

# 2024 BUNINYONG PRIMARY SCHOOL CONCERT

## INFORMATION FOR PARENTS

### THEME

The theme for the 2024 concert is....'*The Magic School Bus*'

### PARENT INVOLVEMENT

Many of our staff will be looking for some help with the development of acts, training up the students and making costumes and props. Please don't hesitate to put your hand up when the call for help comes out. One of the best things about the school concert is the community involvement.

### HOW DO WE INTEND TO USE THE FUNDS RAISED?

The concert is our main fundraiser for 2024 and we expect to raise between \$20-22,000. Our intention is to use the profits for the following projects:

- STEM \$13,000 – In 2023 STEM was introduced as a specialist subject. An injection of funds will allow us to purchase a range of STEM equipment resources, which will help us take the program to a new level.
- Canteen Veranda \$5,000 – For years we have wanted to dress up the veranda outside the canteen, which is currently drab and uninviting. Given this is a popular gathering spot, we would like to dress up this space and make it a nice space for students and parents. The plan is to line the ceiling and add some speakers and maybe some heating strips.
- Grade 6 Graduation \$1,000 – The graduation ceremony is an important event for students and families, so we like to make it special. This money adds to what grade 6 parents contribute to help make the event memorable.



It is important to note that the concert is much more than a fundraiser. The concert provides a great opportunity to bring the school community together to create something special, but also presents as a fantastic experience for the students in the areas of the Performing Arts.

### DATES AND TIMES

The concert is scheduled for August 28-30. The concert schedule will be as follows:

- Wednesday August 28 – Rehearsal, starting at 10:30am
- Thursday August 29
  - Thursday Matinee, starting at 10:30am
  - Evening Performance starting at 6pm
- Friday August 30
  - Evening Performance starting at 6pm

### PUPIL FREE DAY ON FRIDAY AUGUST 30

In terms of looking after students and staff, please note there will be no school on Friday August 30. The decision to declare August 30 as pupil free was taken by School Council in the best interests of both students and staff, given it will be the 3<sup>rd</sup> day of a taxing concert program. It is worth remembering that teaching staff will still have responsibility for our children for approximately 8 hours on this day.

Base 1270 will provide care for students from 6:30am-6pm on August 30.

## TICKET PRICE AND AVAILABILITY

The ticket price for the 2024 concert will be:

- \$25 for the Thursday afternoon matinee
- \$30 for each of the evening performances

There are no concession rates or variation of price related to seat location.

Families are restricted to 5 tickets for the evening performances, but can purchase as many tickets as they like for the Thursday Matinee performance. Tickets are now being sold online.

The link to access the tickets is:



<https://www.trybooking.com/events/landing/1263685>



Those without internet access or a credit card are welcome to come in and see the ladies in the office who will purchase tickets on your behalf.

**Digital or Printing off your tickets** - As with any performance/event where tickets are purchased online, we ask that you either print off your tickets or have email confirmation ready to present at the door.

## SEATING

Everyone who has purchased a ticket will have an allocated seat. There will be ushers in the foyer and auditorium to help guests find their seat. There are 2 level 1 entrances at the rear of the auditorium and there will be signs indicating which door is best for you to use.

## ARRIVAL TIMES

The doors will open for both evening concerts at 5:30pm for a 6pm start. Students need to arrive between 5:30pm and 5:45pm, unless your class teacher has requested otherwise. Unless organised by your child's teacher, please don't come earlier than 5:30...it's a long night for the students and we don't need to make it even longer by arriving early.

It's also worth noting that there is ample parking at the university, so there is no need to arrive early to secure a park.



### **WHAT FOOD AND DRINK WILL BE AVAILABLE FOR PURCHASE?**

It is likely the university catering team will be selling food and drink prior to the start of the evening concerts. Details to come.

### **DO STUDENTS NEED TO TAKE ALONG WATER AND SNACKS?**

We will have water available for students who need it, but it's a good idea for all children to attend with a named water bottle. Also, it is a long evening, so the children might like to bring a small bag with a snack while they wait. Please don't send lollies with your child....the night back stage is long enough without children hyped up by too much sugar.



### **IS THERE AN INTERVAL?**

There is no interval, so once the concert starts there will be non-stop action through to the end.

### **CLASS PHOTOS AND CONCERT RECORDING SALES**

A recording of the concert will be available on USB. We are having the concert professionally recorded and expect to have a quality product for parents to purchase. ***It will be the Friday night performance that is recorded.***

We are also planning to have professionally taken class photos that will also be available for purchase. Please keep your eye on the newsletters and Compass posts for details regarding USB and group photo sales. Concert guests are asked not to take video or photographs of students on stage. This will ensure we meet privacy expectations.

