

JOHN XXIII COLLEGE  
SEEK JUSTICE



PRESENTS

# STUDY SKILLS

## DIGITAL ORGANISATION

Monday 15 August 3:30pm - 4:30pm  
Ignatius Centre, John XXIII College

For every minute spent organising,  
an hour is earned.

Focus of the workshop:

- How to manage technology and your electronic documents
- How to navigate and optimise SEQTA and OneNote
- How to be search savvy

RSVP essential: [www.trybooking.com/937801](http://www.trybooking.com/937801)