

## Parent Contributions for School Year 2025

Dear Parent/Guardian,

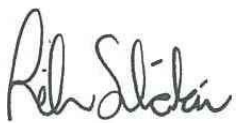
Mornington Secondary College is looking forward to another great year of teaching and learning and would like to advise you of Mornington Secondary College's voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to subsidise the cost of classroom consumables, resources and the upkeep of our buildings and grounds.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Linda Stanton  
Principal



Colin Mason  
School Council President

Mandatory Subjects	Extra- Curricular Items *	Curriculum Contributions **
Classroom materials, and photocopying for Mandatory subject areas – English or Advanced, and Maths or Advanced - Student ID Card (card used on the buses and borrowing of equipment, photocopiers)		\$65
Digital Technologies - provision of devices, software, and support: Essential Assessment, IT Security systems (user pays)	\$35	
Elective Subject Contributions	Materials used for Practical Classes **	Curriculum Contributions **
The Arts - Art	\$60	\$25
The Arts - Studio Art	\$60	\$25
The Arts - Media	\$75	\$10
The Arts - Printing Credit (User pays)	\$20	
Technology (Including Food) - Marvellous Menus	\$160	\$10
Technology (Including Food) - Food Studies	\$160	\$10
Technology (Including Food) - Textiles	\$120	\$15
Technology (Including Food) - Innovative Design	\$155	\$5
Technology (Including Food) - Systems Engineering	\$155	\$5
Language – Japanese Potential cost of Excursion – user pays (\$15 via compass)		\$20
Humanities - Law and Order		\$10
Humanities - Financial and Business Management		\$10
Humanities - History and Geography		\$10
Science - Biology and Chemistry	\$20	\$10
Science - Psychology and Forensic	\$20	\$10
Science - Physics	\$20	\$10
Science - Environmental and Marine Science Potential cost of Excursions – user pays (\$130 via compass)	\$30	\$10

Elective Subject Contributions	Materials used for Practical Classes **	Curriculum Contributions **
Health And PE - Health and Human Development		\$10
Health And PE - Outdoor and Environmental Studies Potential cost of Excursions/Camps – user pays (\$500 via compass)		\$25
Health And PE - Physical Education		\$15
Health And PE - Sport Leadership		\$10
Vocational Major – Life Skills		\$20
Certificate II in Active volunteering Certificate II in Multi Industry Trade Pathway Certificate II in Retail Cosmetics Certificate II in Sport & Recreation		No charges
Other Contributions - for non-curriculum items and activities ***		Suggested Amount
Student Services Contribution		\$125
School Sports Victoria Membership		\$7
Sporting Equipment Fund		\$20
College Building Fund		\$40
First Aid Equipment Fund		\$10
College Wellbeing Fund		\$10
State Schools Relief		\$5

## \*\* Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

We have separated the curriculum contributions to show the components needed for practical lessons, such as ingredients for Food Technology, materials for Technology classes and specialised art supplies for Art classes.

## \* Extra-Curricular Items and Activities – provided on a user-pays basis

Mornington Secondary College offers a range of optional items, computer software and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular activities will be advised throughout the year.

#### Whole school events

- Athletics carnival - entry and transport
- Swimming carnival – entry and transport

#### Other Excursions, Incursions and Camps

- All events will be processed via Compass events for individual parent approval and payment

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### \*\*\* Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's function and objectives. These items are listed below and the amount is a suggested value.

#### **Student Services Contribution**

College Council invites each student to pay a student services contribution to subsidise the costs associated with Compass parent/student portal, swimming pool operations, the school mini-bus, maintenance of buildings and grounds

#### **Sporting Equipment and Squad Fund**

All monies are used to purchase sports equipment and uniform for all our college teams. E.g., Basketballs, tennis equipment, soccer and footballs, uniforms for our Squads

#### **College Building Fund**

All monies are used to fund building projects directed by School Council, for continuous improvements of our facilities

#### **College Wellbeing Fund**

All monies are used to fund well-being projects within the College, including the breakfast club

#### **College First Aid Equipment Fund**

All monies are used to fund equipment and the maintenance of our First Aid area.

#### **State Schools Relief (tax –deductible)**

A not-for-profit organisation that supports the needs of underprivileged Victorian government school students by providing them with new school uniforms, footwear and educational resources during times of vulnerability.

#### **VET Subjects**

Students studying a VET subject will have the costs of their VET materials covered by the Victorian Department of Education and Training.

Where parents choose to purchase additional or alternate items from those provided or recommended by the school or provider, they may do so at their own expense. Items to be retained by the student will be required to be purchased independently by the students or their families.

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### Bus Transport

Students wishing to access a seat on a Department of Education school provided bus must complete an application form annually and parents/guardians must agree to the conditions of travel (available upon confirmation of your seat) and if applicable, the payment of a fare (\$130) per term prior to travel.

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## Music and Singing Lessons

We currently offer a range of instrumental and voice lessons at a cost of \$60 per term totalling \$240 per year. Applications can be found on the college website or email [Erin.Dixon3@education.vic.gov.au](mailto:Erin.Dixon3@education.vic.gov.au)

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## Educational items for students to own

- New books are available to order from Campion. Go to website [www.campion.com.au](http://www.campion.com.au)
- For second hand books go to <https://www.sustainableschoolshop.com.au/login>

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## Financial Support for Families

Mornington Secondary College understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund, Flexible Payment options, Centrelink payments, Other tailored arrangements, Saver Plus Programs

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Erin Dixon or Wendy Parkinson

Ph: 03 5970 0200 | Email: [Erin.Dixon3@education.vic.gov.au](mailto:Erin.Dixon3@education.vic.gov.au) or [Wendy.Parkinson@education.vic.gov.au](mailto:Wendy.Parkinson@education.vic.gov.au)

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## Payment methods

Via Compass Billing, Bpay, Cash or EFTPOS tendered online or at the general office – receipts will be given. Other arrangements as discussed with the parent.

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## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information. Please note that camps and high costs events will require a medical certificate.

All contributions are made with the knowledge that they are voluntary and once received by the school the funds are allocated to students resources. As such refunds will not be issued.

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## Suggested payments dates

First instalment 25% of total –	Thursday 5 <sup>th</sup> December 2024
Second Instalment 25% of total –	Thursday 9 <sup>th</sup> January 2025
Third Instalment 25% of total –	Thursday 6 <sup>th</sup> February 2025
Fourth instalment 25% of total –	Thursday 6 <sup>th</sup> March 2025
Payment in Full –	Thursday 16 <sup>th</sup> January 2025
Payment by fortnightly plan	Thursday 6 <sup>th</sup> February 2025 x 5 equal payments

To discuss alternative payment arrangements, please contact the general office via email [Erin.Dixon3@education.vic.gov.au](mailto:Erin.Dixon3@education.vic.gov.au) or [Wendy.Parkinson@education.vic.gov.au](mailto:Wendy.Parkinson@education.vic.gov.au)

Erin Dixon (Accounts Receivable) or Wendy Parkinson (Business Manager).

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.