



KINROSS WOLAROI
SCHOOL

29 August 2023

Dear Parents and Carers,

In recent years it has been necessary for a number of our families to seek Academic Leave for students to assist with vital farming operations in the final weeks of Term 4. This has commonly been known amongst students and families as "Harvest Leave".

Where there has been a genuine need for families to seek approval for their children to return home to assist in situations where farms are short-handed, the School has considered requests for leave on a case-by-case basis and approved leave if deemed appropriate.

It is important for families to be aware that "Harvest Leave" is a form of Special Leave that is approved at the discretion of the Principal. It is not an entitlement that is available to families to apply for each year. As such, the purpose of this letter is to provide guidelines on when Special (Harvest) Leave will be considered for students.

- Special (Harvest) Leave will not be considered for students in Year 11, as Year 11 commences HSC studies in Term 4.
- Special (Harvest) Leave for students in Years 7 – 10:
 - Applications will only be considered where there is a genuine need, which is communicated to the Head of Senior School in writing.
 - Applications must be made at least 2 weeks prior to departure.
 - Applications will only be considered after the end of year examinations.
 - Students must return for Speech Day, Thursday 7th December 2023.

I hope this information is useful. Further enquiries can be sent to the Head of Senior School PA, hossipa@kws.nsw.edu.au or (02) 6392 0302.

Yours sincerely,

Trent Chapman
Head of Senior School