO tab.



- > Login with your surname and PIN/password that has been sent to you.

**Login** **Obt**

Surname/Login

PIN/Password

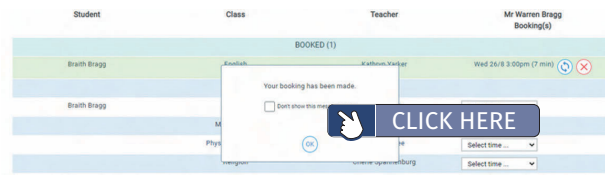
Login

**If you are a parent that is having difficulties logging in, please contact your school.**

- > Follow the steps to make bookings with your son's teachers by first selecting times from the drop-down box and then click the green plus to confirm the bookings.

Student	Class	Teacher	Mr Warren Bragg Booking(s)
Brath Bragg	English	Kathryn Yarker	Wed 26/8 3:00pm (+)
	Mathematics	Sally Hansen	Select time ...
	Physical Education	Paul See Kee	Select time ...
	Religion	Cherie Spannenburg	Select time ...
	Science	Max Churchward	Select time ...
	Studies of Society and Environment	Antia Kennedy	Select time ...

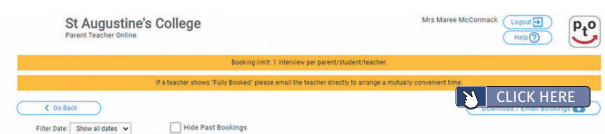
- > Once your selections have been booked, you will receive confirmation through a dialogue box, and the confirmed bookings will appear in green.



**NOTE: If you see this symbol • next to one of your son's teachers' names, the teacher has requested an interview. Such a request should be honoured.**

Student	Class	Teacher	Mr Warren Bragg Booking(s)
Brath Bragg	English	Kathryn Yarker	Wed 26/8 3:00pm (7 min) (+)
NOT BOOKED			
Brath Bragg	Italian	Lyza Welsh	Select time ...
	Mathematics	Sally Hansen	Select time ...
	Physical Education	Paul See Kee	Select time ...
	Religion	Cherie Spannenburg	Select time ...
	Science	Max Churchward	Select time ...
	Studies of Society and Environment	Antia Kennedy	Select time ...

- > When you have finished booking your interviews, go to the Download/Email Bookings icon in the top right-hand corner of the PTO screen to print or email yourself a copy of all appointments made.



**YEAR 7 (TERM 1)**

**WEDNESDAY 15 MARCH  
FROM 3-7PM  
LENNON HALL**

**YEARS 8-12 (TERM 2)**

**MONDAY 17 APRIL  
FROM NOON - 6PM  
LENNON HALL**

**YEARS 7-12 (TERM 3)**

**MONDAY 10 JULY  
FROM NOON - 6PM  
LENNON HALL**

# SAFE SCHOOLS INFORMATION



Your son is entitled to enjoy his education free from humiliation, oppression and abuse. St Augustine's College has a school-wide response to bullying that is predicated on the Marist characteristics of family spirit and respect.

Saints is committed to preventing bullying by and of students and to using strategies to tackle the problem.

Bullying affects everyone – not just the bullies and their victims. It also affects those other boys who may witness violence, intimidation and the distress of the victim. It can damage the atmosphere of a class and even the climate of a school.

## DEFINITIONS

Bullying is systematic and repeated abuse of power. In general, bullying may be defined as:

- > Dominating or hurting someone.
- > Unfair action by the perpetrator and an imbalance of power.
- > A lack of adequate defence by the target and feelings of oppression and humiliation.

## TYPES OF BULLYING

### PHYSICAL BULLYING

- > When a person (or group of people) uses actions to bully, such as hitting, poking, tripping or pushing.

- > Repeatedly and intentionally damaging someone's belongings is also physical bullying.

### VERBAL BULLYING

- > Repeated or systematic name-calling, insults, homophobic or racist remarks and verbal abuse.

### COVERT BULLYING

- > Such as lying about someone, spreading rumours, playing a nasty joke that makes the person feel humiliated or powerless, mimicking or deliberately excluding someone.

### PSYCHOLOGICAL BULLYING

- > Examples include threatening, manipulating or stalking someone.

### CYBERBULLYING

- > Using technology, such as email, mobile phones, chat rooms and social networking sites to bully verbally, socially or psychologically.

The priority in any response to bullying behaviour is always the wellbeing and ongoing protection of those who have or may have been affected by the behaviour. Students and parents are advised to report suspected cases of bullying to the head of year, Deputy Principal or Principal.

