

# MINUTES

## Parents & Friends Meeting



Meeting Minutes		
Date and time:	20/5/2024 6pm – 7:30pm	
Location:	St Patrick's Primary School	
ATTENDEES	<u>Staff Attendees:</u> Mrs Leonie Burfield, Mr Jim Heelis, Mrs Nicole Moss, Ms Ellen Dorrough. <u>Executive Committee Office Bearer Attendees:</u> Nicole Karagiannis (President), Nicole Hudson (Secretary) <u>Parent Attendees:</u> Nikki Blanche, Luciana Rodriguez, Matthew Wallis, Nina Uren, Joanne Tisdell, Michelle Lui, Kathryn Gorman, Brad Giovenco, Lina Choudhury.	
APOLOGIES	Ammie Chaffey (Treasurer)	
Item number:	Discussion	Action required
1. Prayer, Welcome & Acknowledgement	Mrs Burfield	n/a

<b>2. Preliminary Business</b>	<p>Minutes from the previous meeting Accepted by: Joanne Tisdell and seconded by: Nina Uren</p> <p>P&amp;F constitution has been finalised</p>	<p>n/a</p>
<b>3. Business Arising from the previous minutes</b>	<ul style="list-style-type: none"> <li>- Leonie to meet with Year 5 parents in October 2024 to discuss how fundraising money will be handled.</li> <li>- Include call out in newsletter for suggested topics for Principal's report.</li> <li>- Leonie has put information regarding 4<sup>th</sup> teacher, Mini Lit and Reading Programs into the newsletter.</li> <li>- Ellen is here tonight to talk to us about the Maths curriculum and how it is taught.</li> <li>- A letter was drafted by Nicole Karagiannis and Nina Uren and sent to Property &amp; Finance Director at Sydney Catholic Schools. A response has been received and a lot of action is taking place – refer to Principal's Report below.</li> <li>- Leonie spoke to Declan regarding the cost of the basketball court, and it was very expensive and out of budget. Alternative options are being discussed.</li> <li>- Nina has obtained quotes and is well into planning the colour run. See fundraising item below.</li> </ul>	<p>This is to be actioned in October 2024.</p> <p>This will be done prior to Term 3 meeting as there were sufficient topics for Term 2 meeting.</p>

	<ul style="list-style-type: none"> <li>- The movie night fundraiser has been postponed due to the disco being postponed. It will be looked at for Term 4 or Term 1 2025.</li> <li>- Nicole Hudson has contacted Bunnings and locked in a fundraising sausage sizzle for Sunday 30<sup>th</sup> June 2024.</li> <li>- Nicole Moss has been unable to discuss selling of children's artwork with Mrs Ng as she has been away.</li> <li>- Leonie contacted Sydney Catholic Schools about sponsoring space in newsletter or school gate and regulation does not allow this. It will be allowed for 100 year centenary fete though.</li> <li>- A BBQ catering box has been created. It will be tested out for the disco, and we can see what else might be needed or what supplies need to be replenished.</li> <li>- Nicole Moss included information about the play areas and options for clubs etc. in the newsletter.</li> <li>- A talk about cyber safety is being organized – see item below.</li> <li>- Nicole Karagiannis asked Google if it was possible to block or limit content on YouTube and is still awaiting a response. Leonie said that this has been investigated previously and is not possible.</li> </ul>	<p>Movie night fundraising committee to investigate this closer to the date.</p> <p>Nicole Hudson to do a call out for volunteers for the sausage sizzle.</p> <p>Nicole Moss to discuss this with Mrs Ng.</p> <p>Leonie to send out survey to school community to gather feedback about the canteen.</p>
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	<ul style="list-style-type: none"> <li>- Leonie spoke to the canteen operators about the issues raised at the last meeting and the feedback was not well received. They did agree that a survey can be sent out to the school community to get feedback.</li> </ul>	
<p><b>4. Principal's Report</b></p>	<ul style="list-style-type: none"> <li>- NAPLAN took place late last term and preliminary results have been received. The preliminary results are hard to analyse until the final results are received. This should be received by the Term 3 meeting and will be discussed then.</li> <li>- Kindy interviews are well underway. There is a full cohort for 2025.</li> <li>- <u>Building News:</u> There has been a lot of action since the letter from the P&amp;F was sent to Sydney Catholic Schools.  There are playground plans for the Kindy area which will be funded by a \$50K grant and funds from fundraising. Moduplay have been engaged and are working on stage 1 of the plan for the playground.  They are looking at putting another demountable on Stage 3 to free up the hall. A DA may be needed for all the demountables as it was initially expected they would be there for less than 4 years so a DA was not sought.  There has been an extension of lunch clubs. The number has now doubled. This includes an obstacle course in the Kindy area.  The land next to the parish will soon be available to use for play. This will be available on a roster for Years 1,2,3,4. It was suggested</li> </ul>	<p>Leonie to discuss the NAPLAN results at the Term 3 meeting.</p>

