

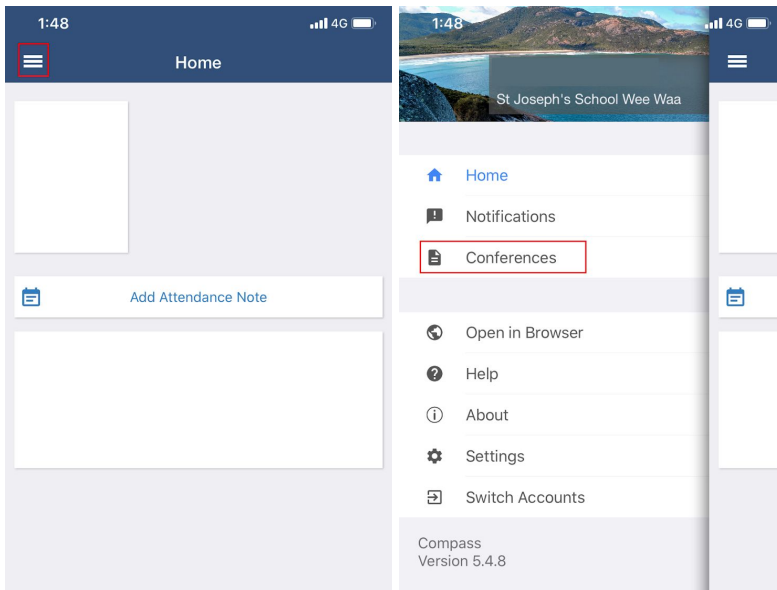


BOOKING PARENT STUDENT TEACHER CONFERENCES

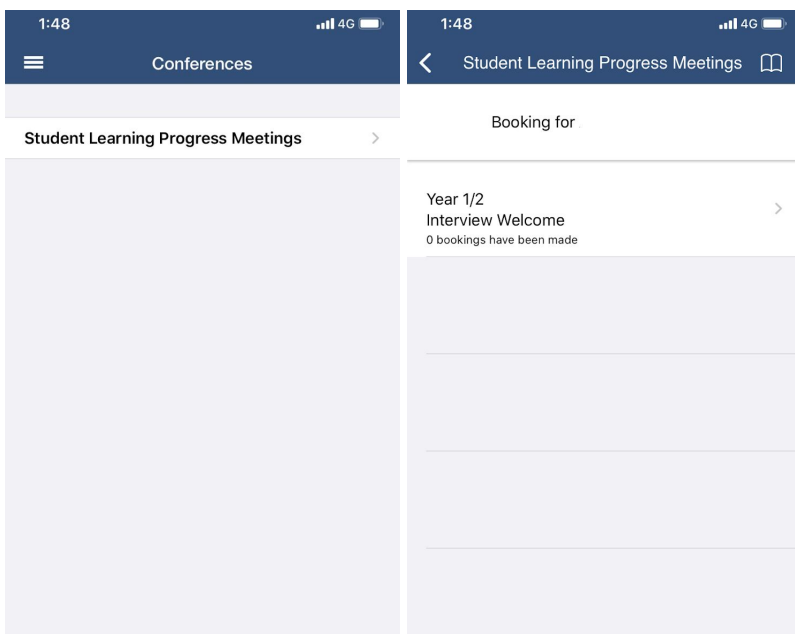
VIA ANDROID, IPHONE OR IPAD

1. Open the Compass School Manager app 

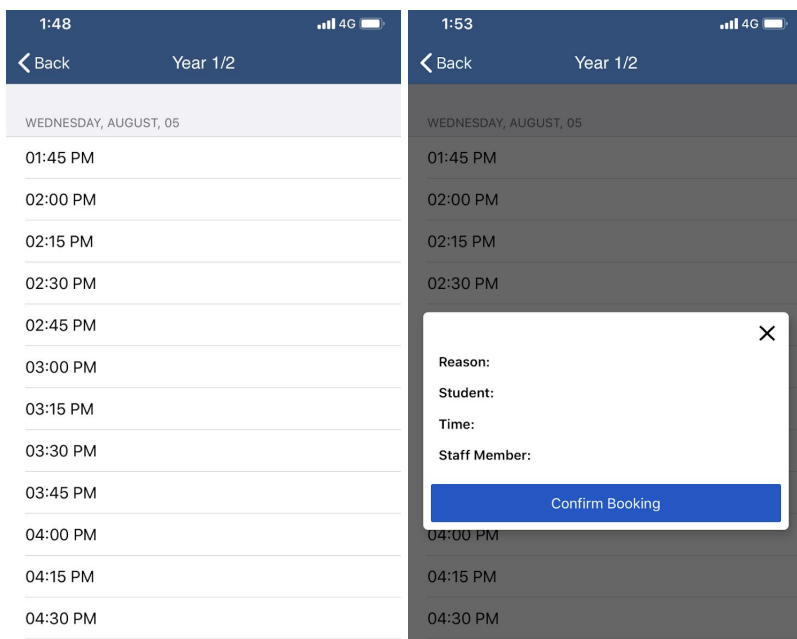
2. Tap the menu icon and go to **Conferences**



