

















ORMOND SCHOOL HOLIDAY PROGRAM JANUARY 2015

<p>Monday 12th January Centre Based Activities</p> <p>Morning: Create a Dragon Fly </p> <p>Afternoon: Grass Heads </p>	<p>Tuesday 20th January Centre Based Activities</p> <p>Excursion</p> <p style="text-align: center;">Swimming</p> <p>Melbourne Sports & Aquatic Centre </p> <p>Depart 9.00 am – Return 4.00pm Cost: \$15.00 per child plus daily fee Excursion Fee to be paid on the day of excursion</p>
<p>Tuesday 13th January Centre Based Activities</p> <p>Morning: Melting Crayon Art</p> <p>Afternoon: Wooden Plane Workshop </p> <p></p>	<p>Wednesday 21st January Centre Based Activities</p> <p>Morning: Oriental Fan Design</p> <p>Afternoon: Ceramic Dinosaurs </p> <p></p>
<p>Wednesday 14th January Incursion</p> <p style="text-align: center;">Ormond Open Tennis Tournament</p> <p style="text-align: center;">Tennis Coaching with Daryl Greeves Tennis Tournament</p> <p>Activity Time: 12noon</p> <p>Incursion Cost: \$12.00 per child plus daily fee Incursion Fee to be paid on the day of excursion</p> <p></p>	<p>Thursday 22nd January Centre Based Activities</p> <p>Incursion</p> <p style="text-align: center;">Wild Action Rock Pool Discovery</p> <p>Incursion Time 10.30 am Cost: \$18.00 per child plus daily fee Incursion Fee to be included with payment.</p> <p></p>
<p>Thursday 15th January Centre Based Activities</p> <p style="text-align: center;">Excursion Cinema</p> <p style="text-align: center;">Film to be announced</p> <p>Depart 8.45 am – Return 1.00pm Cost: \$15.00 per child plus daily fee Excursion Fee to be paid on the day of excursion</p> <p></p>	<p>Friday 23rd January Centre Based Activities</p> <p>Morning: Puff Paint Art</p> <p>Afternoon: Old Style Telephone </p> <p></p>
<p>Friday 16th January Centre Based Activities</p> <p>Morning: Cooking </p> <p>Afternoon: Water Play Activities & Games Dress to get wet (No Thongs) </p>	<p>Tuesday 27th January Centre Based Activities</p> <p>Morning: Sensory Art <i>Please wear suitable clothes for messy Art</i></p> <p>Afternoon: Group Games Afternoon </p> <p></p>
<p>Monday 19th January Centre Based Activities</p> <p>Morning: CD Art</p> <p>Afternoon: Bird Feeders </p> <p></p>	<p>Wednesday 28th January</p> <p style="text-align: center;">Back to School</p> <p></p>

Please read all program information

Daily Fee \$55.00 per day per child plus excursion &/or incursion fees.

Bookings are accepted on a first in, first served basis or until places are sold out.

Bookings must be received with payment.

Booking close: Wednesday 16th December.

2015 Enrolment form must be submitted with the holiday program booking form.

ORMOND PRIMARY SCHOOL
Summer 2015
Permission Form

I hereby _____

give my child/children permission

Child's Name: _____

Child's Name: _____

Child's Name: _____

to attend the excursion to: **Classic Cinema Thursday 15th January 2015**

to attend the excursion to: **Melbourne Sports and Aquatic Centre Tuesday 20th Jan 2015**

In case of an accident, when the service has been unable to contact me or my nominated emergency contacts. I authorise the Co ordinator or the person in charge, to consent to my child receiving medical or surgical treatment that is deemed necessary.

Name: _____ Emergency Contact Number: _____

Signed: _____ Date: _____

ORMOND PRIMARY SCHOOL
Summer 2015
Holiday Program Booking Form

Family Name: _____

Children's Names: _____

Child Care Benefit & Child Care Rebate

Claiming Child Care Benefit

If you are attending the program for the first time or have recently applied for Childcare Benefit or Rebate with Centrelink. You can claim Child Care Benefit or the 50% rebate by providing your family & child/rens Customer Reference Number CRN on your child's Out of School Hours enrolment form. **by Wednesday 10th December 2014.**

Child Care Benefit reductions will be calculated when bookings are presented to the program.

Bookings are accepted on a first in, first served basis, bookings are not accepted without payment.

Please submit your 2015 Out of School Hours enrolment form with School Holiday Program Booking Form

Bookings will be accepted until sold out, or by Wednesday 16th December.

