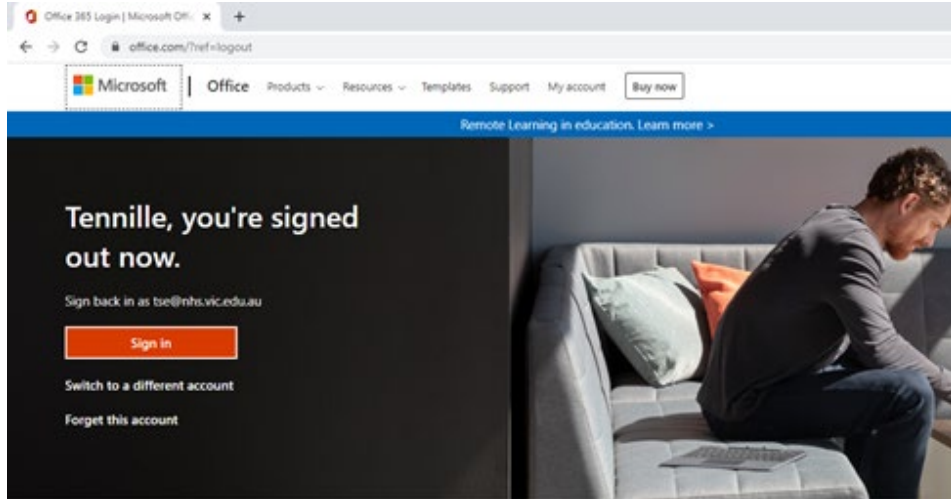


Downloading Office 365

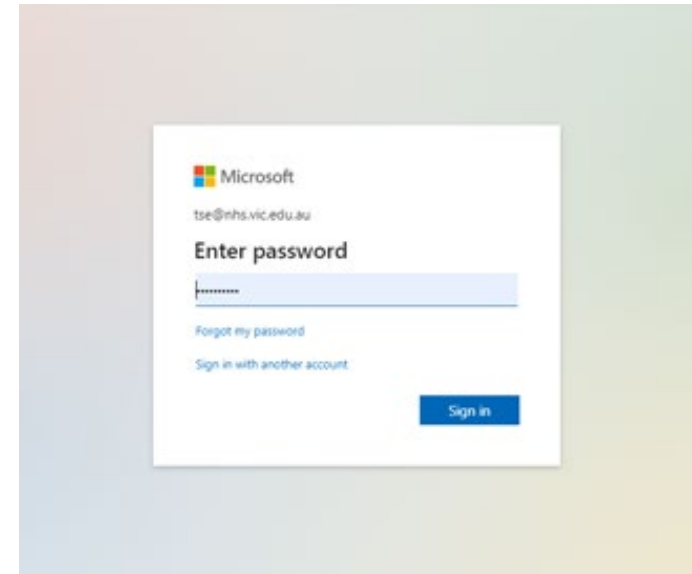
NHS IT Squad

Head to Office.com



Log in using your school email information

(student_Id)@nhs.vic.edu.au

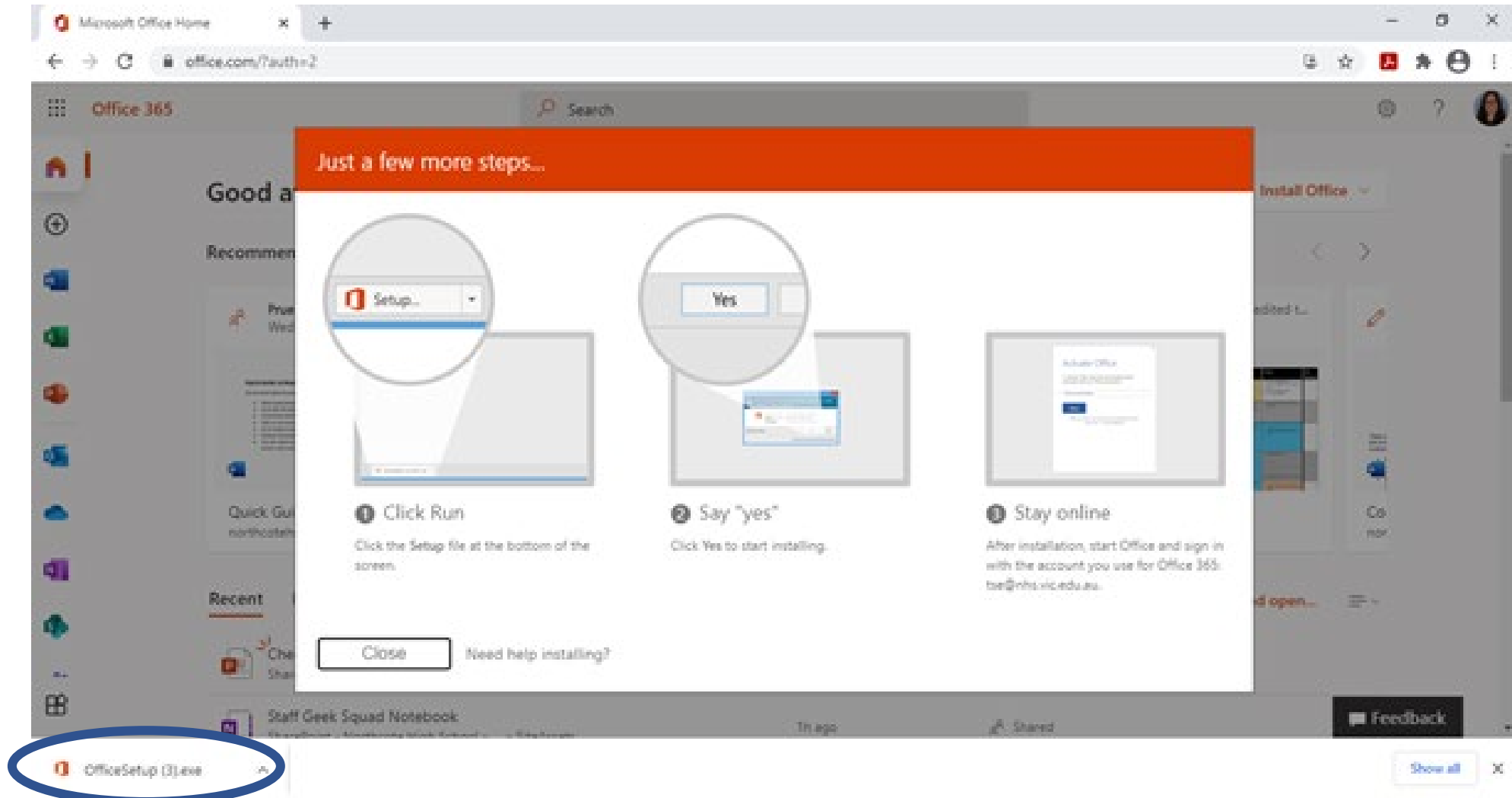


Select Install Office drop down menu --> Download Office 365 apps

The image shows a browser window displaying the Microsoft Office Home page. The address bar shows the URL `office.com/?auth=2`. The page header includes the "Office 365" logo and a search bar. The main content area features a "Good afternoon" greeting and a "Recommended" section with several document thumbnails. A blue circle highlights the "Install Office" button in the top right corner, which has a dropdown menu open. The dropdown menu contains the following options:

- Office 365 apps
Includes Outlook, OneDrive for Business, Word, Excel, PowerPoint, and more.
- Get all install options
- Select a different language or install other apps available with your subscription.

