

Wellbeing Resource Assistance Program

INTRODUCTION

Cheltenham Secondary College has put in place arrangements to assist families, who are experiencing financial difficulty, with the provision of textbooks, school uniform, computers and other essential education items.

The College's capacity to provide all items to match requests is limited and we fully expect situations where not all the resources requested can be provided.

All recipients/beneficiaries of the Resource Assistance Program will be required to pay a small contribution of \$50. This amount allows families to contribute to the sustainability of the program so they, and other families in their circumstances can benefit in the future.

APPLICATION

Any student/family wishing to access resources needs to apply by completing the form below.

ASSESSMENT

The College's Director of Wellbeing will be the sole arbiter as to the level of assistance the College can provide through the program. In most situations applicants need to be receiving government financial assistance and must also apply for the CSEF (Camps, Sport & Excursion Fund).

On receipt of any application the Director of Wellbeing will schedule a confidential interview where full discussion will occur.

In deciding how the College can assist and the level of assistance provided the Director of Wellbeing may seek input from Principal Class Staff and Business Manager

The Director of Wellbeing will consider the following in considering the level of assistance to be provided (but not limited to):

- Family composition, including assistance for siblings
- Living Arrangements
- Income
- Level of Assistance provided in the past
- Any circumstance deemed relevant

In years where new text has been articulated on the student booklists the consideration of applications may take a little longer as we need to consider the procurement of the new texts at the various levels.

PROVISIONING

Once the Director of Wellbeing has decided on the level of assistant **AND** the applicant agrees to pay the contribution, written advice will be provided to the relevant staff, i.e. Library, IT, Office to issue the agreed items. Resources will not be issued until this advice is provided and endorsed by the Director of Wellbeing.

In relation to books, the purchase of workbooks, disposable materials and stationery is outside the scope of this program and remains the responsibility of the parents/carers.

All books remain property of the College and are to be returned to the College is similar condition as was issued, general wear and tear accepted. Any unreturned books, computers etc., will delay processing of any application in subsequent years.

The merit of lost books, computers will be considered on a case by case basis.

Donations

If you have any books/text that are still current for study in 2021 and you would like to donate them to the school they would be greatly appreciated.

- If you would like to sell your textbooks, options are:
- Sell to other students/families
- Sell them online to:

Sustainable second hand books and uniforms sell and buy

https://www.sustainableschoolshop.com.au/

Campion Education school books sell and buy https://www.campion.com.au

Applicant/ Parent Details

Name:	
Address:	
Email:	
Phone:	
Does your child currently re	eceive?
Youth Allowance	
CSEF	
Do any of the following des	cribe your current situation?
Centrelink Recipient	
Health Care Card Holder	
Foster Parent	
Guardian/ Carer	
Have you received financial	assistance from Cheltenham Secondary College in the past?
Y - N -	
If Yes, what assistance was	provided:
Student Details	
Name:	
School Year in 2021: —	

Assistance Required

Please provide and attach specific information such as booklists with items circled or a list of uniform items/ sizes so that we can source requests from second hand sales where possible.

The College will require a contribution of \$50.00 to allow us to continually resource the program, especially in relation to Text Books.

Textbooks		Attach Booklist / List of Items	
Second Hand Uniform*		Attach Sizes / List of Items	
Graphical Calculator			
Elective Charges		Attach Details / Subject / Amount	
Laptop**		Normally we can only consider if all opportunities with Edunet are exhausted or unsuccessful	
Other (Please Specify)			
*New uniforms can be source			
		School Relief e end of each term and will be re-issued on the first day	
** School laptops must be r of the next term.	eturned at the	e end of each term and will be re-issued on the first day /	
** School laptops must be r of the next term. Signature of Applicant	eturned at the	e end of each term and will be re-issued on the first	t day

DISCLAIMER: Cheltenham Secondary College will make every effort to provide or source financial assistance to support your request, however, it cannot be guaranteed. Some applications may be not be approved or meet the total amount of support requested.