Please indicate the number of children attending on the day you require care

Date	Children	Fee	Excursion	Total	CCB	Total
Monday 12 th January						
Tuesday 13 th January						
Wednesday 14 th Jan			Pay on the day			
Thursday 15 th January			Pay on the day			
Friday 16 th January						
Week One						
Monday 19 th January						
Tuesday 20 th January						
Wednesday 21 st Jan			Pay on the day			
Thursday 22 nd January			\$18.00			
Friday 23 rd January						
Tuesday 27 th January						
Total						

ORMOND PRIMARY SCHOOL
Summer 2015 Booking Form

Child's Name: _____ Child's Name: _____

Child's Name: _____ Child's Name: _____

All other bookings must be received with payment by **Wednesday 16th December.**

Please provide the number of children attending in the boxes.

Mon 12th Jan

Tues 13th Jan

Wed 14th Jan

Thurs 15th Jan

Fri 16th Jan

Mon 19th Jan

Tues 20th Jan

Wed 21st Jan

Thurs 22nd Jan

Fri 23rd Jan

Mon 27th Jan

Please complete & return the entire form.

Total Amount (office use only)

**Booking must be received with payment
 by Wednesday 16th December or until sold out!**

Ormond Primary School Holiday Program

PROGRAM INFORMATION

Attendance

Children must be booked and fees must be paid in full prior to commencement of the program. Refunds will not be given unless a doctor's certificate is provided.

Please Note: Children Bookings are not confirmed until payment is finalised.

Late Bookings

Late bookings will only be accepted on the first day of the program,. Holiday Program bookings will not be accepted or confirmed on the answering machine when the program is unattended.

Late Bookings must be paid on the day the child commences care.

Cancellations: A refund will be credited to your account if you have cancelled due to a child's illness and can provide a doctors certificate. A \$20.00 cancellation fee per child will be charged if you are unable to provide the service with a doctor's certificate or if your child is cancelled for another reason. A transfer fee of \$20.00 will also be charged if you wish to change days. If you fail to contact the program when your child is absent, the full daily fee of \$55. 00 will be charged. Excursion money will not be refunded for absences on excursions days. Please Note: There is no Child Care Rebate for cancellations fees.

There will be no charges during the booking period for cancellations or changes to bookings.

Fees and Child Care Benefit

Eligible families attending the program for the first time, or families who have recently applied for Child Care Benefit or Rebate with Centrelink. Can claim Child Care Benefit (reduced fees) or the 50% rebate by providing your family & child/rens Customer Reference Number CRN on your child's Out of School Hours enrolment form. **by Wednesday 10th December 2014.**

Families who would like to apply for Child Care Benefit and Rebate must complete and submit a registration form to Centrelink. Contact Centrelinks Family Assistance Office or visit the Centrelink web site. (Phone 136150)

Please Note: Families cannot claim reduced fees on late bookings during the program unless the program has received approval from Centrelink or the parent can provide the program with an approval notification from Centrelink.

Please quote the vacation care provider number. **(407 134 754H)** when completing your registration form for Centrelink.

Excursion Payment

Payment required for excursions & incursions on the day of the event must be presented in a sealed envelope with the child's name.. All other excursions & incursion costs will be included in the total fee. **See timetable information for required payment type.**

Daily Schedule

Program Hours: Monday – Friday 8.00am to 6.00pm

Please check the program schedule daily and arrive 15 minutes prior to the departure time on excursion days.

Arrival times back to the program from an excursion is only an approximate time . We endeavour to return to the program within the time frame schedule on the timetable. The program travels by public transport and occasionally we do find ourselves delayed. Therefore if we have not returned within a half hour of the given return time we suggest you collect your children prior to 6.00pm. Or you may contact us on the program mobile.

Please Note: If we miss your mobile call we will return the call ASAP.

ESSENTIALS ITEMS

Lunch and Snacks

Children attending the program must bring lunch, drink and plenty of snacks for morning and afternoon tea. **Please provide your child with an empty drink bottle for water on excursion days. Due to Health Regulations staff can not prepare food that is required to be cooked or reheated.**

Clothing (Summer Program)

Children are required to wear casual clothing and suitable footwear **no thongs or open toe sandals**. Children are preferably to wear t/shirts **not singlets** as singlets cause the risk of sunburn. Children must wear a **hat** and have their own **sun screen** during the summer program.

Changes to the Program Schedule

Occasionally weather or other unforeseen circumstances change the program timetable or an excursion is cancelled. When this occurs families will receive a credit for the excursion or incursion cost only

Program Phone: 9578 5826 or Mobile Phone on excursion days only. 0439 111026.

Entrance to the program is through the Ruby Street Gate during the School Holiday Program

Please complete excursion permission form on the back of the booking form.