Double Click on the .exe download to finalise the installation

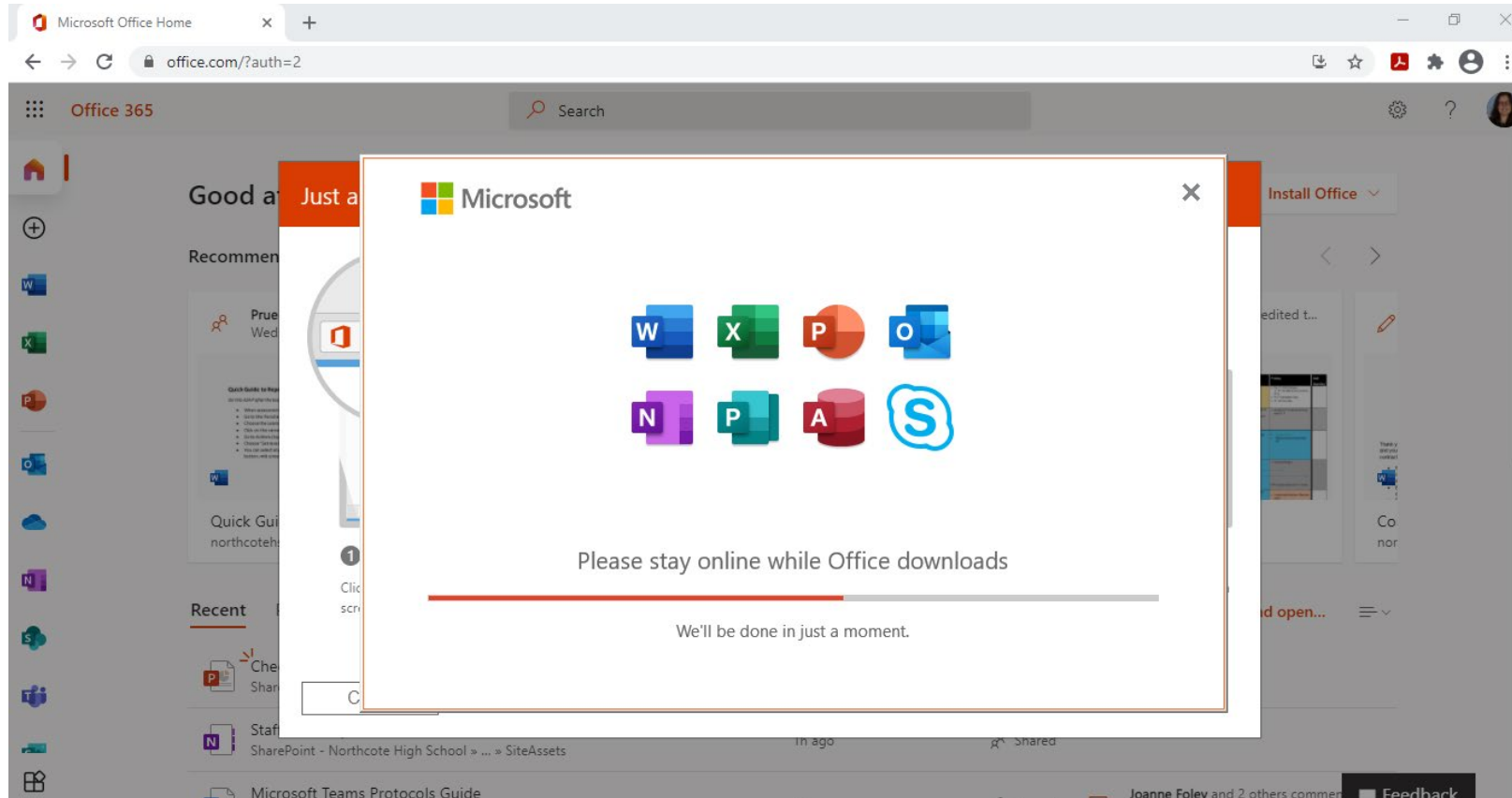


The screenshot shows the Microsoft Office Home page in a web browser. A central overlay window titled "Just a few more steps..." provides instructions for installation. The instructions are as follows:

- 1 Click Run**: Click the Setup file at the bottom of the screen.
- 2 Say "yes"**: Click Yes to start installing.
- 3 Stay online**: After installation, start Office and sign in with the account you use for Office 365: `bn@nhs.vic.edu.au`.

At the bottom of the overlay, there is a "Close" button and a link for "Need help installing?". In the bottom left corner of the browser window, a taskbar icon for "OfficeSetup (3).exe" is circled in blue.

Stay online until you the download finishes installing.



You are now good go!

The image shows a screenshot of a Microsoft Teams presentation. The main slide, titled "Checking your office version.p...", features the Microsoft logo at the top left. The central content is a large image of a laptop displaying a Windows Start menu with various application tiles. Below the laptop image is a play button icon, followed by the text "You're all set! Office is installed now" and "Click Start to view your apps." A "Close" button is located at the bottom of the slide content. The presentation interface includes a left-hand navigation pane with icons for Activity, Chat, Teams, Assignments, Calendar, Calls, Files, and Apps. The top of the slide shows a navigation bar with "File", "Home", "Insert", "Draw", "Design", "Transitions", "Animations", and "Open in Desktop App" options. The bottom of the slide displays "Slide 7 of 7" and "English (U.S.)".