

Welcome

PARENT HANDBOOK 2024



John Paul II
CATHOLIC SCHOOL

Early Learning Centre



Principal's Message

We wholeheartedly welcome you and your child to our school community. Every family at John Paul II is warmly included and encouraged to become an active member of the John Paul II Catholic School community.

Thank you for entrusting John Paul II Catholic School to educate your child for their primary school years. We will work hard with you to ensure your child is nurtured by our friendly, caring team. Our School is a place where students are supported to feel a sense of belonging and given the opportunity to shine.

My job as Principal is to work together with you to help your child develop their gifts as an individual and to live a life of purpose. Please do not ever hesitate to contact me at any point of our journey together.

Brendan Gill | Principal

E: Brendan.gill@catholic.tas.edu.au

M: 0419 371 801



Dates to Know

Term Dates 2024

Term 1 Commences (Kinder) Wednesday 7 Feb 2024

Easter Break 29 March - 3 April

Term 1 Concludes Thursday 11 April 2024

Term 2 Commences Monday 29 April 2024

Term 2 Concludes Fri 5 July 2024

Term 3 Commences Tue 23 July 2024

Term 3 Concludes Fri 27 September 2024

Term 4 Commences Tue 15 October 2024

Term 4 Concludes Wed 18 December 2024

2024 School Supplies

Parents can pick up school supplies for each student from Emmaus on the following dates and times:

Monday 29 January 8:00am- 5:00pm

Friday 2 February 8:30am -3:30pm

Kindergarten students do not receive a book pack.

Reporting & Parent Teacher Dates

Term 1 Learning Conferences

Wed 3 April and Thur 4 April

Term 2 Learning Conferences

Wed 26 June and Thurs 27 June

Mid-Year Report Friday 28 June

Term 3 Learning Conference

Wed 18 September and Thur 19 September

End-of-Year Report Fri 6 December

How to contact your child's teacher

Staff can be contacted via email.

All email addresses are:

firstname.lastname@catholic.tas.edu.au

Please ring the office to make an appointment.

Quick messages are fine before and after school but please be aware teachers often have other tasks to do

Sport Carnival Dates

Families are welcome to our sports carnival.

JPII Swimming Carnival – Tues 27 February

JPII Cross Country Carnival – Wed 8 May

JPII Athletics Carnival – Wed 23 October

JPII Feast Day - Friday 18 October

Office Hours

The office will reopen Tues 30 January at 7.30am.

Normal office hours are

8.15am-3.30pm Monday to Friday.

Between 18 December and 28 January the contact number for the school is 0419 371 801.



"I get to play
games outside in
the morning with
my friends"

Student "



Our School Day

School commences 8:30am

Supervision commences at 8.20am, with students assembling in front of the administration block.

8:30am - 9am Morning fitness

Prep to Grade 6 students enjoy moving, socialising and participating in a range of physical activities to get their day underway positively. Freshly cooked toast is available during this time.

9am	Attendance is taken in class.
10am	Fruit break (in class)
11am-11:40am	Recess
1pm-1:40pm	Lunch
3pm	School concludes

Other services

Ludo (Pre-Kinder and Care for 3-5 year olds) is open at 7am until 6pm, 50 weeks of the year.

To find out more about Ludo - please phone 1300 119 455 or email ccs.admin@aohtas.org.au.

Lady Gowrie Tasmania John Paul II Outside School Hours Care

Lady Gowrie Tasmania is our Before and After School Hours Care provider which conveniently operates at the school during school terms. Bookings and enquiries for this service need to be made directly to Lady Gowrie on P: 03 6230 68806 or by email, clusteradmin@gowrie.tas.com.au.

Lady Gowrie are now taking enrolments and welcome your enquiry.





*"We are situated
at the heart of
the school"*

Always Ready to Assist

Office Administration

Our office administration team is committed to assisting all families and students.

Regardless of how big or small your query or concern, we welcome you to the office to have a chat.

'A problem shared is a problem halved'.

We provide assistance with accounts, appointments, paperwork, enrolments, absenteeism, communications, medications, bus and event information and so much more.

You may see us attending to a student in our sickbay. You can feel confident that your child will be looked after and cared for by our team who have appropriate qualifications.

We are situated at the heart of our school and we pride ourselves in fostering a caring and supportive relationship with the whole school community - students, families and colleagues.

Our school office number is: P: 03 624 77104

Office hours are 8am -3:30pm.



Specialist Days

At John Paul II students from Prep to Grade 6 have the opportunity to learn the speciality subjects of Art, Music, Library, Physical Education and Chinese.

