# Parent - Staff Interviews - Tuesday 19th July 2022

Parent teacher interviews will be conducted via phone and face to face.

### Phone Interviews as booked:

1.00pm - 2.40pm

5 minute interviews, 2 minute change over

**Break:** 2.40pm – 3.00pm

#### Face to Face Interviews as booked:

3.00pm - 4.30pm

5 minute interviews, 1 minute change over

#### Parent-staff interviews:

Phone Interviews – staff will contact the parent/guardian at the booked time.

Face to Face Interviews will take place in the Gymnasium.

## **Student Arrangements:**

- It is expected (if logistically possible) that students are in attendance for the phone interviews with their parent/guardian.
- It is expected that students are in attendance for the face to face interviews

## Timing:

Please keep to times.

Be aware of who you are meeting with and do not impact on other parents' booked times. If you require further time to discuss your child's progress, please arrange an additional meeting time and date with the respective teacher.

Dean Pfitzner Vice Principal

14<sup>th</sup> June 2022