

IMPORTANT REMINDERS FOR ATAR EXAMS YEAR 12, 2022



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ATAR ENROLMENT AND EXAMINATIONS

Any student enrolled in an ATAR course **MUST** complete an ATAR Course Examination to achieve credit toward the achievement of the WA Certificate of Education (WACE).

- Students enrolled in an ATAR course must complete the ATAR Course Examination for the course in which they are enrolled.
- A student will not receive any credit for a course unless they complete the ATAR Course Examination.
- If a student does not complete the ATAR Course Examination they will **NOT** receive a course mark or grade recorded for that course.
- If a student does not complete an ATAR Course Examination they may no longer meet requirements for WACE.
- A student who makes little or no effort in their examination may also place their WACE achievement at risk.
- Students are **strongly discouraged from leaving examinations early** as this can be highly disruptive to other students.
- All students are requested to do their best.
- Gel pens and watches are not permitted in ATAR Course Examinations.

Students must bring a **hard copy (unfolded) of their Personalised Examination Timetable and photo ID with them to each ATAR Course Examination.** The photo ID can be:

- SmartRider ID card with photo on it or
- Driver's Licence with photo on it or
- Passport with photo on it or
- Any other card with photo on it

If students do not bring photo ID with them to their ATAR Course Examination(s), they will be required to fill out a special form before the commencement of each examination. This might cause them unnecessary stress, so I urge students to bring their photo ID and Personalised Examination Timetable with them.

PERSONALISED EXAMINATION TIMETABLES

Students can now download their **Personalised Written Examination Timetable and Personalised Practical Examination Timetable** from the SCSA Student Portal. These individual timetables feature the date, time, and examination centre (venue) for the ATAR Course Examinations.

SCSA/ATAR COURSE EXAMINATION RULES

I urge you to read all SCSA Examination Rules and Regulations described in the **SCSA 2022 Year 12 Information Handbook Part II - ATAR Examinations**. The rules are very specific. For example, if you bring a ruler, it must only have measurements of mm, cm and/or inches on it. No other information is permitted on the ruler.

- **Mathematics Notes must NOT be folded:** Notes for Mathematics Examinations must NOT BE FOLDED. If your notes are folded, you will be in breach of examination rules and significant mark penalties will apply.
- **Bring additional items with you:** It is suggested that you bring additional (spare) items (that are permitted for each exam) such as pens, calculators, and batteries.

COVID-19

Given the uncertainty of the COVID-19 context, candidates should also stay abreast of current

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messaging about the COVID-19 pandemic in their area in the time leading up to and during the examinations. If a candidate or their parents/caregivers have any questions relating to the conduct of SCSA's examinations, they should contact SCSA directly on 9273 6377. A reminder that SCSA runs the ATAR Exams and Sacred Heart College simply provides the venue.

Information about COVID-19 arrangements for the 2022 ATAR course examinations can be found at <https://www.scsa.wa.edu.au/curriculum-assessment-covid-19/examinations-2022>

MOBILE NUMBER AND EMAIL

All Year 12 ATAR students have been requested to provide a '**best contact**' mobile number in the **SCSA Student Portal**. This mobile number will be used if SCSA needs to contact students urgently via SMS during the examination period. Students are requested to update their personal mobile number and **personal** email address by completing this [data form](#) so that Sacred Heart College can send this information to SCSA. Students must login in using their CEWA credentials.

EXAMINATION FRONT COVERS

SCSA have uploaded the **front covers** for ATAR Examinations to their website: [2022 ATAR Examination Front Covers](#)

REVISION

All Year 12s are encouraged to use the [course syllabus](#) and [past ATAR Examination papers](#) as primary tools in preparing for their examinations.

EXAMINATION VENUE/LOCATION

Although most of the Written ATAR Examinations will be at Sacred Heart, some students will attend an alternate venue. Students are encouraged to visit these venues prior to the ATAR Examination so that they are familiar with the location and are encouraged to allow plenty of travel time.

Most ATAR Examinations will be held in MLC6/7, located in the Margaret McInerney Centre (old gymnasium). Some students will complete their examination in MLC9 and some students with Special Conditions will complete examinations in MLC4 (upstairs).

UNIFORM FOR WRITTEN ATAR COURSE EXAMINATIONS

Students attending Written Examinations at Sacred Heart College are requested to wear either their Summer or Sports Uniform. Students can also wear their Leavers Jumpers.

Students completing Examinations at other venues are welcome to wear their Summer Uniform, Sports Uniform or other alternative comfortable and appropriate clothing of their choice.

ATAR COURSE EXAMINATION SICKNESS AND MISADVENTURE

If a student is seeking an approved absence due to Sickness/Misadventure, they must ensure that the completed **2022 Sickness and Misadventure Form** is received by SCSA no later than **4:00pm on Tuesday 22 November**, along with any medical evidence, to be considered. The completed form and any supporting documentation must be received by the School Curriculum and Standards Authority, PO Box 816 Cannington WA 6987. Envelopes should be marked Confidential – Attention Carolyn Hackett. **Electronic applications are not accepted.**

Applications related to only the practical examination should be submitted immediately following that examination. All applications related to written examinations should be submitted immediately following the last examination affected by the situation. Late forms will not be accepted.

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- Students will not receive any consideration unless they have suffered an acute episode of the illness during the Examination period.
- Please note that long-term illness falls outside SCSA's policy and guidelines for sickness/misadventure.
- Parents/caregivers are requested to contact Mr Tony Budas (Assistant Deputy Principal - Year 12) if there is any possibility of your child missing an ATAR Course Examination due to sickness/misadventure.