'Library
day
makes
my
heart
happy'

Student

Specialist Days 2024 Prep - Grade 6

Monday & Tuesday: Music

Wednesday: Physical Education & Chinese

Thursday: Art

Specialist Days 2024 Kindergarten

Music: Tuesday

Library Days

Kindergarten Saplings: Tuesday

Prep Bluegum: Monday

Grade 1 Leatherwood: Thursday

Grade 2 Wattle: Wednesday

Grade 3 Blackwood: Tuesday

Grade 4 Myrtle: Tuesday

Grade 5/6 Huon: Thursday

Grade 5/6 Sassafras: Thursday



John Paul II Library

We look forward to welcoming our school community to our new library, the heart of John Paul II Catholic School, from early 2024. An extensive collection of excellent new fiction and non-fiction books will be available to borrow. Board games, Lego and makerspace activities will support learning and creativity during breaks. A library computer will encourage students to search for books using the online library catalogue. The teacher librarian will assist students with online research.

Staff

Teacher librarian: Mrs Kathryn Jaeger.

Email: kathryn.jaeger@catholic.tas.edu.au Library technician: Ms Kristia Gluyas

Lessons

Every class will have a weekly library lesson with the teacher librarian, Mrs Jaeger. Inklings extension students will also have weekly lessons with Mrs Jaeger, with a focus on reading, creative writing and HASS research.

Opening Hours

Monday to Thursday (Closed Friday)

Before School: 8.30am to 8.55am – another option for students during morning fitness.

Monday: Prep and Grade 1, **Tuesday:** Grade 2

Wednesday: Grade 3/4, **Thursday:** Grade 5/6

First Break: 11.10am to 11:40am, **Second Break:** 1.10pm to 1:40pm

After School: 3.00pm to 3.15pm. Parents are also welcome during this time.

Loans

Kinder: 1 book for 1 week.

Prep to Grade 2: 2 books for 1 week.

Grades 3 to 6: Same number of books as year level, e.g., Year 3 can borrow 3 books. Loans are for 2 weeks. Students can bring books they are still reading to the library to renew them.

Library Catalogue

Available to view online through the link below or by scanning the QR code.



SCAN ME



'Our uniform is really comfortable and looks really good' Student

Xylophone

School Uniform

- Our school uniform is compulsory for students from Kinder to Grade 6. The uniform is optional for children attending Ludo.
- There is one uniform for summer and winter. There is no formal or sports uniform. The uniform is designed as 'Smart Play'. It is primarily designed as a sports uniform, with certain formal characteristics interwoven into the design.
- Our uniform shop is located at 43 Currajong street, Mornington. It reopens on the 22 January 2024.

Other uniform reminders

- Please name everything
- Hats are compulsory in Term 1 and 4
- Students are required to wear the school socks available from the uniform shop or plain white socks only.
- Sport shoes of any description are appropriate if they provide sufficient support and stability to students when exercising. Skate shoes, desert boots or volley style shoes are examples of shoes that are not appropriate.
- Lost property can be found at the school office.



Eat Well



Little Dove Cafe School Lunch Program

In 2024 we are proud to offer Kinder to Grade 6 students the opportunity to access our Little Dove Lunch Program. Students have the opportunity to access a variety of wholesome food choices cooked fresh daily by our resident chef and assistant for a minimal cost. Dining is held in our multispace hall Emmaus and students sit and enjoy their meals together. Fruit and snacks are still required to be packed for fruit break and morning recess. Please see the school lunch FAQ For more information.

Packed School Lunches

If families choose to opt out of the School Lunch Program a packed school lunch is required to be sent to school with students daily. When packing school lunches please choose healthy and wholesome foods that will sustain your child for the duration of their busy school day. We recommend to pack a piece of fruit or raw vegetables) for fruit break together with snacks for recess and a healthy and a wholesome filling lunch option.

At the beginning of the lunch break there is a dedicated 10 minutes for students to sit with their class and eat their lunch. Students only drink water during the day.

We are a nut and egg free school. Soft drinks, juices or cordials are also not permitted. So remember to pack a drink bottle of water every day.



"My aim for the lunch program is to feed students with a great variety of delicious food".

Mr Andrea Comino, JPII Cheff and Canteen Manager

School Bus

We are very fortunate to have our own metro sized school bus. The bus is driven by Mr Hallsworth who is also our school Utility Officer. The bus is fondly known by students and parents alike as 'John's bus'!

