

*An
Elegant*
A F F A I R



SINCE
1994

presents your

Debutante Ball Event



An Elegant Affair takes pleasure in co-ordinating your Debutante Ball

Debutante Fees \$300.00

Includes:

Dance Lessons (1 teacher & 1 Assistant), Director and 2 Admin Staff during rehearsals, Bouquet of Roses, Dinner, Online HD Version of Debutante event, Gift for Debutante, Programmes, Ticket, DJ, MC, Videographer and Professional Photographer including Photobooth.

Escort Fees \$350.00

Includes:

Dance Lessons (1 teacher & 1 Assistant), Director and 2 Admin Staff during rehearsals, Complete Suit & Shoes, Dinner, Online HD Version of Debutante event, Gift for Escort, Programmes, Ticket, DJ, MC, Videographer and Professional Photographer including Photobooth.

Total \$650.00

Payment Schedule:

\$100.00 Deposit payable at first meeting to secure a placement for the Debutante & Escort;

\$550.00 Balance Payable Second Meeting
(4-6 weeks after the first Meeting);

Please note: that all Debutantes & Escorts will be sitting at their own tables.

Event Package

The 4.5 hour event package includes:

- 4 course meal
- 4.5hr beverage package

Venue Options:

- L'Unica on Parkville
- Melrose Reception Centre

Price*:

- Adults \$100 p/p
- Children (10-14 yrs) \$80 p/p
- Junior (5-9 yrs) \$60 p/p



NOTE: all dietary requirements will be taken during ticket collection. Prices are subject to change. Alternative venue options P.O.A.

IMPORTANT

Debutante & Escort are required to fill 1 table each of either of 10, 11 or 12 guests (20 guests per couple minimum) more tables can be booked if required.

Tickets to be collected **4 weeks prior to the event**, single tickets can be purchased and allocated as per availability.

Tables: Tables will be allocated based on when payment/s of table deposit is made.

Please note: The initial deposit paid for the Debutante & Escort does not constitute a table deposit. \$100.00 deposit per table is required, this amount will be deducted upon collection of tickets 4 weeks prior to the event, providing the tables are of 10, 11 or 12 guests per table.



Photography

A professional photographer has been booked for the event. Details on how to view and order photos taken on the night will be provided to the Debutante/ Escort/Parents after your photos have been taken on the night of the event. You are able to view and purchase your photographs within 3 days of the event.

Please note:

The images from the event may be used on An Elegant Affair's website or as marketing collateral.



Formal Hire

Measurements for the Debutante's Escort will be notified during rehearsals.

Exchanges can be communicated to *Ferrari Formal Wear* within the next working day after delivery of suit with the exchanges made at the last rehearsal before the event.

Escort suit is to be left at the venue (at the end of the event) ready for collection by *Ferrari Formal Wear*. If suit is not left at the venue it is your responsibility to return the suit to *Ferrari Formal Wear*.

For exchanges and any suit related queries please call *Ferrari Formal Wear Essendon* and speak with John on 03 9374 1577 after 10am.

Instruction & Code of Conduct

- All Debutante's must wear white gowns
- All Debutante's gowns to be long, no train and no hoop
- **All Debutante's must provide their own gloves to be worn during the presentation**
- **All Debutante's will need to have their shoes available as of the 2nd rehearsal and thereafter. Please note that Sneakers, slip on, a thong looking shoe or nude coloured shoes will not be allowed for the event. Shoes can be either white, silver or with crystals, flats are acceptable for the comfort and safety of the girls whilst performing**
- There must be NO chewing gum on the evening or during rehearsals
- Rehearsals must commence on time and strictly NO guests
- Dancing Instructors and Dancing Assistants are to be adhered to during rehearsal, and at every event night, respect must be shown at all times by all parties
- Any issues concerning the event or inappropriate behaviour by any staff member, are to be discussed directly with Management (Carmel only)
- **No alcohol to be consumed by the Debutante's and Escorts**

Any enquiries please call Carmel Archer on 0407 722 171.



Terms & Conditions

This agreement contains all the relevant conditions applicable between parties.

1. In the event, that either the Debutante/Escort cancels, there shall be no refund of any monies paid or part thereof. This includes any cancellations that are unforeseen and beyond the control of An Elegant Affair (Vic) Pty Ltd.
2. Cancellation will only be accepted during the cooling off period. The cooling off period ends 4 weeks after the initial deposit (\$100) has been paid. Cancellation will incur an administration fee.
3. By attending to payment/s of the Debutante & Escort's fees and signing the tax invoice receipt, it will be taken that you have received and read An Elegant Affair's information booklet (which includes our terms and conditions) and that you have therefore agreed to our terms and conditions.
4. In the event that a booking cannot occur on a scheduled date due to a Pandemic, Government Directives or any unforeseeable circumstance, An Elegant Affair will make all reasonable endeavours to reschedule the event on the next available date. **Please Note: An Elegant Affair will always postpone the event and never cancel an event.**
5. Payment Options: - Bank Cheque, Cash, Visa, AMEX or Master cards*
Note: *All credit card transactions will incur an additional 2% surcharge and 3% for AMEX transactions.
6. Proof of purchase in the form of a receipt (An Elegant Affair (Vic) Pty Ltd official receipt) or bank transaction is required when there are payment/s queries. It is in your best interest to retain your receipts as proof of purchase.
7. No alcohol to be consumed by the Debutante and her Escort prior to or during the event.
8. An Elegant Affair (Vic) Pty Ltd reserves the right to use any video/photos taken of Debutantes and their escorts during the day of the event for its marketing and promotional purposes.
9. **PRIVACY INFORMATION** - The information you provide will be used solely by An Elegant Affair (VIC) Pty Ltd.



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