



10 February 2021

Dear Parents / Caregivers / Students

Year 11/12 Study Periods

Students in Year 11/12 have study periods during the week which may be used for further work and study at College or students are also able to leave the College premises for some of those times. Students are required to sign out and sign in at the office for the agreed times.

Guidelines for leaving the College during study periods:

- a. ONE Pastoral Care period only may be missed during the week.
- b. Tuesday Morning is Assembly every fortnight or Pastoral Care time as agreed to by Mr Witcomb
- c. Study lines between recess and lunch may be included and students are encouraged to continue their study at home
- d. Year 11 students will begin in Term 2.
- e. Students may leave during lunch to the shop, signing out and in during the lunch break only.

NB: When a student needs to leave the College for an appointment (medical or other), there should be either an email / message / or similar contact from their parents / guardians to the College before the student is able to sign out at the office.

Request to leave the College premises for the following study periods:

Day	Period(s)

Parent agreement:

I / We give permission for our son / daughter _____ to leave SCC at the times indicated above.

Parent / Guardian Name: _____

Signed: _____

Date: _____

Student agreement:

I agree to the guidelines and procedures from the College in relation to the study periods indicated on this form.

Student Name: _____

Signed: _____

Date: _____

Year 11/12 Coordinator / PC teacher

Signed: _____

Date: _____

Proud to deliver



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