### **VENUE**

The venue for the concert is Founders Hall, also known as the Caro Convention Centre at Federation University. At the end of this document you will find a map of the university showing the location of the venue and parking.

### **STUDENT PARTICIPATION**

Where possible, we'd certainly like students to attend each concert, including both evening concerts. If you need help with arrangements to make this possible, talk to your child's teacher.

### **DROPPING OFF AND COLLECTING STUDENTS**

**Rehearsal & Thursday Matinee** - On the days of the rehearsal and Thursday Matinee, children simply come to school as per normal and will be bussed to and from the performance. All students will be back at school in time for the usual 3:30pm dismissal.

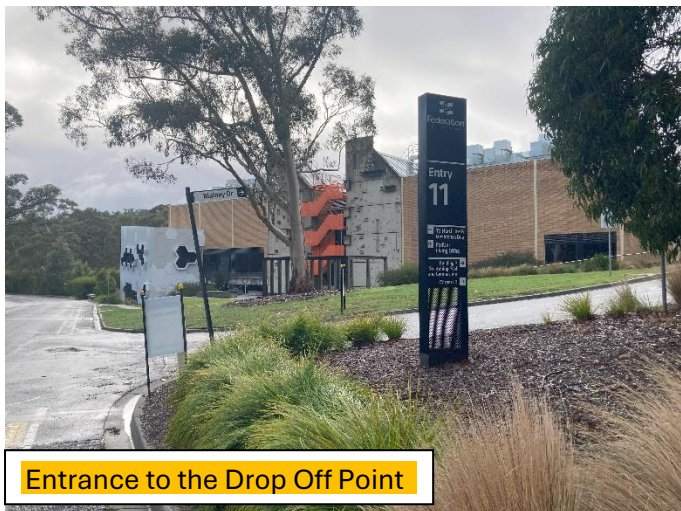


**Evening Performances** - We understand that quite a few parents will be dropping off and leaving their child/ren at one (possibly both) of the evening concerts....that's fine. There will be staff members in fluoro vests in Chancellor Drive outside the venue (close to the bus stop) ready to meet these children and escort them back stage to join the rest of their class. This means it is very easy for you to drop your child off (without having to find a park) knowing that there will be someone there to take care of them.



For dropping children off to evening concerts, it's best to use the **gate 11** (see below left). Then drive past the uni pool entrance and bus stop. Once beyond the bus stop, pull up where you can find a space.

Please be mindful of not holding up the public buses, so you need to be prepared for a drop and run. Gate 1, which is just 50 metres from gate 11, will be the exit for those dropping off children.



The map of Federation University on the last page of this document shows the drive through parents can use to drop students off. Then you will need to return to collect your child from their holding room at the conclusion of the concert.

**Note:** The drop off point is the same for all students (the bus stop in Chancellor Drive), regardless of their year level. Students will be greeted by staff in fluro vests who will escort them to the relevant holding rooms.



### **Collecting Students at the end of Each Evening**

**Performance** - We expect the evening concert to finish at around 8:30- 8:45pm and we will be asking parents to collect their children from the relevant holding rooms. All children will need to be signed out. The locations of these change rooms is included with the maps at the end of this document. Holding room locations will also be indicated on a map of Founders Hall which will feature on the concert program. Programs will be available for purchase at the concert for a gold coin. We will also have plenty of signage in the venue foyer to help guests find their way round.

There's no getting around the fact that the process of collecting students at the end of each concert is a slow process.....it will take 15-20 minutes, so please be patient. If you want to avoid the crush, consider waiting in the auditorium for 10 minutes as the congestion will have reduced by then. ***Making sure all the students are safely connected with their parents is the priority.***

**What if I'd Like to Collect my Child Before the End of the Evening Performance?** - We understand there will be situations where parents will want to, or will need to, collect children before the end of one or both concerts. Parents can arrange for this to take place. Just speak to your child's teacher closer to the concert. Mind you, most children will be enjoying the social occasion and will want to stay, especially since the final act involves all students.

**What if I have Organised for Someone Else to Collect my Children?** – If this is the case, make sure your child's teacher is aware of this arrangement.

### **PARENTS HELPING BACK STAGE**

For most classes, teachers will have organised a back stage parent helper or 2. Only those designated parent helpers will be allowed back stage and each of those will require a Working With Children Check. This is designed to keep your children safe and is part of our commitment to providing a 'Child Safe' environment for your children.

