



Wellbeing Resource Assistance Program

INTRODUCTION

Cheltenham Secondary College has put in place arrangements to assist families, who are experiencing financial difficulty, with the provision of textbooks, school uniform, computers and other essential education items.

The College's capacity to provide all items to match requests is limited and we fully expect situations where not all the resources requested can be provided.

All recipients/beneficiaries of the Resource Assistance Program will be required to pay a small contribution of \$50. This amount allows families to contribute to the sustainability of the program so they, and other families in their circumstances can benefit in the future.

APPLICATION

Any student/family wishing to access resources needs to apply by completing the form below.

ASSESSMENT

The College's Director of Wellbeing will be the sole arbiter as to the level of assistance the College can provide through the program. In most situations applicants need to be receiving government financial assistance and must also apply for the CSEF (Camps, Sport & Excursion Fund).

On receipt of any application the Director of Wellbeing will schedule a confidential interview where full discussion will occur.

In deciding how the College can assist and the level of assistance provided the Director of Wellbeing may seek input from Principal Class Staff and Business Manager

The Director of Wellbeing will consider the following in considering the level of assistance to be provided (but not limited to):

- Family composition, including assistance for siblings
- Living Arrangements
- Income
- Level of Assistance provided in the past
- Any circumstance deemed relevant

In years where new text has been articulated on the student booklists the consideration of applications may take a little longer as we need to consider the procurement of the new texts at the various levels.

PROVISIONING

Once the Director of Wellbeing has decided on the level of assistant **AND** the applicant agrees to pay the contribution, written advice will be provided to the relevant staff, i.e. Library, IT, Office to issue the agreed items. Resources will not be issued until this advice is provided and endorsed by the Director of Wellbeing.

In relation to books, the purchase of workbooks, disposable materials and stationery is outside the scope of this program and remains the responsibility of the parents/carers.

All books remain property of the College and are to be returned to the College in similar condition as was issued, general wear and tear accepted. Any unreturned books, computers etc., will delay processing of any application in subsequent years.

The merit of lost books, computers will be considered on a case by case basis.

Donations

If you have any books/text that are still current for study in 2021 and you would like to donate them to the school they would be greatly appreciated.

- · If you would like to sell your textbooks, options are:
- · Sell to other students/families
- · Sell them online to:

Sustainable second hand books and uniforms sell and buy

<https://www.sustainableschoolshop.com.au/>

Campion Education school books sell and buy <https://www.campion.com.au>

Applicant/ Parent Details

Name: _____

Address: _____

Email: _____

Phone: _____

Does your child currently receive?

Youth Allowance

CSEF

Do any of the following describe your current situation?

Centrelink Recipient

Health Care Card Holder

Foster Parent

Guardian/ Carer

Have you received financial assistance from Cheltenham Secondary College in the past?

Y **N**

If Yes, what assistance was provided:

Student Details

Name: _____

Student Code: _____

Date of Birth: _____

School Year in 2021: _____

