

PFA AGM - NOMINATIONS FOR 2024 PFA COMMITTEE NOW OPEN!

Dear OHR Parents,

The OHR Parents and Friends Association **Annual General Meeting (AGM)** is being held on **Wednesday 29 November at 7.30pm** in the School Library.

All parents are welcome - we would love to see you there!

The AGM will include the appointment of new PFA office bearers for 2024. With several existing members retiring from their position or leaving the OHR community, we are putting the call out for a few new members.

We would especially welcome parents to nominate for the roles of:

- **Secretary**
 - Responsible for ensuring the smooth execution for running the monthly meetings of the PFA, including: preparation and distribution of the Agenda; taking minutes at PFA meetings, and distributing minutes to the committee members and other relevant parties.

- **Treasurer**
 - Responsible for collating and keeping correct account records of the PFA, including; collecting and receiving all moneys due to the PFA and making authorised payments; keeping accurate and up to date accounts and records of the financial affairs of the PFA; and preparation of a Balance Sheet and Profit & Loss Statement to share at each PFA monthly meeting and the Annual General Meeting.

- **Class Rep Co-ordinator/s**

- Recruit class reps for each grade and communicate relevant information to class reps to be shared with parents.
- Oversee and assist Class Rep run activities for the year (each grade is allocated an event per year, e.g. Mother's and Father's Day stalls)

- **Tuck Shop Co-ordinator**
 - Prepares rosters at the beginning of each term and Tuckshop price lists.
 - Ensures tuckshop food items are stocked and maintained.
 - Reports to the council inspector as required.

- **Foodbank Co-ordinator**
 - The OHR Foodbank is a roster of parents who are willing to be called upon to provide a meal for school families during a time of need (e.g following the birth of a baby or during a time of illness or bereavement).
 - The Co-ordinator organises meal rosters and acts as a trusted and confidential contact.

Each of the above roles may be shared between more than one parent.

If you're keen to get involved, please let Frank or myself know –

linnea.reddie@gmail.com

I encourage all parents to consider joining the PFA. It is a wonderful opportunity to be involved in your child's school community, as well as play a part in initiatives that support the education and welfare of the children of OHR.

Best wishes,

Linnea Reddie

PFA President