	<p>that a garden shed could be placed on the land to keep the play equipment and some portable soccer nets would be good for that area.</p> <p>Other works include looking at lots of portable equipment for the kids to play with and possibly a 'buy a brick' as part of the centenary which would be laid around the gardens.</p> <ul style="list-style-type: none"> <li>- <u>Staff PD</u></li> </ul> <p>English and Maths was held on 10<sup>th</sup> May. Berry St will be held on 5<sup>th</sup> July. It was stated that there is a noticeable shift in behaviour thanks to implementing Berry St. Staff are still undergoing training so not all has been implemented as yet.</p>	
<b>5. Treasurers Report</b>	The Mother's Day stall raised \$ 2617.70.	
<b>4. Standard Business</b>	<ul style="list-style-type: none"> <li>- <u>Cyber Safety:</u></li> </ul> <p>Incidences of online bullying have been brought to the school's attention. This is happening outside of school. The minimum age for snapchat is 13 so no primary school student should be on it. The students at this age also do not have the emotional maturity to be on these platforms or on other online games like Fortnite where young students may play against much older kids and be exposed to more mature language and concepts.</p> <p>Cybersafe has been contacted and will run sessions for students and parents.</p>	

	<p>Police liaison has also been contacted and will come to the school next month to talk to the older kids.</p> <p>It was suggested that a device free day could be implemented at school.</p> <p>A comment was also made that rewarding finishing work with online time should stop as work is rushed just so the student can get online.</p> <p>It was also raised that teaching parents how to set up parental controls and limits on phones might be beneficial.</p> <p>- <u>Fundraising</u></p> <p>Bunnings Sausage Sizzle will take place on Sunday 30<sup>th</sup> June. We will need volunteers to help with this. Nicole Hudson has spoken to Mel to see if we can get a square up for fundraising activities. Matthew suggested a PayPal portable as they charge less fees and if you are a not for profit the fee is as low as 1.2%.</p> <p>100 years fun day to be held on 20<sup>th</sup> June. This will be a gold coin donation.</p> <p>Centenary Fete will be held on 20<sup>th</sup> September from 4-8pm. An expression of interest has gone out for market stalls and donations. This is being run by a staff committee.</p> <p>Centenary concert and end of year celebration will be held on 13<sup>th</sup> December. This will replace the Christmas Concert.</p>	<p>This will be implemented as an event.</p> <p>Matthew Wallis will send a step-by-step guide on how to set parental controls to Nicole Moss for the newsletter.</p> <p>Nicole Hudson to arrange a callout for volunteers for the newsletter.</p> <p>Nicole Hudson to follow up on the square up and investigate PayPal portable.</p>
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	<p>The colour run has been organised for 6<sup>th</sup> September. A company, The School Fun Run, has been engaged to organize and will also provide inflatables and provide a platform for online donations. The advertising campaign will launch on 1<sup>st</sup> week of Term 3. A sausage sizzle is also being looked at for during the day of the colour run as an additional fundraiser.</p> <p>The movie night that was discussed for Term 2 will be moved to Term 4 or Term 1 next year when the weather is better.</p> <p>A suggestion for another fundraiser was to hold a bingo night. This will be added to a list of fundraising ideas for the future as we have a number of events planned for this year now.</p> <p>- <u>Class Parents:</u> It has been raised that there are lots of professional learning days being held during the term. Leonie explained that the number of days has increased this year due to the rolling out of the new curriculum. These days are mandated.</p> <p>Year 2 are doing pen pals which is a nice activity and helps with writing and provides an opportunity for less screen time.</p> <p>Getting samples of the students work sent home on Seesaw was great.</p>	<p>Nicole Hudson to compile a list of fundraising ideas and add Bingo night to it.</p>
<p><b>Other</b></p>	<p>- <u>Maths Talk by Ms Ellen Dorrrough</u> There is a new syllabus that is being implemented in Maths in stages.</p>	<p>Arrange for talk on English Syllabus for Term 3 P&amp;F meeting.</p>

	<p>A parent information night will be held on Wednesday 5<sup>th</sup> June (week 6) to discuss all the changes and how Maths is being taught and what parents can do to support students.</p> <p>Lessons are broken up into 3 parts; 5-10 min of numeracy, 2-5min of revision/review of previous topics and then the main lesson where the current topic is taught.</p> <p>When looking at what is being taught a number of things are being considered. This includes NAPLAN results, PAT test results and clinical interviews (one on one assessments by the teacher). This data is analysed for trends.</p>	
<b>Close of Meeting</b>	Meeting closed at 7:30pm	