Our Child Protection Officers are Mr Glen Seivers, Mr Frazer Rigby, Mr Heath McKenzie, Mr Brett Toombs, Mrs Renee Luff, Mrs Desiree Price and counsellors Br Roger Vallance and Mrs Marijke Keller.

Please visit our website for detailed school policies on student protection and anti-bullying.



ESTABLISHED 1930

# MEN OF SAINTS FEELING SAFE STUDENT PROTECTION CONTACTS



MR GLEN SEIVERS  
COLLEGE PRINCIPAL



MR FRAZER RIGBY  
DEPUTY PRINCIPAL



MR HEATH MCKENZIE  
DIRECTOR OF  
ADMINISTRATION



MR BRETT TOOMBS  
DIRECTOR OF BOARDING



MRS RENEE LUFF  
SENIOR GIRLS RESIDENCE



MRS DESIREE PRICE  
JUNIOR GIRLS RESIDENCE

## COLLEGE COUNSELLORS

BR ROGER VALLANCE, FMS



MS MARIJKE KELLER

### THE HEALTH, SAFETY AND WELLBEING OF YOU, OUR STUDENTS, IS OF PARAMOUNT IMPORTANCE:

- > Every student has the right to feel safe and be safe at all times.
- > If you are concerned for your wellbeing or safety, talk to a member of the Student Protection team, a teacher or adult you trust.
- > If you are concerned for the wellbeing of a friend or classmate, talk to a member of the Student Protection team, a teacher or adult you trust.

# BEYOND THE CLASSROOM



## CAMPS AND RETREATS

Saints has a well-developed camping and retreat program that is an integral component of wellbeing and pastoral care. The Years 7, 8 and 10 camps ensure students participate in outdoor education and experiences that enhance self-knowledge, self-confidence and self-esteem. Our Year 9 camp is designed to engage, challenge and create opportunities to develop resilience, foster relationships and connections. In Years 11 and 12, retreats offer a chance to foster spiritual growth and to set personal goals.



### YEAR 7 CAMP

QUINOLA LAKES, MALANDA  
6-10 FEBRUARY



### YEAR 10 CAMP

CHILLAGOE STATION  
31 JULY - 4 AUGUST



### YEAR 8 CAMP

FITZROY ISLAND  
15-19 MAY



### YEAR 11 RETREAT - AUGUST

TINAROO RECREATION CENTRE  
31 JULY - 4 AUGUST



### YEAR 9 CAMP

SUGARBAG STATION  
15-19 MAY



### YEAR 12 RETREAT - FEBRUARY

GENAZZANO RETREAT &  
CONFERENCE CENTRE  
6-10 FEBRUARY





## COMMUNITY SERVICE

Service forms an integral part of the Marist ethos and exemplifies the virtues of Marist education. St Augustine's has a long history of serving others, particularly those at the margins whether in our college, local community or further afield.

### SERVICE AT SAINTS

Our community service program is designed to:

- > Offer students in all year levels service opportunities.
- > Increase their involvement in the program.
- > Develop and implement a service model, based on performance tiers, specific criteria and a reward system.
- > Teach students about compassion, empathy, service, solidarity, justice and peace.

The Service at Saints program recognises those who actively participate in college-provided and self-initiated opportunities. Students aim to complete various levels of service.



## MUSIC

Music is an integral aspect of St Augustine's curricular, co-curricular, liturgical and cultural life. Music is taught from Years 7 to 12 and is complemented by a vibrant instrumental, band and choral program. It provides experience for students at every level of musicality and skill.

Music students are encouraged to sing in our choir. Instrumentalists are expected to join the ensemble program, participate in tours, competitions, concerts and camps.

Students can join the Combined Saints Colleges Wind Ensemble, Concert Band, String Orchestra, Chamber Singers, Saints Big Band, Percussion Ensemble and Choir. The choir and cantors sing at our Masses, liturgies and assemblies.

Your son can take part in co-curricular music and drama at no charge.



## DRAMA

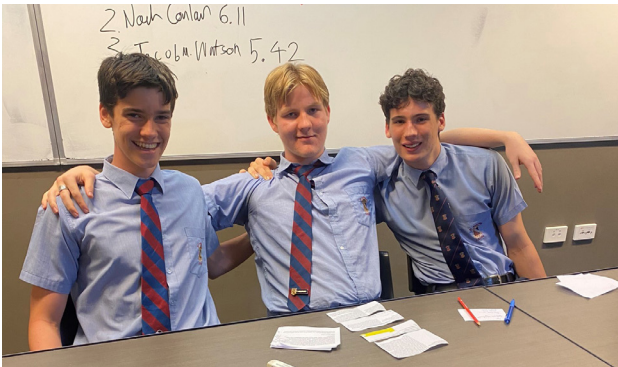
We offers students the opportunity to be involved in different kinds of theatre productions and there is something for everyone: acting, directing, script writing and backstage technical theatre experiences. Drama is offered as a subject depending on year level and as a co-curricular activity for all students.

