

Parent/Teacher Interviews July 2022

WHEN: Wednesday 20th July, 2022

TIME: Between 2:00pm – 6:30pm

WHERE: On-site or via WebEx (video link) or phone call



Dear Parents and Carers,

We are pleased to offer the opportunity for parents/carers to speak to their child's teacher about their child's Semester 1 report.

Prior to Covid we ran these as 3-Way Conferences for students in Year Prep to 4 and Student-Led for students in Year 5/6. However, due to the ongoing disruptions Covid is causing resulting in many absences of students and teachers, we have decided that we will run these as a conversation between the parent and teacher this time. Your child is welcome to attend with you and be part of the conversation.

Due to the ongoing situation with COVID_19, these interviews can be done face-to-face, via WebEx or over the phone.

We require our parents/carers to book via the School Interviews Online booking system. Once the booking is made, please communicate with your child's teacher via ClassDojo to let them know if you prefer the interview either face-to-face (on-site), via Webex or as a phone call.

Your child's classroom teacher will then contact you via ClassDojo and send you a Webex link if that was your preference. If a phone interview is your preference then the classroom teacher will make the direct call to you at the time you have booked through our online booking system.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code. Remember to use the same name and email address you used when you made your original booking. Parents wishing to change their interview times after the closing date should contact the school directly on 9743 5818.

Cheers
Michelle Costa
Principal

How to Make a Booking:

1. Log into www.schoolinterviews.com.au
2. Click 'school interview bookings' OR 'make a booking'
3. Enter the unique code: **m8bfv** then click 'GO'
4. Complete the online form including email, your name and contact number.
5. Include how many children in your family and all of their names then click 'GO'
6. Choose your child's class teacher's name from the drop-down box then click 'GO'
7. Choose a time then click 'GO'
8. Click 'FINISHED'

You should receive a confirmation email.

If you need help making a booking, please call the office on 9743 5818 and someone will be able to help you.

Please ensure your booking is made by **MONDAY 18th July 2022.**