

DELACOMBE PRIMARY SCHOOL
CANTEEN OUTSOURCING RATIONALE

Section 1: School details

| | |
|---|--------------|
| School name: | Delacombe PS |
| Type of school: | Primary |
| Prospective School enrolment for February 2021: | 482 |

Section 2: Contacts

Person responsible for this application

| | |
|-----------|--|
| Name: | Scott Phillips |
| Position: | Principal |
| Phone: | 53356103 |
| Email: | Scott.phillips@education.vic.gov.au |

1. Why does the school wish to outsource the canteen?

Delacombe Primary school continues to grow as a school. The increase in classes has meant there are less kitchen spots for the whole school. The school has operated its own Canteen for many years and on Friday it occupies the kitchen staff and the kitchen space. Often the ovens in the kitchen space are used for the Canteen.

The school has identified a Canteen provider that currently operates with 9 Ballarat schools. They do not require any use of our Canteen space apart from when they deliver.

By considering the outsourcing of the Canteen we could offer another Kitchen class and still provide the Canteen to our community.

Currently the Canteen is once a week.

The Canteen provider can offer the school the following:

- Canteen on a Thursday (Friday is not available)
- A system that appears to work very well
- If the school commits to two canteen days we get 10% back to the school.
- The Canteen provider can provide food for our Grade 6 Graduation
- The Canteen provider can provide for Professional development days.
- Prices seem reasonable
- No contracts – just MOI
- Price increase only when a food supplier increases its prices

2. What consultation with your school council and school community about providing a change to the canteen?

The school has consulted initially with the school council about the appropriate way forward for the school. There were a number of reasons why outsourcing the Canteen is considered the better option:

- Delacombe Primary school would like to maximise the use of the student kitchen for kitchen classes.
- The Canteen provider can provide school and community benefits such as Graduation dinners and teacher days.
- It might be available for our own Afterschool Care program.
- We have made contact with two schools who use it Invermay and Alfredton PS and they highly recommend it.

3. Briefly describe what you believe the process for would be from here.

Proposed to School Council that the school transition from school base Canteen to Canteen provider by the end of Term 3 and commence fully in Term 4 2021.

Propose to offer this to the community on Monday and Thursday.

| | |
|---------------------------------|---|
| | |
| TERM 2 Inform school council | Examine menu and ask questions to Scott and Tania. If it requires more information – bring back to next School Council |
| TERM 3 Week 1-2 | Possible plan Inform school community and school staff. |
| TERM 3 Week 3-6 | Look to set up with school community. |
| Term 3 Week 7-10 | Trial new Canteen on a Monday only to transition into new service. |