



# Girraween Public School

Bando Road, Girraween, NSW, 2145.

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11 October 2021

## Student Drop off & Pick up Procedures Term 4, 2021

NSW Health advice regarding Covid-Safe school operations, require that drop-offs be staggered by cohorts and schools use all possible entrances and exits to support the beginning and end of school days. Parents are not permitted to enter the school and must follow our procedures detailed below.

Parents should:

- remain outside school grounds at all times
- follow the physical distancing and avoid gathering outside school gates for extended periods of time
- adhere to mask-wearing requirements in accordance with the Public Health Order
- pick up their child promptly and leave the gate areas as soon as possible
- drop off and pick up their independent children away from the school (leave the gate areas for younger or more vulnerable students)
- consider parking away from the school and walk to stop congestion at kiss and drop zone

### Staggered school dismissal times

End of day dismissal times will be staggered by year groups. Teachers will be on duty to supervise the safe exit of students.

**Older siblings will be dismissed with their year group and will pick up younger siblings from their classroom. They will exit through the older sibling's designated gate.**

<b>2.30pm</b>	<b>Bando Road</b>	<b>Gilba Road</b>
Year 6	Gate 1 – Office Gate	Gilba Road gates
Year 5	Gate 2 – Library Gate	Gilba Road gates
Year 4	Gate 3 – Y2 Gate	Gilba Road gates
Support Unit	Gate 3 – Y2 Gate	Gilba Road gates

<b>2.45pm</b>	<b>Bando Road</b>	<b>Gilba Road</b>
Year 3	Gate 2 – Library Gate	Gilba Road gates
Year 2	Gate 3 – Y2 Gate	Gilba Road gates

<b>3.00pm</b>	<b>Bando Road</b>	<b>Gilba Road</b>
Year 1	Gate 2 – Library Gate	Gilba Road gates
Kindergarten	Gate 3 – Y2 Gate	Gilba Road gates

Parents are encouraged to consider allowing independent children to walk home, wait further up the road away from the gates or meet parents half way from home.

### **Morning organisation**

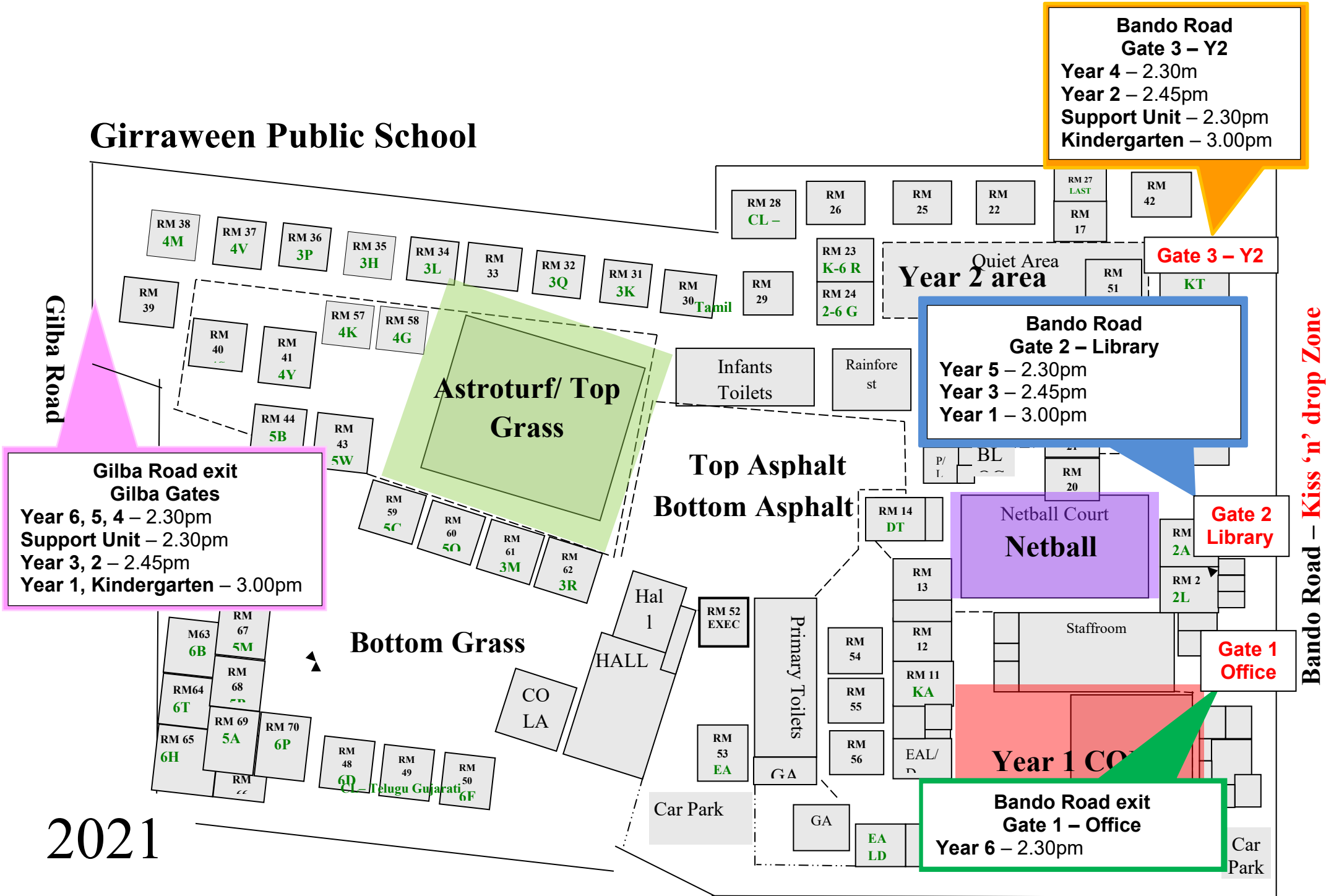
Between 8.30am – 9.00am parents should drop off children at the school gate. Children will walk to the classroom to drop off their bags. Teachers will be available to assist. Please avoid dropping off your child late after 9.00am.

**Late arrival after 9.15am** – Parents are to drop off their child at the school office gate (Gate 1). Children can walk straight to their classroom. If you have concerns for your child, call the school office and a staff member will come to assist your child to get to their classroom.

### **No picking up students before 2.30pm**

Please do not pick up children earlier than their dismissal time. In an extenuating circumstance, please contact the school office for assistance.

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**Bando Road Gate 3 – Y2**  
 Year 4 – 2.30m  
 Year 2 – 2.45pm  
 Support Unit – 2.30pm  
 Kindergarten – 3.00pm

**Gilba Road exit Gilba Gates**  
 Year 6, 5, 4 – 2.30pm  
 Support Unit – 2.30pm  
 Year 3, 2 – 2.45pm  
 Year 1, Kindergarten – 3.00pm

**Bando Road Gate 2 – Library**  
 Year 5 – 2.30pm  
 Year 3 – 2.45pm  
 Year 1 – 3.00pm

**Bando Road exit Gate 1 – Office**  
 Year 6 – 2.30pm

2021