



Clayfield College

2 November 2023

Dear Parents/Caregivers,

We are excited to welcome you to the next stage of the 2024 Central Australia Service Trip. Thank you to those who attended the information evening. For those who were not able to attend, we have sent you a copy of the presentation.

In order to move to the next stage, you are required to complete two tasks:

1. Carefully read the **Tour Terms and Conditions** (attached below) and sign with your child. This needs to be returned to Rev. Paul Yarrow by Friday 17 November 2023.
2. Secure your place by making a deposit of \$400 via the [College Website's](#) Pay Online portal.

*Pay Online > College Tours, Excursion, Activities > Central Australia Service Trip 2024*

Following the first deposit the instalment amounts will be as below. If the tour does not proceed, you will receive a refund of your deposit. If the tour does proceed and you elect to withdraw from the tour, then any monies paid may not be refunded.

1 <sup>st</sup> Deposit	\$400	17 November 2023
2 <sup>nd</sup> Deposit	\$1000	15 March 2024
Final Balance	approx. \$3900	5 July 2024

Should you have any questions regarding the tour payment plan, please feel free to contact Rev. Paul Yarrow ([pyarrow@clayfield.qld.edu.au](mailto:pyarrow@clayfield.qld.edu.au)) and/or Justin Desmarchelier ([jdesmarchelier@clayfield.qld.edu.au](mailto:jdesmarchelier@clayfield.qld.edu.au)).

Yours Sincerely,

Rev. Paul Yarrow  
Chaplain

Justin Desmarchelier  
Head of Secondary

Let your light *shine*

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**A School of the Presbyterian and Methodist Schools Association**  
A.B.N. 83 986 300 603 | CRICOS Code: 00493G

## College Tours

### Terms and Conditions

These Terms and Conditions govern the participation of students in the upcoming school tour Central Australia Service Trip 2024, organised by Clayfield College and World Expeditions. By registering for and participating in the tour, you agree to abide by these terms and conditions.

#### 1. Eligibility:

Participation in the school tour is open to students who meet the specified eligibility criteria.

- Students must attend all preparation sessions leading up to the tour.
- Students must be committed to their academic learning and show a capacity to catch up on any school as negotiated with the College.
- Students must maintain a positive disciplinary record to be eligible for the tour.
- Students who require disciplinary action after registering for the tour may not be able to attend.
- Students must be able to display the social and emotional maturity required to be away from their family for an extended period of time.
- Students with ongoing mental or physical health conditions must discuss the suitability of the tour with the College before registering.
- All College fee payments must be up to date before registering.

#### 2. Registration:

- Registration for the tour is mandatory, and it must be completed by the specified deadline.
- All registration details must be accurate and up to date.
- Any changes to registration information must be communicated to the school promptly.

#### 3. Code of Conduct:

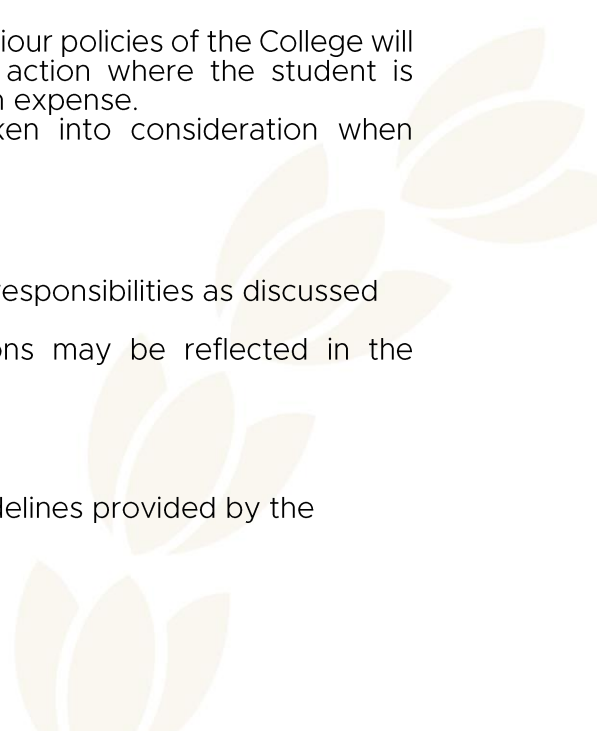
- Students are expected to demonstrate exemplary behaviour before, during and after the tour.
- Any behaviour that contravenes the various behaviour policies of the College will not be tolerated and may result in disciplinary action where the student is collected from the tour by their family at their own expense.
- Student school attendance records will be taken into consideration when selecting students.

#### 4. Academic Commitment:

- Students are required to maintain their academic responsibilities as discussed with the College prior to the tour.
- Failure to meet the agreed academic obligations may be reflected in the reporting process.

#### 5. Health and Safety:

- Students must adhere to all health and safety guidelines provided by the College and/or tour organisers.



- Any mental health, medical conditions, allergies, or dietary restrictions must be disclosed during registration.
- Properly inform the College of any medications that need to be taken during the tour.

**6. Communication:**

- Parents/guardians must provide emergency contact information.
- Regular communication updates regarding the tour will be provided to parents/guardians.

**8. Personal Belongings:**

- Participants are responsible for their personal belongings during the tour.
- Do not bring valuable items that are not necessary for the tour.
- The school and tour organisers are not responsible for lost or stolen items.

**10. Disqualification:**

- The College reserves the right to disqualify any participant for violation of these terms and conditions or for any other reason deemed necessary by the Senior Leadership Team.
- Refunds may not be issued in cases of disqualification.

By registering for the tour, you acknowledge that you have read and understood these terms and conditions and agree to abide by them. Failure to comply with these terms and conditions may result in disqualification.

**Acknowledgement:**

I have read and agree to the College Tour Terms and Conditions:

Student Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Date: \_\_\_\_\_

[Signature of Student] \_\_\_\_\_

[Signature of Parent/Guardian] \_\_\_\_\_