3. Select **Student Learning Progress Meetings** > Select child > Select class

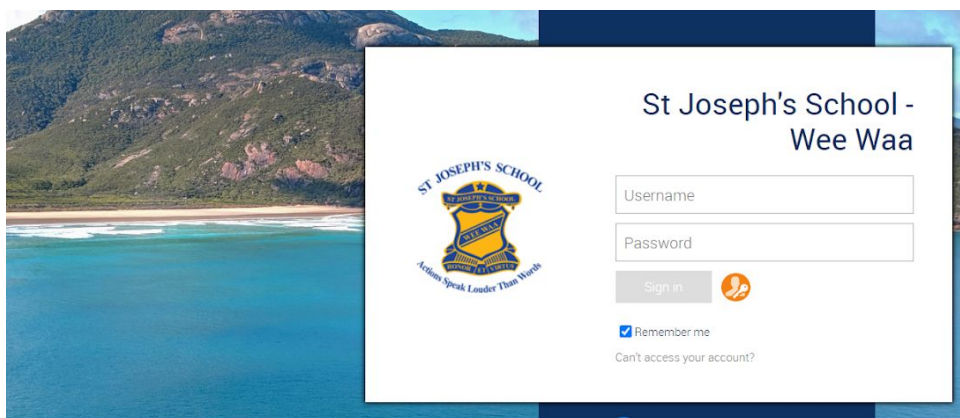


4. Select time and **Confirm Booking**

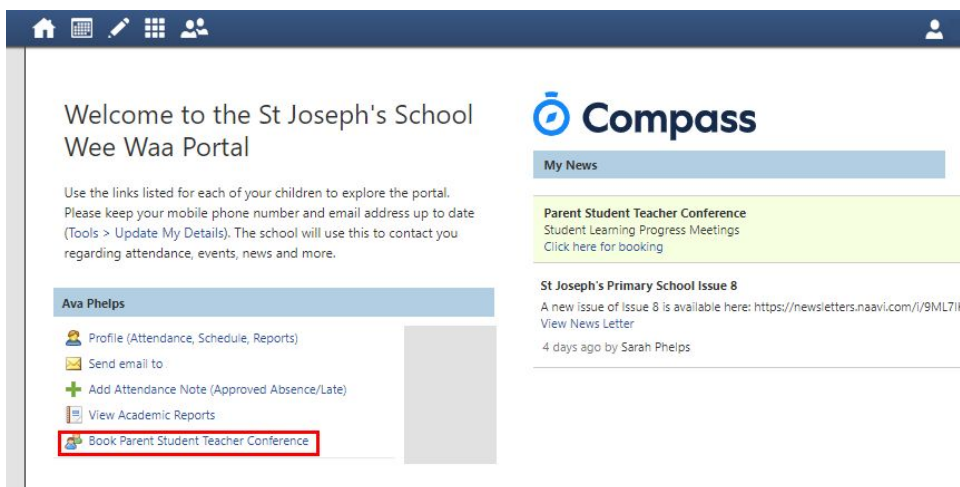


VIA INTERNET BROWSER (INTERNET EXPLORER, GOOGLE CHROME, FIREFOX, SAFARI ETC)

1. Go to <https://stjosephsweewaa-nsw.compass.education> and enter your username and password. Click **Sign in**



2. Next to your child's picture, click **Book Parent Student Teacher Conference**



3. Click **Make Bookings** > **Show me How to Book** and follow the on screen instructions

The screenshot shows a web interface with a dark blue header bar containing navigation icons (home, calendar, edit, grid, people) and a settings gear. Below the header, the word 'Conferences' is displayed. A table titled 'Conference Cycles' is shown with the following content:

Conference Cycles	
Cycle Name	
Student Learning Progress Meetings	My Bookings
First Slot: Wednesday, August 5 2020 - 01:45 PM, Last Slot: Monday, August 10 2020 - 05:30 PM	