The bus picks students up for school in the morning and drops students back to stops after school. The bus route coverage is from from Glebe Hill and Rokeby all the way to Opossum Bay. We also utilise Belbins Bus service (a private operator) who services the South East areas such as Dodges Ferry and Sorell. We also utilise the bus for excursions, sports carnivals and learn to swim programs.

Parents will be invoiced monthly for any before or after school bus trips taken. Please enquire at the office for more information.



Carpark - 'Drop and Go' Zone

The carpark now has an allocated area for parents/ carers to easily 'drop' their children off and 'go' without having to leave their car. We must stress that parents are not to park their cars in the 'drop and go zone' and then walk their children to the school building as it causes inconveniences for other families utilising this facility. If you do wish to walk your child up to the school building please park your car in a carpark space as marked.

Parents & Friends

We have an active and building P&F group. If you would like to be involved please email, jp2parentsandfriends@gmail.com





General Information

Sunsmart

We are a Sunsmart school. School hats are required during Term 1 and Term 4. Sunscreen is available to all students twice daily. If your child needs alternative sunscreen please label and pack this to be kept at school.

Mobile phones

All students are required to place their mobile phones and personal electronic devices in their class baskets in the morning which are kept at the office during the day. Phones are returned to the classroom in the class basket at the end of the school day.

Student Messages

To contact your child during school hours or have a message passed on to your child please contact our school office.

Student Absence

Please report your child's absence to the school office by phone or via the Compass app.

Allergies and Action Plan

We are a nut and egg free school. We ask you not to pack these foods in your child's lunch box. If your child has any allergies or asthma could you please update their information with our Office.

Administration of Medication

If your child requires medications during school hours parents must fill out a Medication Authorisation form which is available from the office. Students cannot administer their own medication during school hours.

All medication packaging must be labelled with your child's name. Labels can be obtained free of charge from your local pharmacy. Please discuss your child's medication requirements with our office.

Injuries and Illness

Parents will be contacted by phone if their child becomes unwell or sustains an injury during the day that requires further attention. If the primary contact is not able to be contacted within a reasonable time, staff may contact the student's emergency contact provided by the parent/guardian. The student will be taken to the office to the sick bay. Trained first aid staff will care for the student until a parent arrives to pick the student up.



Communications

How we communicate online

*Download the Compass app



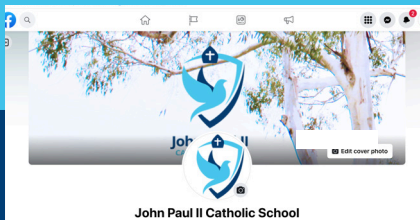
The Compass app is an essential app for families to download.

You will need Compass to receive school reports, to report your child's absence, receive notification of upcoming events, information and general communications. We recommend you download Compass at the commencement of Term 1 from either the Google Play Store or Apple App Store.

Facebook



Connect to our school community daily via Facebook. If you have a Facebook account we encourage you to 'like' our school page.



Newsletter



Our school newsletter 'Cooee' showcases all of the happenings from around the school. Cooee is published every fortnight and is made available to families through the Compass app. Articles from the newsletter are featured on our Facebook page.

Website

Our website is a fantastic resource to find information you may be looking for including bus services, newsletters, Ludo, support programs, history,



Kindergarten families only. Reports for Kindergarten students are through the **Story Park App**. Kindergarten reporting is continuous and you will receive updates on your child's learning via the application every fortnight. Your child will have their own journal page for you and family members to access. A letter will be sent home at the beginning of the year to explain how to sign up to Storypark.





Learn to Swim

In Term 4, Prep to Grade 6 students participate in a Learn to Swim Program. For Grade 3 - 6 students the program is for 2 weeks and for Prep to Grade 2 it is for 1 week. The cost of the program is covered in your school levies. Students are required to bring their own swim hat and goggles.

The program aims to build water confidence, develop basic water survival skills and to improve swimming technique. It's also lots of fun!

Learn to Swim Dates 2024

Prep to Grade 2

Duration: 1 week

Dates: 18 November - 29 November

Grade 3 - Grade 6

Duration: 2 weeks

Dates: 18 November - 29 November

School Camps

We provide fantastic School Camp experiences for students in Grades 3 to 6.

Because of our composite classes these run a Year A and Year B cycle.

School Camps build confidence, ignite creativity and problem solving, stimulate a sense of adventure, encourage social interaction and team building and promote independence.

Grade 5/6 Camp 2024

Spring Beach Orford

May 15 - 17

Grade 3/4 Camp 2024

November 14 - 15



*'John Paul II offers your child
an environment where they feel
safe, included, supported
and inspired'.*
