

Date: 10 March 2026

Time: 6pm

Location: Sacred Heart Primary School Staffroom

Chair: To be Advised

Secretary: Caitlin McEwan

Members Present: Marlene, Kaylene, Erin, Cath, Caitlin, George, Joh, Justin, Gemma, Ian & Glen

Apologies: Fr Samuel, Camilo



Agenda Item	Person Responsible
<p>1. Welcome - Special welcome to all and especially those new to the SAC</p> <ul style="list-style-type: none"> ● Joh Else ● Justin Mulligan ● Gemma Smolenaers ● Ian Cunningham ● Glen Baird <p>Thank you to Marlene for once again supporting in the selection process for the new SAC members for 2026</p> <p>Opening Prayer, Acknowledgement of Country & Declarations of Interest</p>	<p>Chair, Kaylene & Fr Samuel</p>
<p>2. Apologies</p>	<p>Chair</p>
<p>3. Guest Speaker (if presenting) Topic:</p>	<p>NA</p>
<p>4. Confirmation of Minutes of Previous Meeting (Note amendments and chair to sign)</p>	<p>Chair</p>
<p>5. Matters Arising from the Minutes (Minor matters only)</p>	<p>Chair</p>
<p>6. Correspondence</p>	<p>Secretary</p>
<p>7. Reports</p> <ul style="list-style-type: none"> ❖ Principal's Report ❖ Parish Report ❖ Teaching and Learning Report 	<p>Kaylene Fr Samuel Cath</p>
<p>8. General Business (Agenda items only)</p> <ul style="list-style-type: none"> ● SAC Chair MACS Dinner - Thursday, 19th March George has accepted an invitation to attend in the absence of our chair at present. ● Catholic Schools Parents Victoria (Kaylene) ● Family Engagement Update (Caitlin) ● Student Toilets Update (George) ❖ Nomination/Election of SAC role of Chair ❖ School Advisory Council Induction to 2026 <ul style="list-style-type: none"> - Background & Purpose Overview - Directions for SAC 2026 'Generating Ideas' <ul style="list-style-type: none"> ● Guest Speakers - possible ideas? ● Fundraising Arm - Is this a pathway we might go down? 	<p>Multiple contributors</p> <p>Kaylene</p>

<ul style="list-style-type: none"> - Family Partnership & Engagement Leader, Caitlin, to speak her role and ideas for 2026 <ul style="list-style-type: none"> ● Prep 2026 Getting to Know You function etc ❖ Sacred Heart Strategic Plan 2026 (Kaylene - if time permits) ❖ Meeting Dates for 2026 When: The meetings are on Tuesdays at 6.00pm in the staffroom and the dates for next year are as follows: 10th March, 5th May, 16th June, 11th August, 13th October & 24th November (includes AGM) 	
<p>9. Next Meeting - 5th May 2026</p> <p>10. Closure and Blessing of the School Advisory Council</p>	<p>Chair Fr Samuel</p>

Notes from COMMS re Catholic Schools Parents Victoria

- The Victorian Catholic Education Authority (VCEA) is pleased to announce the re-establishment of Catholic School Parents Victoria (CSPV) as the statewide representative body for parents of students in Catholic schools
- CSPV will strengthen parent engagement, advocacy, and leadership across Catholic school communities.
- CSPV is led by the CSPV Council, which comprises parents representatives from Catholic schools across Victoria, with administrative and executive support provided by VCEA.
- CSPV will formally launch in Term 1 2026 with a new website and social media presence. The website will feature information, resources and toolkits to assist parents partner with schools and navigate issues such as student wellbeing, school refusal, and support for diverse learners and faith formation.
- Further information including links to key resources will be provided in Term 1, 2026.
- CSPV looks forward to building strong partnerships with Catholic schools and parents across our communities to support every child's growth and learning.