



22th November 2023

Dear parents/guardians,

Parent Payment Arrangements – 2024

Ballarat Primary School (Dana Street) is looking forward to another great year of teaching and learning and would like to advise you of the schools voluntary and extracurricular contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all curriculum contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students.

Please find attached Ballarat Primary Schools voluntary contributions schedule for 2024.

A 2024 Excursion Financial Planner is also attached as a reference for proposed activities in 2024.

Payments (either full or via a payment plan) are vital in allowing us to ensure appropriate resourcing of programs for your child.

In 2024 parents will be asked to make contributions as activities and events occur throughout the year. This communication will come via [SENTRAL](#).

Additionally, parents will be provided with year level booklist with items to purchase from Champion Education/Ballarat for your child to own and use. All ordering is completed online via Champion Education.

Copies of 2024 Booklist are available on our website www.danaps.vic.edu.au under School Documents.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours Sincerely,

Ryan Oliver

Principal

Steven Rothberg

School Council President

Parent Financial Contribution Schedule 2024

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum. These are whole school events.	Amount
Request made in Term 1 for Term 3 Event Art Showcase Key school event that occurs every 2 nd year and is scheduled for Term 3 2024. Your contribution will provide funds to purchase additional art materials including clay, crayons, glitter, canvas, coloured paper etc.	\$25.00
Request made in Term 2 for Term 3 Event Japanese Day (TBC) Your contribution will provide funds to invite performers, purchase cultural games, crafts, and activities.	\$15.00
Total Curriculum Contributions Whole School Events These events are milestone whole school activities. Your contribution will ensure these activities continue to run as successful celebrations of Dana Street Primary school students now and into the future.	\$ 40.00

Extra-Curricular Items and Activities | Provided on a user-pays basis

Ballarat Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. The cost of extra-curricular items and activities will be advised throughout the year with payments and permissions being collected via [SENTRAL](#).

Please refer to the **2024 Excursion Financial Planner** outlining proposed excursions and activities including estimated cost and timeframe of when permissions/invoices will be sent to families. A finalised planner will be published in early Term 1 2024.

Extra-Curricular Items and Activities	Amount
Optional extra curricular activities scheduled throughout 2024. Life Education, Science Incursions, Local excursions (bus transfers), Wildlife Park, Bookweek Incursions, Sovereign Hill experiences, Parliament House and end of year activities and excursions.	TBC See Excursion Activity Planner
Term 1 Athletics Day includes bus transfer and entry.	\$10.00
Term 2 Winter Sports, Division Sporting - for selected students only	\$30.00
Term 3 Year 3 / 4 Camp – 2 night, 3 days at Lady Northcote.	\$385 TBC
Term 4 Swim & Water Safety Program – Foundation – Year 6	\$50.00
Term 4 2024 Year 6 Graduation Dinner (December 2024)	\$40.00
Term 4 2024 Year 6 Year Book	\$10.00
Total Extra-Curricular Items and Activities	\$TBC

Parent Financial Contribution Schedule 2024 | Year Level Overview |

Year Level	Curriculum Contributions <i>Whole School Events</i>	Extra curricular (User Pays) – All Activities Estimated only	Total : All contributions & all activities.
Foundation	\$40.00	\$ 178.00	\$218.00
Year 1	\$40.00	\$180.00	\$220.00
Year 2	\$40.00	\$180.00	\$220.00
Year 3	\$40.00	\$571.00^^	\$611.00
Year 4	\$40.00	\$571.00 ^^	\$611.00
Year 5	\$40.00	\$333.00^	\$373.00
Year 6	\$40.00	\$378.00 ^	\$418.00

^^ This includes \$385 for Year 3 / 4 Camp and optional sporting activities. ^ This includes optional sporting activities.

These figures are an estimate only. Extra Curricular activity costs are subject to change.

Financial Support for Families

Ballarat Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities (smaller, frequent payments)

CAMPS, SPORTS AND EXCURSION FUND (CSEF) HOW TO APPLY

Contact the school office to obtain a CSEF application form or download from [Camps, Sports and Excursions Fund | vic.gov.au \(www.vic.gov.au\)](https://www.vic.gov.au)

Payment method

The schools preference is for payments to be made via **SENTRAL Parent APP** or B'Pay. Each family has an individual B'Pay reference number. Please contact the office to confirm your details.

Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case-by-case basis considering the individual circumstances. We will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party. For example, camp costs when a child becomes unwell and cannot attend in circumstances where the payment has already been made or committed to a third party and no refund is available to the school. Where possible, we will make this clear to parents at the time of payment.

Need more assistance.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Business Manager, Penny Kaletsch on 5332 1301 or email Ballarat.ps.dana@education.vic.gov.au

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.