

Signing CWA Agreement

This article will assist you with viewing and signing the Service's CWA Agreement form.

- To sign the Agreement
- Log into your Guardian Portal
- Select the Families screen from the pop-out menu

Within the Families screen:

- The CWA Agreement will display the current status eg. Pending
- Select the Pencil/Edit icon

The screenshot displays the 'Family Summary' page for Harry Johns. The page is divided into several sections: Guardian(s), Child(ren), Nominee(s), E-mail History, CWA Agreement, Medical Conditions, Payment Account(s), Billing Details, and Declaration. The CWA Agreement section shows a status of 'Pending'. A red box highlights the 'Pending' status, and a yellow box with an arrow points to the pencil/edit icon in the 'Nominee(s)' section.

Section	Details
Guardian(s)	Bella Johns (Mother, CRN: 421345098K, 0411 234 234, julie+parent@storypark.com)
Child(ren)	Harry Johns (10 Feb 2018, CRN: 4210009993, CBC, 5 M T W Th F, Active)
Nominee(s)	No nominee found. Click here to add your first nominee.
E-mail History	5 recent system emails from julie+parent@storypark.com
CWA Agreement	(CBC:ER0000087905) Guardian/CCS Client: Pending
Medical Conditions	Harry Johns: No health information found.
Payment Account(s)	Bella Johns: Amount in Credit (\$): 0.00 (CR)
Billing Details	Billed To: Bella Johns, Payment Method: Direct To Centre
Declaration	Status: Completed, Date Signed: 01 Apr 2021 05:34 PM, Signed by: Bella Johns

- Select the Acknowledge Enrolment button

Acknowledge - Enrolment



I (Bella Johns) ; understand that complying written arrangement is an ongoing agreement between the centre, Strong Roots Childcare and the Parent/Guardian, to provide care in return for fees. This Written Arrangement contains the minimum amount of information specified in subsection 200B(3) of the Family Assistance Administration Act.

General Details

Service CRN 123321123K	Service Name Strong Roots Childcare
Care Type CBC	CCS Enrolment ID E8000077550
Status RECEIV	Arrangement Type CWA
Arrangement Start Date 31 Mar 2021	Arrangement End Date -
Current Notice Effective From 31 Mar 2021	Current Notice Effective To -
Create On 31 March 2021 06:00AM	Last Updated On 31 March 2021 06:00AM
Enrolment Ceased Date -	Occurrence Number 1
Reason For Late Submission -	

Child
Harry Johns

Date of Birth 10 Feb 2018	CRN 421 345 098K
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Is the child under care of State or Territory Child Welfare Law?
No

CCS Claimant/Payment Account
Bella Johns

Date of Birth 20 Jan 1989	CRN -
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Signing Party

Individual Name
Bella Johns

Sessions

Service Type	Booking Interval
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Close

Acknowledge Enrolment

The CWA Agreement will display the updated status of Signed, including the date and Signing person.