**Narrabri Shire Youth Council Information Pack**

**Narrabri Shire Youth Council Overview:**

The role of the Narrabri Shire Youth Council is to represent the youth of the region through various projects and activities each year.

In addition, Youth Council participation aims to provide the opportunity for its members to:

* Provide comments and suggestions on regional or national issues affecting them
* Engage in high level, meaningful and influential discussions
* Gain skills in meeting etiquette, meeting processes and public speaking
* Plan and organise community activities and events
* Learn about local government and engage with the local community
* Obtain training opportunities and leadership skills

The overall Youth Council project will be split into two groups:

1. Narrabri High School Youth Council
2. Wee Waa High School Youth Council

Each Youth Council will have specific interests and projects which they will undertake. These projects will be determined by youth participants during Youth Council meetings.

**Applications & Enrolment:**

Participation is open to young people attending the two high schools within the Narrabri Shire Local Government Area (Narrabri High School and Wee Waa High School). Participants are to be aged between 12 and 18 years.

As a participant, you are expected to develop initiative and teamwork skills. Willingness to learn new skills and ways of thinking are essential for all members.

Participants of the Youth Council are encouraged to use their position to make a difference in the community through positive contributions.

Application forms must be completed before you are able to participate.

All new members must undergo an Induction which will be arranged by the Community Development Officer (CDO).

**Meetings and events:**

Meeting attendance is compulsory and will be held every three months, during school lunch breaks.

If you are unable to make it to a meeting or event, it is essential to inform the Community Development Officer via text, email or phone call prior to the meeting/event.

If circumstances do not allow you to give prior notice, please contact the CDO at your earliest convenience. Failure to notify or regular absenteeism may result in your position being revoked.

**Uniform:**

* School uniform is expected to be worn during meetings.
* Participants are to wear an official Youth Council Shirt to all Youth Council events.

**Leaving the Youth Council:**

It is asked that members provide two week’s notice and a ***letter of resignation*** should they wish to relinquish their membership.

The CDO will provide a feedback form for the member to complete in order to assist with the long term improvement of the program.

**Behaviour & Code of Conduct:**

All members (and parents where applicable) will be asked to sign a Code of Conduct form at the commencement of their enrolment in the Youth Council.

**Youth Council Contact:**

The contact for the Narrabri Shire Youth Council is:

Community Development Officer (CDO), Narrabri Shire Council.

The CDO can be contacted during business hours on the following details:

**02 6799 6866**

**cdo@narrabri.nsw.gov.au**