



Ivanhoe Primary School

124 Waterdale Road Ivanhoe 3079

Telephone: 9499 1880

Email: Ivanhoe.ps@education.vic.gov.au

Please complete Page 4 and return to the school by **12th December 2025** thank you.

Dear 2026 Ivanhoe Primary School families,

Ivanhoe Primary School is looking forward to another great year of teaching and learning and would like to advise you of Ivanhoe Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. **We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.**

Your support allows us to

- Increase the number of mobile devices available to students
- Increase the hours of our education support (aides) and support teachers in the classrooms
- Purchase resources over and above the basic essential instructional items
- To update our ageing projectors and smartboards in our classrooms
- Update school-wide site licences for software and purchase new software for student use
- Replace and service classroom air conditioners
- Purchase play equipment for passive play
- Resource the Wellbeing room
- Purchase/replace outdoor play equipment
- Refresh our Library book stocks
- Provide Specialist furniture e.g., kidney tables for small group and individual instruction
- The maintenance person's salary
- Purchase of STEM resources such as Micro bits boards, iPad, robotics and coding equipment.
- We would eventually like to purchase a large retractable projector and screen for the school hall

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

In an effort to provide further support to families, several payment options are also available and detailed within.

Yours sincerely,

Mark Kent
Principal

Pamela Wright
Principal

Hamish Wood
School Council President

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Shared Classroom consumables, materials & equipment • Art – paint, crayons, canvas, visual diaries, coloured paper, craft supplies • Sports – equipment • Music – print music, instruments and equipment • LOTE – equipment and learning materials production • Classroom – Printing, photocopying and learning materials, craft supplies.	\$240.00
Online Matific Subscription	\$15.00
Journal/Diary	\$14.00
Other Contributions - for non-curriculum items and activities	Amount
Student and parent communication, assessment & reporting tools	\$15.00
Engaging staff through local payroll – groundskeeper, facilities maintenance, support staff	\$32.00
Student wellbeing programs	\$15.00
School House program and celebrations	\$5.00
First aid equipment	\$10.00
School grounds maintenance and improvements	\$15.00
Total Amount	\$92.00
Non Tax deductible contributions	Amount
Digital Learning Technology Contribution Your contribution plays a vital role in helping all students to become innovative and confident users of digital technologies by • Continuing to grow, maintain and develop our pool of resources – increase student device ratios and other broad access technology tools and resources • Funding essential and ongoing regular technical support • Funding the development and training support for our teaching staff to ensure they are capable and confident with the technology tools in the classroom • Keeping up to date with technological advances • Maintaining a fleet of devices for community loan during protracted periods of remote schooling • Allowing us to update our ageing projectors and whiteboards in our classrooms	\$124.00

Tax deductible contributions	Amount
Library fund. A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource. This tax-deductible opportunity keeps the library books fresh and books bought with these funds have a plaque acknowledging family's donations.	\$36.00

Educational items for students to own

We have previously supplied a list of items that the school recommends you purchase from **MBA Office National** for your child to individually own and use. This is the easiest and least time-consuming way of ensuring your child has all the items they need to engage with every program.

Extra-Curricular Items and Activities

Ivanhoe Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis and requests for payment will be made closer to the event.

Extra-Curricular Items and Activities	Amount
Excursions and incursions as scheduled throughout the year. The cost of these events will be advised. Senior school Camp program as described below Year 4 Adventure Camp Year 5 Sovereign Hill Camp Year 6 Canberra Tour and Graaduation celebrations	To be advised

Financial Support for Families

Ivanhoe Primary School understands that some families may, experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools' Relief
- staggered payment arrangements organised through the school office

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact:

Lisa Cascun – Business Manager

Ph: 03 9499 1880 | Email: ivanhoe.ps@education.vic.gov.au

Or Principals, Mark Kent and Pamela Wright

Refunds

Parent requests for refunds are subject to the discretion of the school are addressed on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. **Enquiries should be made to Lisa Cascun, Business Manager.**

Please complete this form and return to the school office or classroom teacher by **12th December 2025** in envelope attached so the school can prepare accordingly.

Note payments will not be processed until 11th February 2026

Child's name: _____ 2026 Year Level _____

Parent Name and Contact details _____

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Please remember that each and every contribution will have a positive impact on programs for your child and all students.

Category	Amount	Please complete
Curriculum Contributions	\$ 240.00	\$
Other Contributions	\$ 92.00	\$
Digital Learning Technology Contribution	\$ 124.00	\$
Library Fund Tax Deductible	\$ 36.00	\$
Online Matific Subscriptions	\$ 15.00	\$
Journal	\$ 14.00	\$
TOTAL AMOUNT	\$ 521.00	\$

Payment Methods

Ivanhoe Primary School offers the following payment options, by Eftpos, Mastercard/Visa, Bpay or cash:

(please select)

Full payment due on 11th February 2026 Yearly ☐

Half yearly payments due 11th February and 22nd July Half Yearly ☐

Quarterly payments due 11th February, 6th May, 22nd July and 21st October Quarterly ☐

Self-managed BPay – the office will contact you with your personal BPay details ☐

I would like the school to arrange a Compass Course Confirmation Payment ☐

I would like to be contacted to make an arrangement not listed above ☐

Credit Card Details:

____ / ____ / ____ / ____ CCV _____ Expiry Date: _____

Name on Card: _____ Contact phone number _____

Signature: _____

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.