### SAINTS YOUTH THEATRE

Saints Youth Theatre performs annually in Semester 2, outside school hours. In combination with St Monica's College, students write, direct, produce and act in their own short play and present it in McLaughlin Theatre. There are many opportunities outside of performing and all students are invited to take part.

## MUSICALS

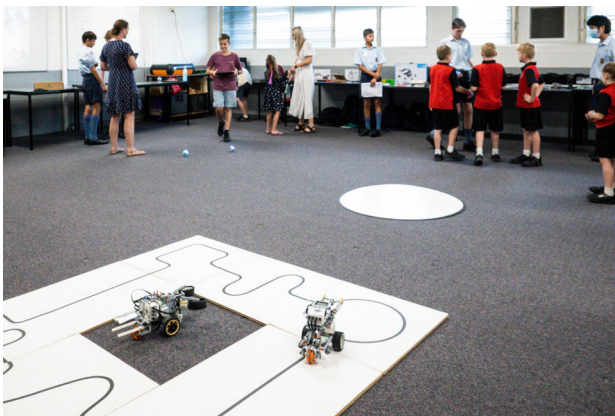
Saints produces musicals in conjunction with St Monica's College, which are performed in Lennon Hall and the Cairns Performing Arts Centre.



## DEBATING

St Augustine's has a rich and successful history of public speaking and debating at a regional and a state level. In teams of three, students engage in debates across a wide range of topics. They prepare written speeches and rebuttals and debate other schools in the greater Cairns region.

With senior students well-versed in the art of public speaking and debating, along with enthusiastic junior students learning the trade, the Saints debating team is formidable. We won the inaugural Cairns Catholic Schools' Debating Cup last year.



## ROBOTICS

Saints Robotics Club is a gathering of like-minded students who are interested in learning about and working with robots and drones, while building camaraderie and making friends.

The club welcomes all year levels, and students gather after school once a week to design, build and program robots.



## CHESS

Members of our Black Knights Society hone their chess skills during Wednesday sport by competing among themselves and against other schools. Saints has achieved great results in regional qualifying series and in Queensland state chess championships.

Chess is a sport everyone can participate in as it caters for a wide variety of skill levels and ages.



## SPORT

The College has teams in the following sports: rugby league, rugby union, athletics, AFL, basketball, cricket, cross-country, football, futsal, hockey, sailing, surf lifesaving, swimming, tennis, touch football and volleyball.

On Wednesday afternoons our students compete in interschool or internal sporting competitions, or enjoy other recreational activities. These cater for a wide range of talents and interests. For further details and pricing go to the Forms and Documents tab on the Parent Portal.

We are justifiably proud of our tradition and success in sport. What is equally important to us is how our



sportsmen conduct themselves on and off the field. The following codes aim to ensure that our students develop good sporting behaviours and enjoy playing sport, now and well into the future.

## PLAYER CODE OF CONDUCT

- > Play by the rules.
- > Never argue with an official.
- > Control your temper.
- > Work hard for yourself and your team.
- > Be a good sport, and applaud all good plays.
- > Treat all participants in your sport as you like to be treated.
- > Cooperate with your coach, teammates and opponents.
- > Participate for your enjoyment not just to please parents and coaches.
- > Respect the rights, dignity and work of all participants regardless of their gender, ability, cultural background or religion.

## PARENT CODE OF CONDUCT

- > Remember that students participate in sport for enjoyment.

- > Encourage your son to take part.
- > Focus on the effort rather than the performance.
- > Encourage him to play by the rules.
- > Never ridicule or yell at him or another student for making a mistake.
- > Remember that your son learns best by example.
- > Support all efforts to remove verbal and physical abuse from sport.
- > Respect officials' decisions and teach your son to do likewise.
- > Show appreciation for volunteer coaches and officials.

## SUNSAFE GUIDELINES

- > Every student must wear an approved Saints hat or cap when outdoors.
- > A "no-hat no-play" rule is enforced by staff during outdoor PE and other activities.
- > Boys are encouraged to apply sunscreen before leaving home.
- > For whole-school carnivals and other events, we provide sunscreen.