Schools are required to have 'Child Safe' plans in place as part of the Victorian Government's response to the Betrayal of Trust report. Our designated helpers will be given a 'Parent Helper' stickers for easy identification.

Please rest assured that we are thoroughly planned for the concert in terms of keeping children safe, which includes:

- Supervision of corridors and toilets.
- Collecting students being dropped off to evening performances.
- Arrangements for the collection of students at the end of each evening performance.
- Managing medical conditions and the provision of first aid.

**Please Note:** The messages regarding parents going back stage does not stop parents collecting students early if that is their wish. Simply go to the door of the relevant holding room and ask to speak to your child's teacher.

### **INFORMATION SPECIFIC TO YOUR CHILD'S CLASS**

Class teachers are preparing a note to go home with details regarding your child's act and information you need to know...please keep an eye out for that.



### **TOUR OF FOUNDERS HALL**

On August 13<sup>th</sup> at 4pm we have a tour of our concert facility, Founders Hall at Federation University. Whilst this tour is primarily for staff, it does present the opportunity for any parent who has an anxious child to come along and help familiarise their child with the venue. If you'd like to take up that opportunity, please send a message through to Bernie.

### **PROGRAMS**

Programs will be available for purchase (gold coin donation) outside the venue. The program will include a running order for acts and a map to indicate where you need to collect your children at the end of each performance.



## PARKING

The map of Federation University, which appears on the next page, shows where you can park and how to find your way to the concert venue.

- The building marked 'M' is Founders Hall (concert venue), also known as the Caro Convention Centre.
- Car parks and car park entrances can be seen on the map. Some parks are deemed permit areas up until 5pm, but most are open to the general public from 5pm onwards. **There is NO PARKING in Chancellor Drive.**
- The closest car parks are across University Drive (gravel car park) and off Chancellor Drive, but these will fill fast. Do not despair, as there will be loads of space in the Main Public Car Park, which is just a 2 or 3 minute walk from Founders Hall. There will be a trail of balloons showing the simplest walking route from the Main Public Car Park to the venue.....parking attendants will also be about to guide you.
- Beside the venue is a drive through (marked on the map), which will be useful for those dropping off the elderly or for dropping off students who are being left for the concert.
- Please don't park on any grassed areas as we don't want to be responsible for making a mess of these areas.



## CAN MY CHILD TAKE ALONG AN ELECTRONIC DEVICE?

Students are not to bring along an iPad or mobile phone. That is to protect the privacy of all students and staff. The teachers are planning to take along things to help keep the students occupied while they are back stage. You are welcome to send your child with items from home that you think will help keep them occupied, so long as you think they'll be able to look after them. All students will get an opportunity during each evening performance to spend some chill out time in our Tech Zone. This is a quiet space where children get to play on an iPad.

## WHAT DOES MY CHILD WEAR FOR THE FINALE?

A few parents have asked whether there is anything in particular the children are expected to wear for the concert finale. The simple answer is no.

## CANTEEN ROUTINE FOR CONCERT WEEK

The canteen will take lunch orders for the Tuesday (Aug 27), but there will be no opportunity to go ahead with the usual Wednesday and Friday lunch orders.





# Mt Helen Campus, Ballarat | Mobility Access Map



## Legend

- |                                                                                                                                                                  |                                                                                                                             |                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|
| Buildings                                                                                                                                                        | Disability Access Toilet (Level)                                                                                            | Care Convention Centre<br>Prep, Grade 1, 3, 5                     |
| Roads                                                                                                                                                            | Bus Stop<br>Will be used as Student drop off and pick-up point                                                              | B Building<br>Grade 6                                             |
| Disability Car Spaces Accessible                                                                                                                                 | Student drop off / pick-up Route                                                                                            | C Building (Geoffrey Blainey Auditorium)<br>Grade 3, 4, Scotsburn |
| Car Park [No] & Temporary Car Park<br>Suggested for Matinee performances.                                                                                        | Pathway/Route L1<br>Accessible routes do not contain any stairs, however some gradients may not be suitable for some users. | Concert Area                                                      |
| Car Park [No]<br>Parking Permit required between 3am - 5:00pm so a good option for evening performances in addition to spaces available for Matinee performance. |                                                                                                                             |                                                                   |

