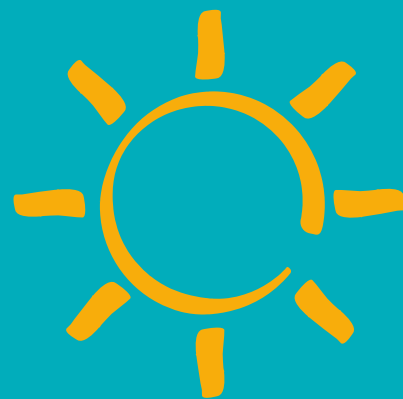


Journey of Hope Registration, Privacy Notice and Consent Form

54 reasons
Part of the Save the Children Australia Group



Please read this information carefully and ask someone to help you if there is anything you don't understand or want to know more about



Your personal information is important to us. It is your right to know what we do with your personal information.

This form asks you to agree or consent to us collecting, storing, using, and sharing your personal information.

If you agree now, you can change your mind later.

Your personal information is protected by law.

54 reasons, as part of the Save the Children Australia Group, must comply with the *Privacy Act 1988* (Commonwealth) and any relevant state legislation.

Parent or Guardian the Registration, Privacy Notice and Consent Form relates to:				
Name				
Telephone				
Residential Address	Street			
	Suburb		Post code	
Do you identify as:				
<input type="checkbox"/> Aboriginal <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Culturally and Linguistically Diverse				
Child/ren the Registration, Privacy Notice and Consent Form relates to:				
Child (1)				
Child Name:				
Date of Birth:	____ / ____ / _____			
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Not Stated	
School And Grade:				
Does the Child identify as:	<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Torres Strait Islander	<input type="checkbox"/> Both	<input type="checkbox"/> None
Child (2)				
Child Name:				
Date of Birth:	____ / ____ / _____			
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Not Stated	
School And Grade:				
Does the Child identify as:	<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Torres Strait Islander	<input type="checkbox"/> Both	<input type="checkbox"/> None

What is personal information?

Personal information is any information about an individual and includes information that identifies you, your opinions, and your beliefs.

What will my personal information be used for?

Your personal information will be used to:

- Provide you with a service that meets your needs and gives you the best opportunity to achieve your goals
- Confirm that you and your child/ren are eligible for this service
- Provide you with information and updates about our services
- Improve our programs and make sure that our support helps you
- Report to funders about how the service is going, and if you, your child/ren, and your family achieved your goals

How will our personal information be stored and shared?

Your personal information is stored in secure, password-protected computer files. Any paper files are stored in a locked cabinet. Only approved people who have a legitimate need to see your information will have a password, access to a key, or see any of the information about you.

Who will be provided with my name or the name of my child/ren?

Sometimes we may need to share your information to keep people safe. We must always follow the law when we share your information.

We will only share your personal information without your consent when we are told or think a child, young person, or someone else is not safe, or when required by law or a court.

So we can provide you, your child and your family with the best possible support and make sure that what we are doing is working for you, we are required to share your information with other service providers and some government departments. This may include:

(a) Other Service Providers:

So that we can provide you with the best possible service, in some instances we may share your information with other organisations involved in supporting you, as well as the type of support we are providing and progress towards your goals.

If there is anyone who you don't want us to speak to, please tell us

For services like our Youth Justice programs, if we are required to, we might also provide reports to the court on your progress and attendance in the program.

You can request to attend any meetings or discussions we have about our work with you with other service providers at any time. We will always seek your consent to talk with other service providers. We will only ever share your information while we are working with you. We will not share your information after you leave our service.

(b) Federal or State Government departments:

If the service being provided to you is funded by the Department of Social Services, then information is provided through a secure internet portal called the Data Exchange.

If the service being provided to you is funded by a State Government, then information is provided through their secure system.

The information that will be shared includes:

- Suburb/postcode
- Date of birth
- Gender that best describes you
- Whether you and your family identify as being Aboriginal and/or Torres Strait Islander
- Your country of birth
- What language you speak at home
- Whether you or your child identifies as having a disability
- Information about the services we provide to you like your start date with us, if we ask another service to assist you, when we meet with you, and what types of support we provide.

Improving our programs through Research and Evaluation

54 reasons want to make sure that the services we provide do a good job of supporting you and your family. So, we conduct regular reviews of our services to make sure they are working well. We call this an evaluation. Save the Children may work with other external organisations such as universities to make sure that our services are as good as possible. They will NOT be provided with you or your child/ren's name and any other information that may identify who you are will never be published.

What to do if you want to withdraw your consent, access or correct information you have provided, or make a complaint

You can talk to anyone involved in this service.

Our full Privacy Statement can be found here <https://www.savethechildren.org.au/privacy>. If you have a question, complaint or want to withdraw the consent you provide in this form, speak to your worker or their team leader or contact our privacy officer:

Phone: 1800 760 011
Email: supporter.care@savethechildren.org.au
Mail: Privacy Officer, 54 reasons
Save the Children Australia Group
33 Lincoln Square South

Privacy Notice and Consent	YES	NO
The information in this form has been fully explained to me.	<input type="checkbox"/>	<input type="checkbox"/>
An interpreter has helped explain this form to me.	<input type="checkbox"/>	<input type="checkbox"/>
I understand the information and have had the opportunity to ask questions.	<input type="checkbox"/>	<input type="checkbox"/>
I consent to participate in the program.	<input type="checkbox"/>	<input type="checkbox"/>
I give my consent for my child/ren and family's information to be collected, stored, used and shared as explained in this form.	<input type="checkbox"/>	<input type="checkbox"/>
If I change my mind about providing my consent to share personal information about me or my child/ren at any time, I understand I need to tell 54 reasons (Save the Children Australia Group).	<input type="checkbox"/>	<input type="checkbox"/>

Young Person the Journey of Hope Registration, Privacy Notice and Consent form relates to:

Name			
Signature		Date	

Parent or Guardian 1 the Journey of Hope Registration, Privacy Notice and Consent form relates to:

Name			
Signature		Date	

Parent or Guardian 2 the Journey of Hope Registration, Privacy Notice and Consent form relates to:

Name			
Signature		Date	

FOR OFFICE USE ONLY

Verbal consent is to be used only in the circumstance when signed consent is not possible.

I have discussed the content of this form with the parent/guardian(s) and am satisfied they understand the proposed uses and disclosures of the personal information they have consented to.

Describe how consent was provided e.g., verbal agreement details or signature and was an interpreter used	
Team Member Name	
Team Member Signature/Date	