# SAINTS UNIFORMS

**SAINTS SHOP MAKES IT EASY!**

**PURCHASE YOUR UNIFORMS,  
SCHOOL BAGS & STATIONERY**

## UNIFORM LIST

ALL UNIFORMS TO BE BOUGHT FROM SAINTS SHOP

### FORMAL UNIFORM

- > Formal navy dress shorts - all students.
- > Black belt with simple silver buckle - Years 7-12.
- > Formal junior shirt - Years 7-9.
- > Formal senior shirt - Years 10-12.
- > Formal socks - all students.
- > Jacket - all students.
- > Cap or bucket-style hat - all students.
- > Saints tie - Years 11 & 12.

### SPORTS, HEALTH & PHYSICAL EDUCATION UNIFORM

- > Sports navy shorts - all students.
- > Sports polo shirt - all students.
- > Sports white ankle socks - all students.

## UNIFORM EXPECTATIONS

- > Formal uniform worn Monday, Tuesday, Thursday and Friday.
- > Formal shirt must be ironed and worn tucked in Formal shorts must be knee length and worn with a black belt.
- > Formal socks must always be worn with a single fold 5cm below the knee. Formal socks worn up at all times, sock garters may be bought from Saints Shop.
- > Sports uniform worn Wednesday, unless otherwise notified.
- > Sports polo shirt worn untucked.

## COLLEGE BAGS

- > The College backpack and sports duffle bag are compulsory uniform items for all students and can be purchased from Saints Shop.

## SHOES LIST

### FORMAL UNIFORM

- > Traditional black, lace-up and polishable shoes.
- > Not permitted: sports-style black runners or skateboard styles.



SHOES THAT  
ARE ALLOWED

## SPORTS, HEALTH & PHYSICAL EDUCATION FOOTWEAR

- > Trainer-style shoes in any colour.
- > Not permitted: skateboard, basketball, futsal or slip-on styles.

Please note: Saints Shop does not sell shoes.

## SHOP HOURS DURING TERM TIME

**MONDAY-FRIDAY  
8AM-MIDDAY**

Saints Shop is located to the left of  
the main entrance

Second-hand items are subject  
to availability



🏠 251 Draper Street, Cairns, QLD 4870  
☎ 07 4052 9137  
✉ [www.sac.qld.edu.au](http://www.sac.qld.edu.au)  
🌐 [sac.saintsshop@cns.catholic.edu.au](mailto:sac.saintsshop@cns.catholic.edu.au)



ESTABLISHED 1930



# MARIST

## SPIRITUALITY

The personal faith of Marists, their manner of sharing in the mission of the Gospel, and their association with one another are all shaped by the spiritual way introduced into the life of the Church by St Marcellin Champagnat (1789-1841) and developed by successive generations of Marists.

They model their lives on Mary, our Good Mother, imitating her faith response to God and sharing in her work of bringing Christ-life to birth and nurturing its growth in young people.

Their spirituality is marked by a profound experience of God's abiding presence and love, by trust in God, by a deep personal love of Jesus and his Gospel, by community living in a family spirit, and by a humility expressed through simplicity.

Marists take Mary's Magnificat as their manifesto, setting out into the hill country of young people's lives, filled with hope and joy, bringing them news of the justice and mercy and faithfulness of God. Like Mary, the first disciple, their lives are centred on Christ, and their hearts are moved by the young.

*Marist*  
ASSOCIATION OF  
ST MARCELLIN CHAMPAGNAT

# MARIST

## EDUCATION

St Marcellin wanted teachers in Marist schools to experience the same faithful and compelling love of Jesus that he knew deep in his own heart, and to look to share this love with young people, especially those most in need of it. Marist schools define themselves from this hope.

Marist educators strive to mould their school communities as families, where people relate to one another as members of a loving family would intuitively do. They offer a spirituality that is simple and accessible, grounded in practical love and transparent relationships. From this basis, they offer an education that is both integrated and rigorous, aimed at growing men and women who will be compassionate and critical, articulate and aware, faith-filled and hopeful.

The principal purpose of Marist schools is to lead young people to know and love Jesus, in the way of Mary, in the belief that they all can become good Christians and good citizens. Marists have developed a distinctive way of undertaking this evangelising mission through the education of the young. Inspired by St Marcellin Champagnat, Marist educators, before all else, love their students.

Their approach is marked by *simplicity, family spirit, love of work, in the way of Mary* and *presence* in the midst of those they are called to serve. To the extent that their resources, facilities and programs allow, Marist schools are open to all families that may be attracted to their distinctive way of drawing faith, culture and life into harmony through Christian education.

*St Augustine's*  
COLLEGE

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