

HAMILTON SCHOOL BUS NETWORK

Dear Parents/Guardians,

School Bus Management System

In the lead up to the 2018 school year, all travellers wishing to access School Bus Program services, are required to login to the School Bus Management System and submit their travel applications.

The College wishes to stress to parents that safety is our number one priority. If your child is not registered and is still travelling on a bus, then the School Bus Management System and College records will not have them as listed to catch the bus. In the event of an incident or a need to stop the bus, we will not know that firstly your child is on the bus and we will not know to contact you.

To login to the School Bus Management System, please go to <https://schoolbusapplication.ptv.vic.gov.au>.

Existing Travellers

These are travellers who wish to continue to travel on the school bus. For your convenience, I have included a simple chart to help with the process. See Diagram 1 below.

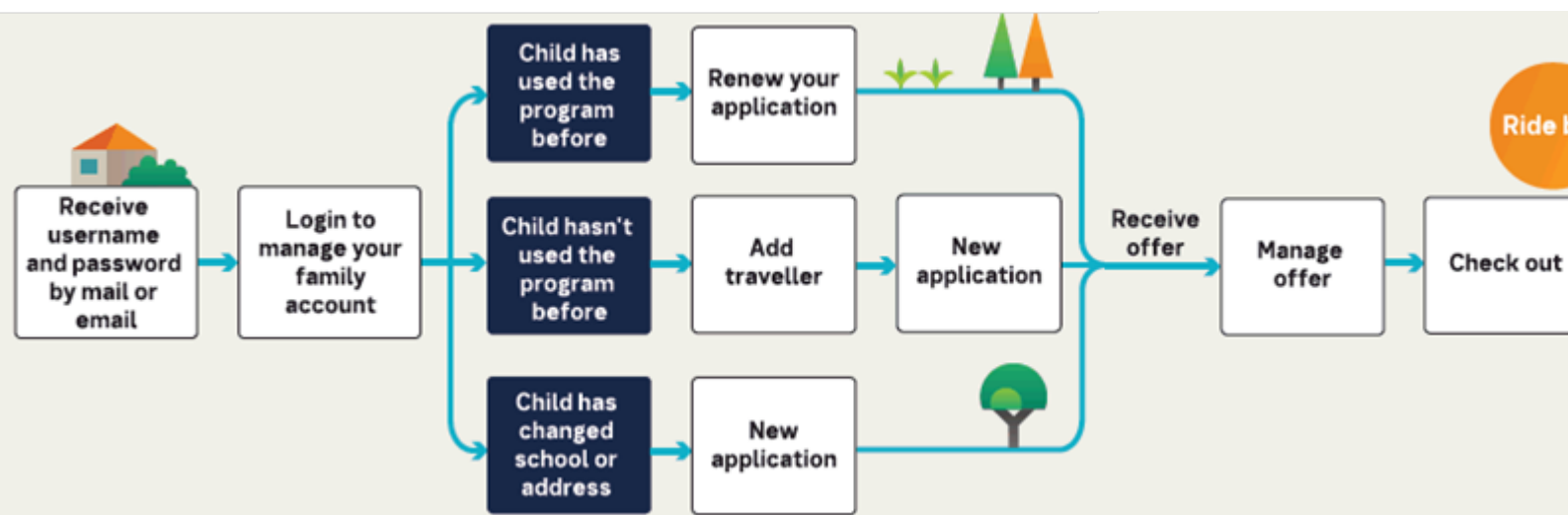


Diagram 1 - Existing Travellers

New Travellers

All new families seeking access to School Bus Program services for the first time will need to register on the School Bus Management System. Please go to <https://schoolbusapplication.ptv.vic.gov.au>.

Once registered, families will be able to add travellers and submit travel applications online.

For your convenience, I have included a simple chart to help you with the registration and application process. See Diagram 2 below.

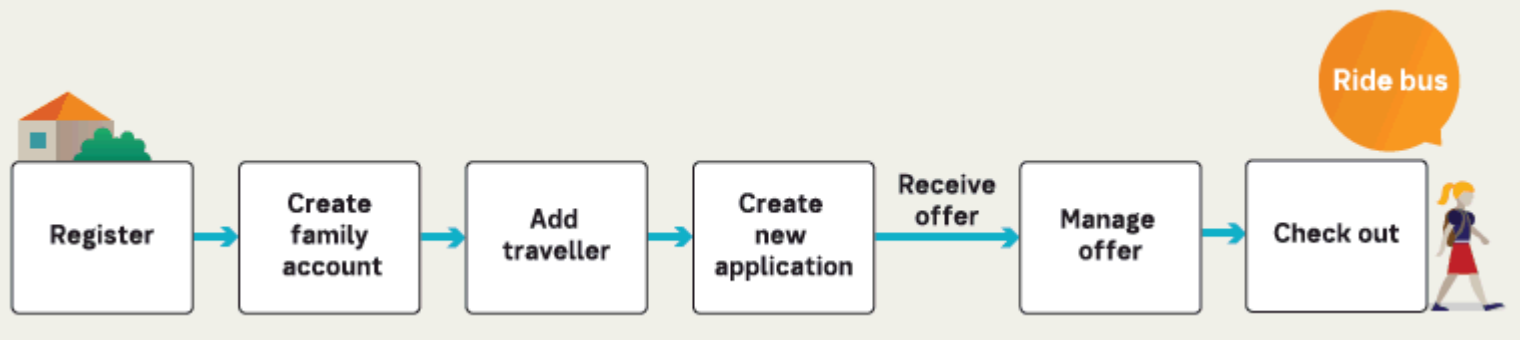


Diagram 2 - New Travellers

PTV Call Centre

In the event families require assistance, please contact Public Transport Victoria's [PTV] Call Centre on 1800 800 007.