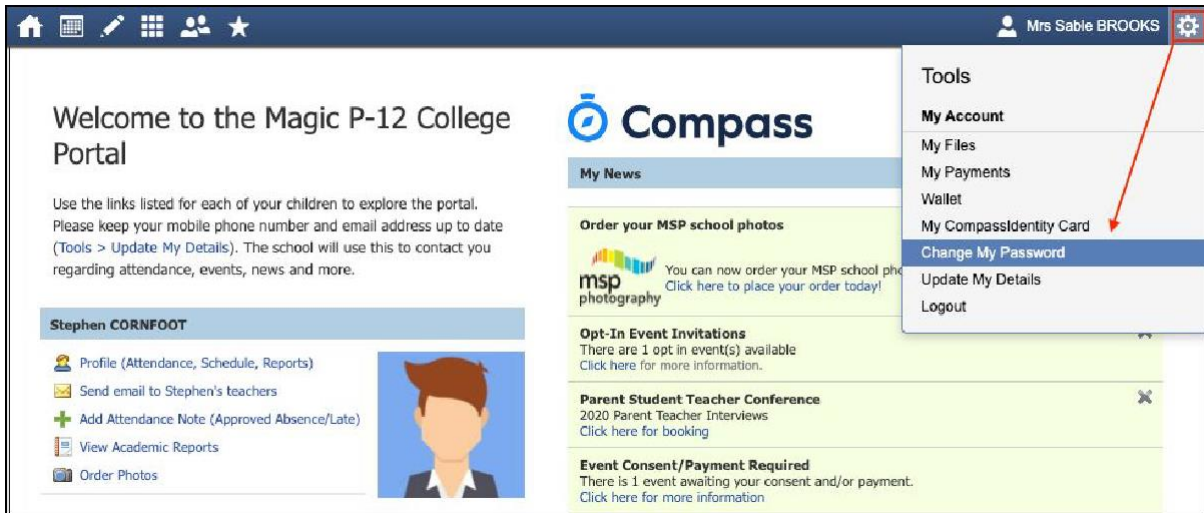


How To: Change your Compass Password

If you need to change your password, go to the cog icon and select 'Change my Password'.



The screenshot shows the Compass P-12 College Portal home page. The user is Mrs Sable BROOKS. The settings menu is open, and 'Change My Password' is highlighted. The page includes a welcome message, a user profile for Stephen CORNFOOT, and several news items such as 'Order your MSP school photos', 'Opt-In Event Invitations', 'Parent Student Teacher Conference', and 'Event Consent/Payment Required'.

Key in the required information ensuring your new password meets the set guidelines. Click 'Save' to update.



The screenshot shows the 'Change My Password' form. It includes a list of password requirements and three input fields for 'Old Password', 'New Password', and 'Confirm New Password'. A 'Save' button is located at the bottom of the form.

Change My Password

Your new password must:

- Not contain your username
- Not be a password recently used by this account
- Be at least eight (8) characters in length
- Contain at least one (1) UPPERCASE letter
- Contain at least one (1) lowercase letter
- Contain at least one (1) number

Old Password:

New Password:

Confirm New Password: