

## BALLARAT HIGH SCHOOL CAMPS, SPORTS AND EXCURSIONS FUND (CSEF) APPLICATION FORM - 2025

### APPLICANT - Parent/Legal Guardian details

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Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/suburb: \_\_\_\_\_ State: VIC Postcode: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

Centrelink pensioner concession **OR** Health care card number (CRN)

-  -  -  **OR**

☐ Foster parent\* **OR** ☐ Veterans Affairs Pensioner (Gold Card)\*\*

**Please Note:** The applicant must be the cardholder

\*Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Health and Human Services (DHHS).

\*\*Applicants must provide a copy of the Veteran Affairs Gold Card

### Student details

Student's Surname	Student's First Name	Year Level 2025	Date of Birth (dd/mm/yyyy)	Student ID (Office Use Only)

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation eServices to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Health and Human Services (DHHS) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DHHS or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DHHS and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DHHS and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE SUBMIT TO BALLARAT HIGH SCHOOL OFFICE – WITH A COPY OF YOUR CARD**

<b>OFFICE USE ONLY</b> DATE ENTERED: <span style="border: 1px solid black; display: inline-block; width: 50px; height: 20px; vertical-align: middle;"></span> ...../...../2025	
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## CSEF ELIGIBILITY

Below is the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

### Criteria 1 – Eligibility

To be eligible\* for the fund, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one, or;
  - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder, OR
- b) Be a temporary foster parent, and;
- c) Submit an application to the school by the due date.

\*A special consideration eligibility category also exists. For more information visit [Camps, Sports and Excursions Fund](#)

Parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

### Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and 17 years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and 18 years inclusive.

CSEF is not payable to students' attending pre-school, kindergarten, home schooling, or TAFE.

### Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink on the first day of either term one (**28 January 2025**) or term two (**22 April 2025**).

## PAYMENT AMOUNTS

### CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

- Secondary school student rate: **\$256 (current at time of publication – subject to confirmation)** per year.

The CSEF is paid directly to your child's school and will be allocated by the school towards camps, sports and/or excursion costs for your child. CSEF payments are expected to commence from March 2025.

**Year 7 government school students** who are CSEF recipients are also eligible for a uniform voucher and a pair of shoes. Ballarat High School is able to make applications on behalf of parents, please complete and submit a Uniform Pack Application form to the BHS General Office. Forms are available from the Office and our website.

## HOW TO COMPLETE THE APPLICATION FORM

### NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN

1. Complete the PARENT/LEGAL GUARDIAN DETAILS section.  
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.  
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold Card to the school.
2. Complete the STUDENT/S DETAILS section for students at this school.
3. Sign and date the form and return it to the school office as soon as possible. The CSEF program for 2025 closes on **27 June 2025**.

CSEF payments cannot be claimed retrospectively for prior years.

**Parents/carers are required by BHS to submit a new Application Form each year.**

Queries relating to CSEF eligibility and payments should be directed to the school.

For online information see the DE website [Camps, Sports and Excursions Fund](#) or the Ballarat High School website [Parent Payment Policy](#)



Ballarat High School

## **Camps, Sports & Excursions Fund (CSEF)**

### **Parent/Carer Request 2025**

**Years 7-12: \$256 (current at time of publication – subject to confirmation)**

I understand that in 2025 Ballarat High School will receive \$256 (subject to confirmation) per eligible student, to cover expenses relating to Camps, Sports and/or Excursions and that Ballarat High School will allocate these funds in accordance with the CSEF Policy.

Please allocate my CSEF in 2025 as indicated below:

1.0 Camps, Sports and/or Excursions (CSE) outstanding on family account - Compulsory

2.0 Optional selection for any remaining funds:

☐

Allocate to outstanding CSE charges of sibling

☐

Allocate to other outstanding charges

☐

Leave unallocated for future commitments

STUDENT/S NAME: \_\_\_\_\_

PARENT/CARER NAME: \_\_\_\_\_

PARENT/CARER SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_