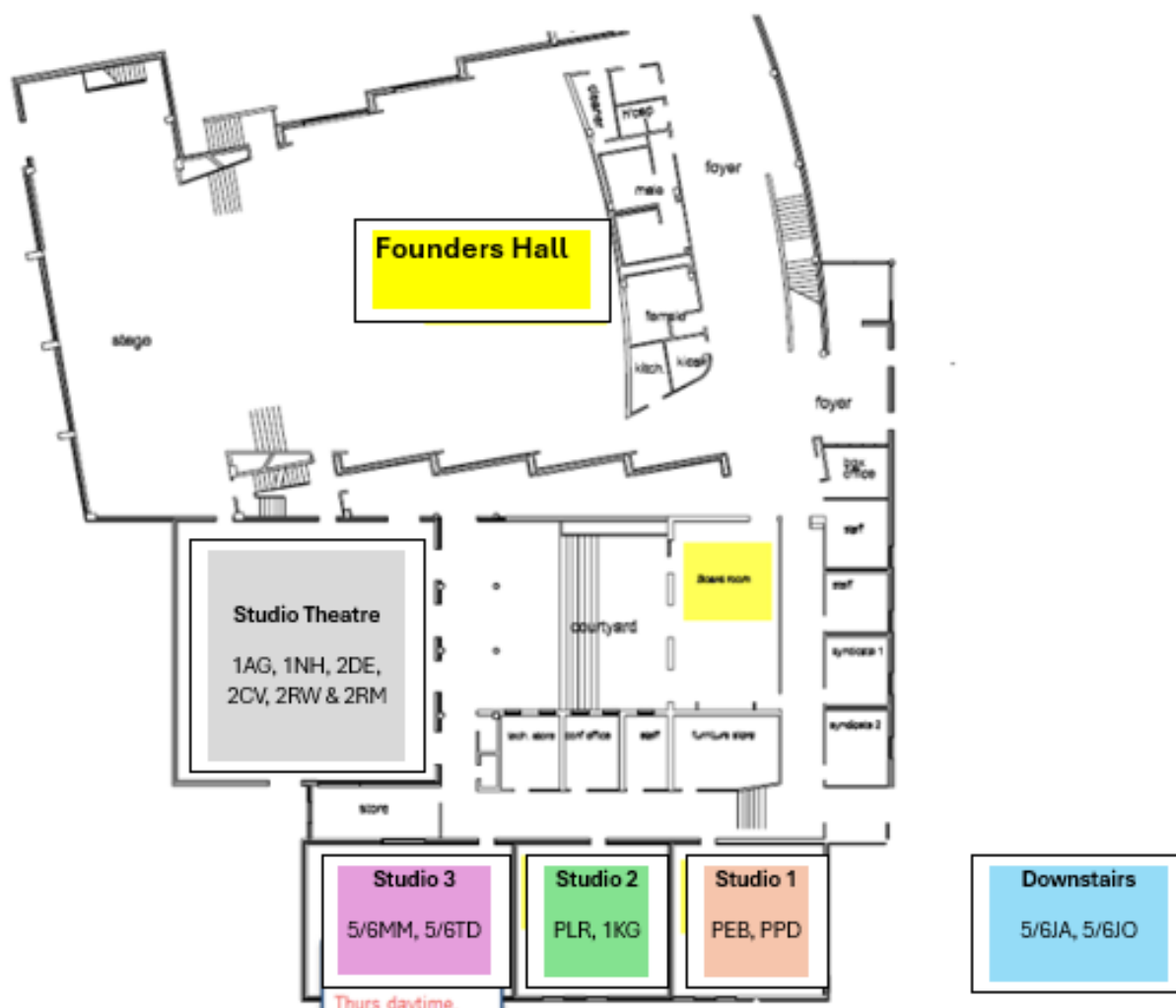
This map has been produced solely for the use of Ballarat Primary School concert August 2018.



## MAP OF FOUNDERS HALL

(also known as Caro Convention Centre....see 'M' on the map)

The map below indicates where students will be housed when back stage. At the bottom of this page, see arrangements regarding the collection of students at the end of each evening performance.



### Classes housed at the Blainey Centre:

- ◆ The following classes will be housed in the Blainey Centre ([see block C on the Fed Uni Map](#)).... SC1, SC2, 3DS, 3TC, 3BR, 3KM, 4AC, 4JD, 4NG, 5/6BB, 5/6GR, 5/6BW & 5/6JM
- ◆ When dropping students off at the Blainey Centre, simply head to the lobby of that building and staff will direct you from there.

### Collection of Students at the End of Evening Concerts

- ◆ Grade 3, 4 and Scotsburn students housed at the Blainey Centre are to be collected from the auditorium of the Blainey Centre.
- ◆ All grade 5-6 students from the Buninyong Campus are to be collected from the stage at Founders Hall.
- ◆ Preps, along with grade 1 and 2 students from the Buninyong Campus are to be collected from their holding rooms as per the map above.